



## Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

**Agenda - Monday, December 19, 2022 - 6:00 PM**

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Barbara Miner

### **CITIZEN COMMUNICATION**

*Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.*

*A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication. The Board of Directors cannot respond to citizens' concerns during this time.*

*Be respectful of the Board of Directors, city staff, and the public by refraining from abusive conduct, personal charges, or verbal attacks.*

### **PRESENTATION(S)**

1. Comprehensive Plan Update Presentation. (Admin) City Manager Jay Ellington
2. Presentation of the FY2023 Budget. (FIN) Finance Director TyRhonda Henderson

### **CONSENT**

3. Approval of the minutes of the rescheduled regular meeting December 6, 2022. (CCD) City Clerk Heather Soyars
4. Adopt a Resolution approving the reimbursement of \$25,000.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Finance Director TyRhonda Henderson
5. Adopt a Resolution authorizing the Depository Board to execute the 2023 depository agreement with Commercial National Bank. (FIN) Finance Director TyRhonda Henderson
6. Adopt a Resolution authorizing the City Manager to purchase one (1) 2022 Case CE 650M Dozer (TWU) Executive Director Gary Smith

## **REGULAR**

7. Adopt a Resolution approving the FY2023 Budget. (FIN) Finance Director TyRhonda Henderson
8. Adopt an Ordinance concerning solid waste removal to increase residential rates; implement an annual CPI adjustment formula; make permanent certain temporary rates; implement a fuel surcharge; waive competitive bidding; and authorize corresponding amendments to existing Solid Waste Hauler agreements. (PWD) Public Works Director Tyler Richards

*An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.*

9. Adopt an Ordinance clarifying, adjusting and approving certain fees to be charged by City of Texarkana, Arkansas. (PWD) Public Works Director Tyler Richards.

*An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.*

## **BOARD OF DIRECTORS' COMMENTARY**

## **CITY MANAGER REPORT**

**NEXT MEETING DATE: Tuesday, January 3, 2023**

## **ADJOURN**

### **City Calendar**

City Hall Closed - Christmas Holiday - Friday, December 23rd & Monday December 26th

City Hall Closed - New Year Holiday - Friday December 30th & Monday January 2nd

City Hall Closed - Martin Luther King Day - Monday, January 16th

Martin Luther King Day Parade & Celebration - Monday, January 16th - 11:30AM - 4:30PM

Mardi Gras Parade - Saturday, February 18th - 4PM - 6PM

Run the Line - Sunday, February 19th - 7AM - 12:30PM

### **Texarkana Rec Center Calendar**

Ageless Grace - Mondays – 2PM – 3PM

Gym Open - Mondays, Wednesdays & Fridays – 8AM - 7PM & Saturdays - 8AM – Noon

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Presentation of the FY2023 Budget. (FIN) Finance Director TyRhonda Henderson
<b>AGENDA DATE:</b>	December 19, 2022
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Presentation
<b>DEPARTMENT:</b>	Finance Department
<b>PREPARED BY:</b>	TyRhonda Henderson, Finance Director
<b>REQUEST:</b>	Presentation of the FY2023 Budget
<b>EMERGENCY CLAUSE:</b>	N/A
<b>SUMMARY:</b>	N/A
<b>EXPENSE REQUIRED:</b>	N/A
<b>AMOUNT BUDGETED:</b>	N/A
<b>APPROPRIATION REQUIRED:</b>	N/A
<b>RECOMMENDED ACTION:</b>	N/A
<b>EXHIBITS:</b>	Presentation of the FY2023 Budget

Fiscal Year End 2023 Budget  
**City of Texarkana,  
Arkansas**

November 29, 2022

Prepared by:

E. Jay Ellington, City Manager

TyRhonda Henderson, Finance Director



# CITY-WIDE SUMMARIES



# FISCAL YEAR END 2023

## CITY-WIDE SUMMARY OF REVENUES AND EXPENDITURES

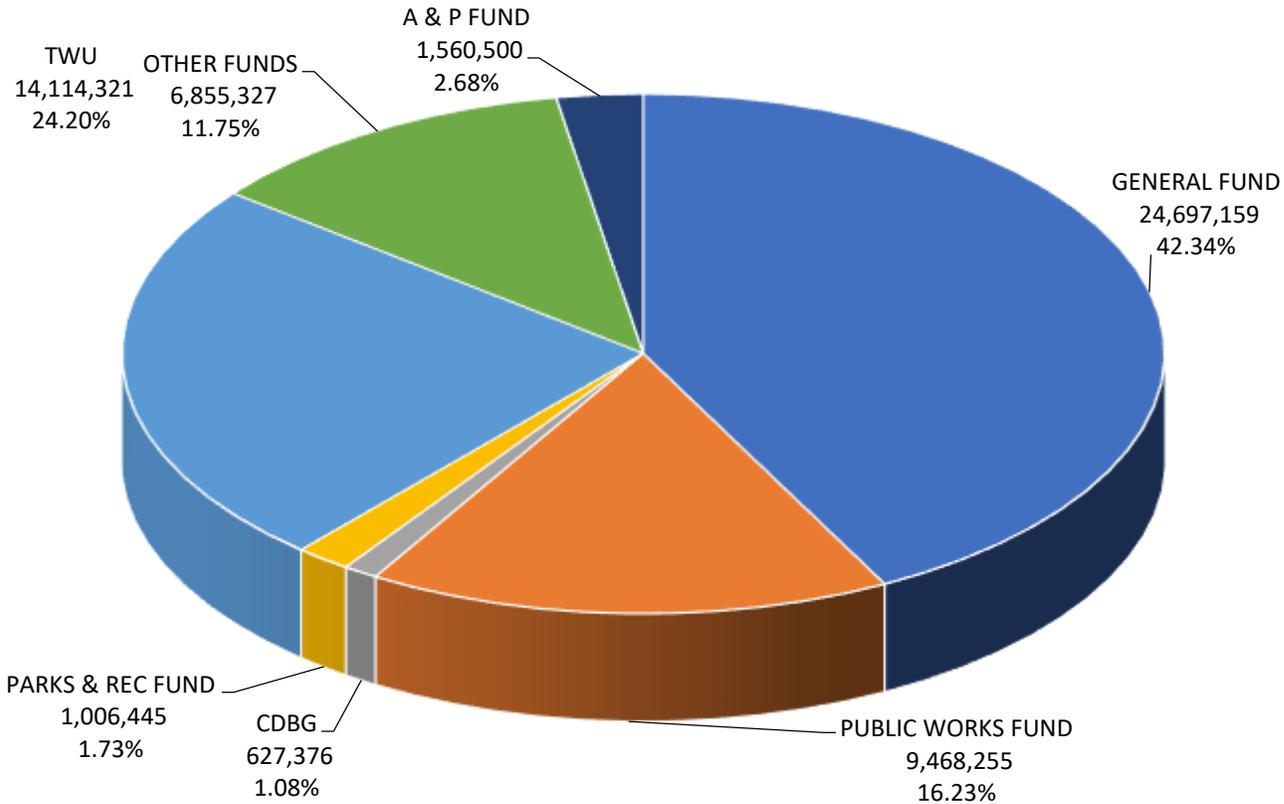
### Summary of Revenues & Expenditures

			<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED</i>	
			<i>2021</i>	<i>2022</i>	<i>2022</i>	
					<i>PROPOSED</i>	
					<i>2023</i>	
<b>REVENUES</b>						
101	GENERAL FUND	\$	23,279,807	\$ 23,285,408	\$ 23,953,210	\$ 24,697,159
201	PUBLIC WORKS FUND		8,061,527	8,283,597	8,641,665	9,468,255
203	CDBG		397,571	629,975	345,001	627,376
234	PARKS & REC FUND		0	0	0	1,006,445
	TWU		11,382,556	13,429,426	18,054,222	14,114,321
	OTHER FUNDS					
	107 DWI FUND		8,809	10,500	6,100	8,300
	209 POLICE FUND		16,778	26,432	21,620	7,975
	210 NARCOTICS SELF-SUFF. FUND		5,192	5,000	6,350	6,675
	221 DOMESTIC VIOL SELF-SUFF. FUND		3,370	3,200	3,200	3,200
	223 BAIL BOND FUND		5,025	5,600	5,000	5,400
	227 N. TXK REDEVELOP DIST #1 FUND		142,052	116,015	132,510	129,010
	228 PUBLIC SAFETY FUND		133	200	270	235
	231 FRONT STREET PROJECT FUND		0	0	0	0
	233 AMERICAN RESCUE ACT FUND		372,455	3,957,884	195,386	6,212,488
	601 LIBRARY FUND		477,980	433,040	465,060	463,280
	615 JUDGES PENSION FUND		5,415	5,415	5,415	5,415
	705 COURT AUTOMATION FUND		10,769	13,280	15,420	14,350
	TOTAL OTHER FUNDS		1,047,977	4,576,566	856,331	6,855,328
602	A & P FUND		1,538,940	1,275,350	1,500,500	1,560,500
	APPRORIATED FUND BALANCE		0	0	0	2,034,661
	<b>TOTAL REVENUES</b>	<b>\$</b>	<b>45,708,379</b>	<b>\$ 51,480,322</b>	<b>\$ 53,350,929</b>	<b>\$ 60,364,045</b>
<b>EXPENDITURES</b>						
101	GENERAL FUND	\$	21,642,203	\$ 25,342,835	\$ 26,076,746	\$ 24,697,159
201	PUBLIC WORKS FUND		8,818,780	8,546,643	8,485,162	9,468,255
203	CDBG		391,076	619,974	345,000	627,376
234	PARKS & REC FUND		0	0	0	1,006,445
	TWU		11,582,404	14,027,946	16,816,279	16,059,053
	OTHER FUNDS					
	107 DWI FUND		0	41,976	41,976	49,365
	209 POLICE FUND		24,250	26,700	20,197	11,973
	210 NARCOTICS SELF-SUFF. FUND		5,356	5,000	4,950	7,312
	221 DOMESTIC VIOL SELF-SUFF. FUND		2,526	5,382	5,382	3,370
	223 BAIL BOND FUND		6,256	6,006	5,133	5,400
	227 N. TXK REDEVELOP DIST #1 FUND		0	0	0	0
	228 PUBLIC SAFETY FUND		0	3,428	3,428	1,946
	231 FRONT STREET PROJECT FUND		1,332	9,420	1,800	7,493
	233 AMERICAN RESCUE ACT FUND		372,455	6,407,874	195,386	6,212,488
	601 LIBRARY FUND		417,929	433,040	545,241	463,280
	615 JUDGES PENSION FUND		6,765	6,431	5,357	5,415
	705 COURT AUTOMATION FUND		34,995	1,400	3,547	0
	TOTAL OTHER FUNDS		871,865	6,946,657	832,397	6,768,042
602	A & P FUND		900,213	1,748,257	1,763,258	1,737,715
	APPRORIATED FUND BALANCE		0	0	0	0
	<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>44,206,540</b>	<b>\$ 57,232,313</b>	<b>\$ 54,318,843</b>	<b>\$ 60,364,045</b>

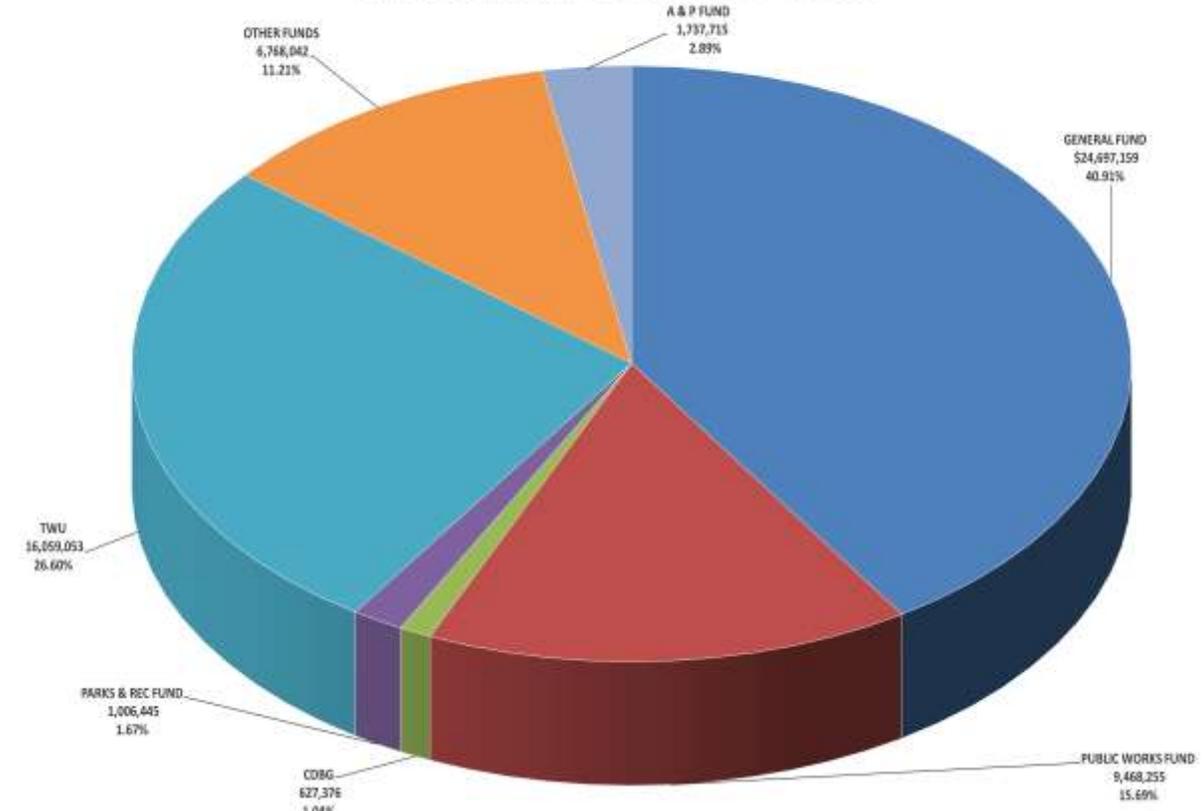
# FISCAL YEAR END 2023

## CITY-WIDE SUMMARY OF REVENUES AND EXPENDITURES

CITY-WIDE SUMMARY OF REVENUES - FY 2023



City-Wide Summary of Expenditures - FY 2023



# PERSONNEL





# FISCAL YEAR END 2023

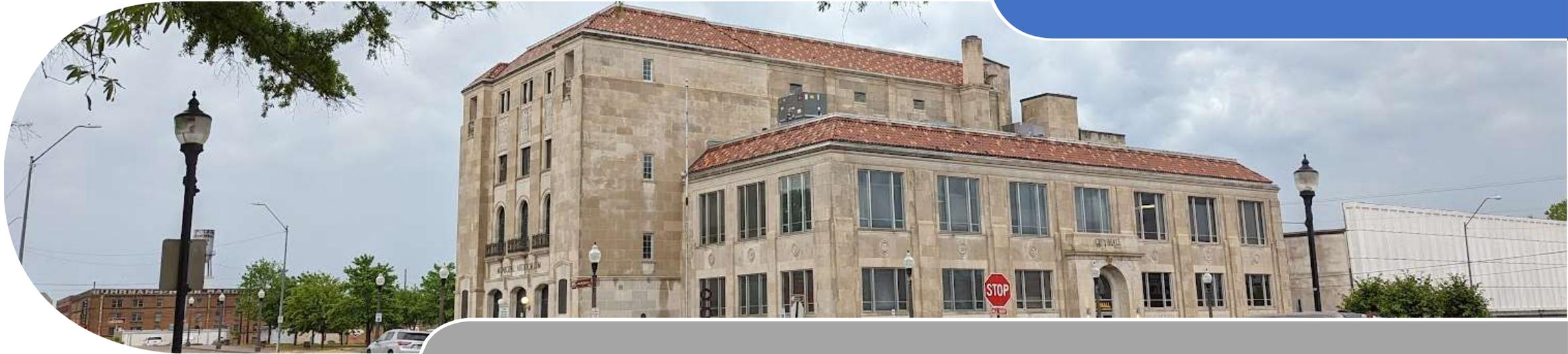
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## PERSONNEL UPDATES

- 2.5% COLA proposed for employees
- City absorbed the cost of MHBF rate increase
- Not all vacancies budgeted for entire year
- New Positions Requested
  - Grants Writer/Administrator in Finance Department
  - Offender Tracking/Accountability Clerk in Police Department
- CRC Manager in BSJB transferred to Texarkana, TX

# GENERAL FUND

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# FISCAL YEAR END 2022

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## GENERAL FUND

### BUDGET HIGHLIGHTS

- Expenditure growth expected to exceed revenue growth
  - Revenue growth = 2.89%
  - Expenditure growth = 20.49%
- Expenditures expected to exceed revenues by \$1,967,154
  - Budget approved with \$2,057,427 appropriated fund balance
- Expenditures expected to be over budget by \$733,911
  - \$400,000 fire truck was budgeted in 2021, but paid in 2022
  - \$250,548 for full value of capital lease on street sweeper, corresponding revenue recorded also
  - \$134,730 for drainage improvements was budgeted in 2021, but paid in 2022
- Estimated fund balance at year end is \$6,092,731



# FISCAL YEAR END 2023

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## GENERAL FUND

### MAJOR REVENUE SOURCES

- General Property Taxes
  - Account for 13% of Budgeted Revenues
  - 3% Increase Budgeted
- Sales and Other Taxes
  - Account for 59% of Budgeted Revenues
  - 2% Increase Budgeted
  - 1% of the City's 2.5% tax goes directly to the state as part of the border city exemption
- Franchise Receipts
  - Account for 14% of Budgeted Revenues
  - 2% Increase Budgeted



# FISCAL YEAR END 2023

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**GENERAL FUND**

**FUND BALANCE**

- Recommendation and as approved in the fiscal policy
  - 60 days of expenditures in unrestricted fund balance
  - Anything less than 60 days starts to cause cash flow issues
- \$8.1 Million actual at year end 2021
- \$6.1 Million estimated at year end 2022
- \$4.5 Million proposed at year end 2023
  - 67 days of expenditures



# FISCAL YEAR END 2023

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## GENERAL FUND

### BUDGET HIGHLIGHTS

- Increase in daily inmate rate for Miller County Jail
  - Misdemeanor Inmates - \$42 per day to \$43.26 per day
  - Felony Inmates - \$50 to \$51.50 per day
- BiState contribution increased by \$175,413
- Contributions
  - \$200,099 to Public Works Fund
  - \$209,089 to Parks & Recreation Fund
  - \$50,000 for TXK 150 Celebration
  - \$25,000 for Federal Courthouse Lighting Project
  - \$50,000 for Future Joint City Projects
  - Additional \$50,000 to TAPERS Fund
  - Additional \$25,000 to Old Police Pension Plan
- Maintenance Costs
  - \$450,000 for Demolition of Regency Building



# FISCAL YEAR END 2023

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## GENERAL FUND

## BUDGET HIGHLIGHTS

## CAPITAL OUTLAY

- Finance Department
  - \$150,000 for first installment on New Accounting Software
- Police Department
  - \$44,500 for General Capital Outlay
  - \$175,000 for Admin Cars
- Fire Department
  - \$350,000 for Breathing Apparatus
  - \$10,000 for Emergency Siren Maintenance
- Agencies/City Manager
  - \$200,000 for Land Purchase at Hazel & Walnut St.
  - \$30,000 for City Hall Renovations
- Animal Shelter
  - \$105,000 for Demolition of Old Building and Rebuild
  - \$50,000 for Capital Outlay
  - \$85,000 for Additions to New Shelter

# PUBLIC WORKS FUND

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# FISCAL YEAR END 2023

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## **PUBLIC WORKS FUND**

### **BUDGET HIGHLIGHTS**

- 2023 Proposed Ending Fund Balance = \$150,100
- Capital Outlay
  - \$350,000 for Street Department
  - \$40,000 for Building Maintenance Department
  - \$150,000 for Drainage Improvements
  - \$200,000 for South Valley Road Improvements
  - \$50,000 for Freedom and Calhoun Trail Rd Improvements
  - \$500,000 for County Avenue Road Improvements
  - \$75,000 for I-30 Lights Project

# PARKS AND RECREATION FUND

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# FISCAL YEAR END 2023

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## **PARKS & REC FUND**

### **BUDGET HIGHLIGHTS**

- Capital Outlay
  - \$20,000 for new mower
  - \$60,000 for new truck
  - \$15,000 for storage building
  - \$25,000 for Pondexter Park
  - \$60,000 for Park Equipment
  - \$32,000 for Arkansas Municipal Auditorium

Questions?

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*Texarkana*

The logo features the word "Texarkana" in a dark blue, cursive script with a white outline. It is set against a red, brush-stroke-like background. Below the text is a blue five-pointed star with a white outline. The entire graphic is surrounded by decorative elements: a blue brushstroke at the top, a grey brushstroke at the bottom right, and a blue circle at the bottom center.



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Approval of the minutes of the rescheduled regular meeting December 6, 2022. (CCD) City Clerk Heather Soyars
<b>AGENDA DATE:</b>	December 19, 2022
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
<b>DEPARTMENT:</b>	City Clerk Department
<b>PREPARED BY:</b>	Heather Soyars, City Clerk
<b>REQUEST:</b>	Approval of meeting minutes.
<b>EMERGENCY CLAUSE:</b>	N/A
<b>SUMMARY:</b>	Approval of meeting minutes
<b>EXPENSE REQUIRED:</b>	N/A
<b>AMOUNT BUDGETED:</b>	N/A
<b>APPROPRIATION REQUIRED:</b>	N/A
<b>RECOMMENDED ACTION:</b>	The City Clerk recommends Board approval.
<b>EXHIBITS:</b>	Meeting minutes.



# **Rescheduled Regular Meeting of the Board of Directors**

City of Texarkana, Arkansas  
216 Walnut Street

**Minutes - Tuesday, December 06, 2022 - 6:00 PM**

Mayor Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Assistant Mayor Ward 3 Steven Hollibush, Ward 5 Director Barbara Miner and Ward 6 Director Hart.

ALSO, PRESENT: City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

ABSENT: Ward 5 Director Ulysses Brewer and City Manager E. Jay Ellington.

Invocation given by Mayor Brown.

Pledge of Allegiance led by District Court Clerk Karen Reed.

## **CITIZEN COMMUNICATION**

No one came forward.

## **PRESENTATION**

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

Shannon M. Fannin	TWU	5 years
Scott Cupp	TWU	20 years
Justicia Magsalay	Bi-State Building Maintenance	5 years

## **CONSENT**

Director Hart made the motion to adopt the Consent agenda, Seconded by Director Roberts. The motion carried and the following items were approved:

2. Approval of the minutes of the regular meeting November 21, 2022. (CCD) City Clerk Heather Soyars

3. Resolution No. 2022-71 approved the reimbursement of \$22,000.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Finance Director TyRhonda Henderson

## **REGULAR**

4. Ordinance No. 35-2022 authorized the issuance and sale of a General Revenues Note, Series 2022, by the City of Texarkana, Arkansas, in the principal amount of \$650,000. (FIN) Finance Director TyRhonda Henderson

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hart, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Roberts, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hollibush, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Miner, and Director Hart.

The motion carried 6-0 and the Mayor declared the ordinance adopted.

*An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.*

Motion to enact the emergency clause made by Director Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Miner, and Director Hart.

The motion carried 6-0 and the Mayor declared the emergency clause enacted.

**BOARD OF DIRECTORS' COMMENTARY**

No one came forward.

**NEXT MEETING DATE: Monday, December 19, 2022**

**ADJOURN**

Motion to adjourn made by Director Hart, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Miner, and Director Hart.

The motion carried 6-0 and the meeting adjourned at 6:08 PM.

**APPROVED** this the 19<sup>th</sup> day of December 2022.

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Allen L. Brown, Mayor

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Heather Soyars, City Clerk



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution approving the reimbursement of \$25,000.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN)  
Finance Director TyRhonda Henderson

**AGENDA DATE:** December 19, 2022

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Finance Department

**PREPARED BY:** TyRhonda Henderson, Finance Director

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**REQUEST:** N/A

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** The American Rescue Act Fund was approved by the City of Texarkana, Arkansas, Board of Directors on December 20, 2021, with resolution 2021-65. This budget allocated \$972,090 in 2021, and the remaining \$656,637 in 2022. Of the total \$1,628,727, \$242,286.30 has been spent. The purpose of this agenda item is to approve the reimbursement of \$25,000.00 to the Texarkana Regional Airport for engineering services in connection with the Landside Development. As this would be considered a general governmental service, it is eligible for reimbursement due to the City receiving less than \$10 million from the American Rescue Plan Act.

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**EXPENSE REQUIRED:** \$25,000.00

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**AMOUNT BUDGETED:** \$25,000.00

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**APPROPRIATION  
REQUIRED:** \$0

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**RECOMMENDED  
ACTION:** City Manager and staff recommend approval

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**EXHIBITS:** Resolution and invoice

# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, allocated American Rescue Plan Act (ARPA) Funds remain available for use in accordance with applicable law and restriction; and

**WHEREAS**, of the total ARPA funds allocated, \$1,628,727.00, the total spent to date is \$242,286.30; and

**WHEREAS**, an eligible use of a portion of such funds is to reimburse the Airport Authority for \$25,000.00 incurred in connection with Landside Development; and

**WHEREAS**, City Manager and staff recommend approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the reimbursement described herein is approved and, further, all applicable City budgets are appropriately amended.

**PASSED AND APPROVED** this 19<sup>th</sup> day of December, 2022.

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Allen L. Brown, Mayor

**ATTEST:**

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Heather Soyars, City Clerk

**APPROVED:**

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George Matteson, City Attorney

Texarkana Regional Airport Authority  
 Paul Mehrlich, Executive Director of Aviation  
 201 Airport Drive  
 Texarkana, AR 71854

Invoice number 225712-009  
 Date 12/01/2022

Project **225712 Texarkana Regional Airport  
 Landside Development - Design Only**

Billing Period: November 1, 2022 through November 30, 2022

Engineering services in connection with the above referenced project in accordance with our agreement and Work order #3.

**PRELIMINARY DESIGN & REPORTS**

Contract Amount	28,750.00		
Percent Complete	90.43		
Prior Billed	26,000.00		
Total Billed	26,000.00		
		Current Billed	0.00

**GRANT ADMINISTRATION**

Contract Amount	7,500.00		
Percent Complete	29.33		
Prior Billed	2,200.00		
Total Billed	2,200.00		
		Current Billed	0.00

**TOPOGRAPHIC SURVEY**

Contract Amount	24,500.00		
Percent Complete	100.00		
Prior Billed	24,500.00		
Total Billed	24,500.00		
		Current Billed	0.00

**ENVIRONMENTAL COORDINATION**

Contract Amount	12,500.00		
Percent Complete	84.80		
Prior Billed	10,600.00		
Total Billed	10,600.00		
		Current Billed	0.00

**GEOTECHNICAL INVESTIGATION**

Contract Amount	20,275.00		
Percent Complete	100.00		
Prior Billed	20,275.00		
Total Billed	20,275.00		
		Current Billed	0.00

**ENGINEERING DESIGN DOCUMENTS**

Contract Amount	263,975.00
Percent Complete	69.03
Prior Billed	157,211.30
Total Billed	182,211.30

Current Billed	<u>25,000.00</u>
Total	<u>25,000.00</u>

Invoice total **25,000.00**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
PRELIMINARY DESIGN & REPORTS	28,750.00	26,000.00	26,000.00	0.00
GRANT ADMINISTRATION	7,500.00	2,200.00	2,200.00	0.00
TOPOGRAPHIC SURVEY	24,500.00	24,500.00	24,500.00	0.00
ENVIRONMENTAL COORDINATION	12,500.00	10,600.00	10,600.00	0.00
GEOTECHNICAL INVESTIGATION	20,275.00	20,275.00	20,275.00	0.00
ENGINEERING DESIGN DOCUMENTS	263,975.00	157,211.30	182,211.30	25,000.00
<b>Total</b>	<b>357,500.00</b>	<b>240,786.30</b>	<b>265,786.30</b>	<b>25,000.00</b>

Approved by:



Matthew R. Vinyard  
 Project Manager, P.E.



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Adopt a Resolution authorizing the Depository Board to execute the 2023 depository agreement with Commercial National Bank. (FIN) Finance Director TyRhonda Henderson
<b>AGENDA DATE:</b>	December 19, 2022
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
<b>DEPARTMENT:</b>	Finance Department
<b>PREPARED BY:</b>	TyRhonda Henderson, Finance Director

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<b>REQUEST:</b>	N/A
<b>EMERGENCY CLAUSE:</b>	N/A

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<b>SUMMARY:</b>	This agreement involves a house-keeping measure that requires City Board approval. The Depository Board of the City of Texarkana, Arkansas, will execute the attached 2023 local bank depository agreement with Commercial National Bank. The Depository Agreement for Regions Bank was approved by the Board of Directors and executed February 6, 2013. The depository agreement with Bank of the Ozarks was approved by the Board of Directors and executed February 2, 2015. They do not expire until the security interest has been terminated.
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<b>EXPENSE REQUIRED:</b>	\$0
<b>AMOUNT BUDGETED:</b>	\$0
<b>APPROPRIATION REQUIRED:</b>	\$0

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<b>RECOMMENDED ACTION:</b>	City Manager and staff recommend approval
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<b>EXHIBITS:</b>	Resolution and budget
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# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, the Depository Agreement for Commercial National Bank has expired; and

**WHEREAS**, the City Manager and staff recommend execution of the 2023 Depository Agreement with Commercial National Bank;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the Depository Board is hereby authorized and directed to enter into a Depository Agreement with Commercial National Bank, and may deposit the funds of the City of Texarkana, Arkansas pursuant to that agreement and A.C.A. 19-8-101, *et seq.* and 19-8-201, *et seq.*

**PASSED AND APPROVED** this 19<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George Matteson, City Attorney

IN THE MATTER OF  
CITY DEPOSITORIES OF THE  
CITY OF TEXARKANA, ARKANSAS

**CONTRACT**

THIS CONTRACT made and entered into at Texarkana, Arkansas, by and between, ALLEN BROWN, Mayor, HEATHER SOYARS, City Clerk, and TYRHONDA HENDERSON, Finance Director of the CITY OF TEXARKANA, ARKANSAS, composing the City Depository Board of the City of Texarkana, Arkansas, hereinafter referred to as the "CITY" and COMMERCIAL NATIONAL BANK OF TEXARKANA, Texarkana, U.S.A., hereinafter referred to as the "BANK".

**WITNESSETH:**

WHEREAS, the said COMMERCIAL NATIONAL BANK OF TEXARKANA, Texarkana, U.S.A. has been designated by the Bank Commissioner of Arkansas eligible to qualify as a City depository of public funds of the CITY OF TEXARKANA, ARKANSAS, and desires to contract as such depository; and,

WHEREAS, the CITY by proper resolution hereto attached has designated the BANK as a depository for public funds of the CITY OF TEXARKANA, ARKANSAS;

NOW, THEREFORE, it is agreed by and between the parties hereto:

Section 1. That the BANK shall duly and properly perform all of the duties and obligations devolving upon it as a depository of public funds of the CITY OF TEXARKANA, ARKANSAS, under Act No. 21 of the General Assembly of the State of Arkansas in reference to the deposit of public funds, for a period beginning January 15, 2023 and ending January 14, 2024 said BANK agreeing to pay promptly upon presentation all checks lawfully drawn upon said depository by the lawful agents and officials of said CITY authorized and empowered under the laws of the state of the State of Arkansas to withdraw said funds to the amount of said public funds deposited in said depository, and in all things to comply with the laws of the State of Arkansas in reference to the deposit and payment of public funds of city depositories;

Section 2 (A). That the BANK shall at all times provide collateral for the CITY'S deposits to the extent said deposits exceed F.D.I.C. or other depository insurance. Such collateral shall consist of a pledge of securities allowed by Section 4 of Act 61 of 1933 of the General Assembly of the State of Arkansas, as amended. Securities pledged to CITY deposits under this section need not be in the CITY'S name; provided, however, that all pledged securities shall be held by the CITY, an agent of the CITY, or the BANK'S trust department.

Section 2 (B). That the BANK shall provide to the CITY the following information pertaining to the status of CITY deposits as of the last business day of the months of June and December:

- (1) Total deposits on hand
- (2) Total amount of depository insurance on CITY deposits
- (3) Total pledged securities in CITY'S name
- (4) Total pledged securities not in the CITY'S name; and
- (5) Holder(s) of pledged securities.

THIS CONTRACT made and entered into by and between the parties hereto at Texarkana, Arkansas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF TEXARANA, ARKANSAS

\_\_\_\_\_  
ALLEN BROWN, Mayor

\_\_\_\_\_  
HEATHER SOYARS, City Clerk

\_\_\_\_\_  
TYRHONDA HENDERSON, Finance Director

COMMERCIAL NATIONAL BANK OF TEXARKANA

BY: \_\_\_\_\_

Robert Sanderson, President



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

---

**AGENDA TITLE:** Adopt a Resolution authorizing the City Manager to purchase one (1) 2022 Case CE 650M Dozer (TWU) Executive Director Gary Smith

**AGENDA DATE:** December 19, 2022

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Texarkana Water Utilities

**PREPARED BY:** Gary Smith, P.E., Executive Director

---

**REQUEST:** Resolution authorizing the City Manager to purchase one (1) 2022 Case CE 650M Dozer.

**EMERGENCY CLAUSE:** N/A

---

**SUMMARY:** Texarkana Water Utilities needs to urgently replace a 1992 650G John Deere Dozer, which has 8,000 hours. This piece of equipment is used daily. It was determined that the most cost-effective option is to purchase one (1) 2022 Case CE 650M Dozer through the Sourcewell BuyBoard at \$99,431.82 with the Arkansas portion being \$37,227.27. This price includes the BuyBoard applicable fees. Sourcewell Buy Board is available for all eligible state and local governments, and non-profit entities across North America. Purchase from the BuyBoard meets all bidding requirements. Funds are budgeted in the Equipment Fund.

---

**EXPENSE REQUIRED:** \$99,431.82

---

**AMOUNT BUDGETED:** \$99,431.82

---

**APPROPRIATION REQUIRED:** \$37,227.27

---

**RECOMMENDED ACTION:** Utility staff recommends approval.

---

**EXHIBITS:** Resolution and ATTH01 Estimate 2022 Case CE 650M Dozer

# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, Texarkana Water Utilities (TWU) requests approval to purchase a 2022 Case CE 650M Dozer through the Sourcewell BuyBoard in the amount of \$99,431.82; and

**WHEREAS**, the existing 1992 650G John Deere Dozer is in urgent need of replacement; and

**WHEREAS**, the Arkansas portion of the expense is \$37,227.27; and

**WHEREAS**, the City Manager and TWU staff recommend approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the TWU is hereby authorized to purchase a 2022 Case CE 650M Dozer on the terms and conditions set forth above with the Arkansas portion of said purchase not exceeding \$37,227.27, and, further, that the current budget is amended to appropriate such amount for such purpose.

**PASSED AND APPROVED** this 19<sup>th</sup> day of December, 2022.

---

Allen L. Brown, Mayor

**ATTEST:**

---

Heather Soyars - City Clerk

**APPROVED:**

---

George Matteson, City Attorney



# SCOTT EQUIPMENT

HEAVY-DUTY COMMITMENT

## Scott Equipment Company, LLC

5401 Sanderson Lane  
 Texarkana, AR 71854  
 Ph: 870-772-0204 • Fax: 855-814-2501  
 www.scottcompanies.com

Ship to:  
 TEXARKANA WATER UTIL  
 1007 JEFFERSON AVE  
 TEXARKANA AR 71854

Estimate For:  
 TEXARKANA WATER UTIL  
 1007 JEFFERSON AVE  
 TEXARKANA AR 71854

Branch 60 - TEXARKANA		
Date 11/22/2022	Time 12:23:55 (O)	Page 1
Account No. TEXAR167	Phone No. 9037983800	Estimate No. 04000125
Ship Via	Purchase Order QUOTE	
Sales Tax License No.	Federal Exemption No.	
Salesperson MICHAEL C ROBERTSON		R34

Attention: JOHN CATES

### ESTIMATE

Description                      \*\* Q U O T E \*\*                      EXPIRY DATE: 12/15/2022                      Amount

Stock #: 234850                      Serial #: JJGN650MEMC100919                      99431.82

2022 CASE CE 650M DOZER

\*\*\*\*INCLUDING THE FOLLOWING OPTIONS\*\*\*\*

DOZER

Power Angle Tilt

650M

Long Track

CLASSIC ROPS

Rear Tow Hook

Front Pull Hook

CHAIN/A SALT HD 16IN

96" Dozer Blade

ROPS with headliner

Sweeps

Manuals & Decals - English

Cold Start

Diagnostic Check Fittings

Environmental Drain

Hyd. valve, 4 spool w/ plugs

Pump Hydraulic Equip w/PTO

Seat belt, 3"

TRANSPORT PROTECTION

CASE SiteWatch Telematics

NON-FLEX ENGINE

REMAINDER OF 3/3000 PROCARE WARRANTY THROUGH 1/30/2025

REMAINDER OF 5/3000 EMISSIONS WARRANTY THROUGH 1/30/2027

REMAINDER OF 3/2000 PROCARE MAINTENANCE THROUGH 1/30/2025

ALL WARRANTIES LESS TTM AND FRT

APPROX 19 HOURS ON MACHINE.

\*\*\*\*\*

CASE SOURCEWELL MEMBER # 1089

TEXARKANA WATER UTILITIES MEMBER # 110146

\$95,580.82 MACHINE PRICE

\$1,851.00 FACTORY FRT

**This estimate is not a final invoice. Final invoice is subject to change.**



**SCOTT  
EQUIPMENT**  
HEAVY-DUTY COMMITMENT

**Scott Equipment Company, LLC**

5401 Sanderson Lane  
Texarkana, AR 71854  
Ph: 870-772-0204 • Fax: 855-814-2501  
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Ship to:  
TEXARKANA WATER UTIL  
1007 JEFFERSON AVE  
TEXARKANA AR 71854

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TEXARKANA WATER UTIL  
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Branch 60 - TEXARKANA		
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Ship Via	Purchase Order QUOTE	
Sales Tax License No.	Federal Exemption No.	
MICHAEL C ROBERTSON		Salesperson R34

Attention: JOHN CATES

**ESTIMATE**

..... Description                      \*\* Q U O T E \*\*                      EXPIRY DATE: 12/15/2022                      Amount

\$2,000.00 DEALER PREP AND DELIVERY

\$99,431.82 TOTAL SALE PRICE

Sale # 01 Subtotal:                      99431.82

TOTAL:                                      99431.82

Subtotal:                                  99431.82

Quote Total:                                99431.82

Authorization: \_\_\_\_\_

**This estimate is not a final invoice. Final invoice is subject to change.**



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

---

**AGENDA TITLE:** Adopt a Resolution approving the FY2023 Budget. (FIN) Finance Director TyRhonda Henderson

**AGENDA DATE:** December 19, 2022

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Finance

**PREPARED BY:** TyRhonda Henderson, Finance Director

---

**REQUEST:** \$60,364,045

**EMERGENCY CLAUSE:** N/A

---

**SUMMARY:** State law requires adoption of an annual budget. The General Fund, Public Works Fund, and other funds summaries are provided. This resolution proposes adoption of the FY2023 Budget and amendments of the FY2022 Budget to reflect year-end adjustments for the 2022 audit and add city employee birthdays as holidays. On November 29, 2022, and December 12, 2022, the Board of Directors, City Manager, and staff held workshop sessions regarding the FY2022 annual operating budget. The City Manager and staff held meetings with department heads in regard to their FY2023 Budget. The Advertising and Promotion Fund budget was adopted on October 19, 2022, by the A & P Commission and is included. The Bi-State Justice Fund budget has yet to be approved by the Intergovernmental Advisory Committee. Therefore, it is not included in the City's attached budget. Please refer to the final budget and the attached combined summary of operating revenues and expenses.

---

**EXPENSE REQUIRED:** \$60,364,045

---

**AMOUNT BUDGETED:** \$0

---

**APPROPRIATION REQUIRED:** \$60,364,045

---

**RECOMMENDED ACTION:** City Manager and staff recommend approval.

---

**EXHIBITS:** Resolution and FY2023 Budget

# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, the fiscal year of the City of Texarkana, Arkansas, is January 1 to December 31; and

**WHEREAS**, the law of the State of Arkansas requires adoption of an annual budget; and

**WHEREAS**, the FY2023 proposed budget has been reviewed by the Board of Directors in a workshop session, which was open to the public;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that:

**SECTION 1:** The FY2023 Budget attached hereto and made a part hereof, along with amendments of the FY2022 Budget to reflect year-end adjustments for the 2022 audit, is hereby adopted. Said budget shall be kept on file in the office of the City Clerk.

**SECTION 2:** The respective amounts of money allocated to each of the funds in the FY2023 Budget, including 2022 revised amounts and city employee birthdays as holidays, are hereby allowed and appropriated.

**SECTION 3:** Unless otherwise specifically required by separate ordinance or applicable law, the City Manager is authorized to select and hire individuals to fill all budgeted positions (now or hereafter coming vacant) contained in the FY2023 Budget.

**PASSED AND APPROVED** this 19<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George Matteson, City Attorney



# 2023 Annual Budget

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## **Message from the City Manager, Mr. E. Jay Ellington December 19, 2022**

Welcome to our 2023 operations and capital budgets. The City's overall 2023 proposed budget is \$60,364,045. The City's General Fund makes up \$24,697,159 of this amount, followed by the Public Works Fund at \$9,468,255. Our current revenue levels have allowed us to maintain our facilities, our infrastructure, and to promote and clean our community. All citizens of Texarkana, Arkansas will benefit from the current expenditure allocations.

Over the past several years, the City has attempted to operate in a conservative, responsible manner. For example, the City moved to levelize the Bi-State contribution in an effort to control costs. Any increases greater than 15% would come directly from fund balance and any increase less than 15% would be set aside in a restricted reserve to be used toward future year contributions. A collective effort with the Police Department has allowed the City to accumulate a restricted reserve of \$787,052 as of year-end 2022. An allocation of \$207,078 will be made from the BiState Reserve in 2023. This will result in a projected year end 2023 reserve balance of \$579,974. The City has previously issued debt which has allowed us to be able to finance a new Animal Care and Adoption Center, rehabilitate the Texarkana Recreation Center, and lease property from the Public Facilities Board for Economic Development. We are currently in the process of issuing debt to finance the Front Street Plaza Project.

In terms of the economy, Texarkana has been fortunate in comparison to the rest of the nation even though total General Fund expenditures continue to rise at a faster rate than revenues. When projecting current budget year revenues, we consider prior year actuals up to 5 years and current market conditions. Sales and other taxes are the City's largest source of revenue and account for 59% of the City's General Fund proposed revenue for 2023. The City has seen an increase in sales tax collections due to sales tax on the sale of motor vehicles, the remittance of sales tax from online businesses, and an increase in sales tax generated from restaurants. In 2023, we are budgeting a 2% increase in sales tax collections. The City's second largest revenue source franchise fees account for 14% of the City's General Fund proposed revenue for 2023, followed by property taxes which account for 13% of proposed revenue.

The City is at a point where it has become difficult to generate additional revenue as expenditures continue to grow. Cities across the state of Arkansas have experienced similar problems that have led to reduced operating expenditures. Thus far, Texarkana has been fortunate enough to maintain staffing levels. It is important to remember that Personnel costs make up 63% of the General Fund budget and it is impossible to make substantial changes without affecting personnel.

The City's financial policy recommends that unrestricted fund balance does not fall below a minimum of 60 days of expenditures. At the end of 2023, the City is estimated to have a fund balance of \$4.54 million, which is equivalent to 67 days of expenditures.

The General Fund budget presented shows expenditures to exceed revenues by approximately \$1.9 million in 2023. Of which, approximately \$306,169 will be allocated from the restricted reserve for the Animal Shelter Reserve, Fireworks Permits Reserve, and the BiState Reserve. In 2023, approximately 77% of General Fund expenditures are attributed to public safety services provided by the City. Public safety includes our Court and Probation systems, Police, Fire, Animal Shelter and Control, Police

Pension Fund contributions, CID Secretary and Crime Stopper Coordinator that are shared with Texarkana, Texas, Bi-State contribution, Code Red services, and E911 payments.

Each department was asked to provide a budget request and it was up to each department to decide where to allocate increases and where to provide opportunities for reductions.

Several things were accomplished during the development of the 2023 budget. The following are the highlights of the City Manager's budget:

- Personnel
  - 2.5% COLA proposed for all employees
  - City absorbed the cost of MHBF rate increase
  - 1 New Offender Tracking/ Accountability Clerk
  - 1 New Grants Writer/Administrator for Finance Department
  - Added Birthdays as additional holiday
- General Fund
  - Increased daily inmate rate for Miller County Jail
    - Misdemeanor Inmates - \$42 to \$43.26 per day
    - Felony Inmates - \$50 to \$51.50 per day
  - Capital Outlay
    - Finance Department
      - \$150,000 for first installment on New Accounting Software
    - Police Department
      - \$44,500 for General Capital Outlay
      - \$175,000 for Admin Cars
    - Fire Department
      - \$350,000 for Breathing Apparatus
      - \$10,000 for Emergency Siren Maintenance
    - Agencies/City Manager
      - \$200,000 for Land Purchase at Hazel & Walnut St.
      - \$30,000 for City Hall Renovations
    - Animal Shelter
      - \$105,000 for Demolition of Old Building and Rebuild
      - \$50,000 for Capital Outlay
      - \$85,000 for Additions to New Shelter
  - Contributions/Maintenance
    - \$200,099 to Public Works Fund
    - \$209,089 to Parks & Rec Fund
    - \$50,000 for TXK 150 Celebration
    - \$25,000 for Federal Courthouse Lighting Project
    - \$50,000 for Future Joint City Projects

- \$450,000 for Demolition of Regency Building on Broad Street
- Additional \$50,000 to TAPERS Fund
- Additional \$25,000 to Old Police Pension Fund
- Public Works Fund
  - Capital Outlay
    - \$350,000 for Street Department
    - \$40,000 for Building Maintenance Department
    - \$150,000 for Drainage Improvements
    - \$200,000 for South Valley Road Improvements
    - \$50,000 for Freedom and Calhoun Trail Road Improvements
    - \$500,000 for County Avenue Road Improvements
    - \$75,000 for I-30 Lights Project

The General Fund Budget represents 67 days in fund balance. This exceeds the 60-day minimum as outlined in the fiscal policy by 7 days.

City staff and I are willing to meet with you to discuss any questions or recommendations you might have with the budget and our services to the citizens.



**E. Jay Ellington, City Manager**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Texarkana  
Arkansas**

For the Fiscal Year Beginning

**January 01, 2022**

*Christopher P. Morrill*

**Executive Director**



# **City of Texarkana, Arkansas**

## **City Manager's Goals for Economic Growth, Development, and Community Enhancement 2023-2027**

### **1) Foster a mutual relationship with developers, specifically targeting retail sales Businesses to promote economic growth in Texarkana, Arkansas**

- Target four or five businesses and aggressively attempt to locate them inside Crossroads Business Park in the short-term. This means team visits to their Corporate Headquarters.
- Leverage Advertising and Promotion resources, so that the return on investment pays a yearly dividend to the Citizens of Texarkana, Arkansas.

### **2) Develop and sustain economic growth and development capabilities in Texarkana, Arkansas**

- Always be proactive about economic growth and development, seeking business that adds value to the community.
- Ensure that the retail developers have a full understanding of the tax advantages of relocating a business to Texarkana, Arkansas.
- Promote an Economic Marketing Strategy using all forms of media, especially magazines and articles that help to recruit new businesses.
- Promote building and code enforcement standards that enhance growth, public safety, and protection of investments.

### **3) Provide persistent situation awareness of economic development opportunities**

- Develop recruitment tools to promote the advantages of doing business in Texarkana, Arkansas.
- Expand and develop our WEB Site to include appropriate economic and demographic data for those who desire to relocate businesses to our City.

### **4) Develop, organize, and train the organization to anticipate economic growth and development opportunities**

- An Economic Growth and Development Team will be formed to include the City Manager, Public Works Director, Water & Sewer Director, and Planning Director.
- Develop policies related to funding streets, roads, and utilities for economic growth.
- Policy considerations will be explored in order to make the new business location experience friendly and efficient.



# **City of Texarkana, Arkansas**

## **City Manager's Goals for Economic Growth, Development, and Community Enhancement 2023-2027**

- If one Public/Private business opportunity does not materialize, then seize the moment to cultivate five other opportunities.
- Consider development of a partnership arrangement with the Four States Fair on a public/private venture.
- Begin the process to reissue the City's Comprehensive Plan.

### **5) Promote economic growth opportunities that improves the quality of life for our citizens**

- Promote retail excellence through surrounding leisure activities involving trails, parks, water theme park, I-Max Theater, and other diverse event activities.
- Develop a City in-fill housing program

### **6) Implement open and transparent economic business practices that keep the Board of Directors fully informed**

- Transparency in our processes and practices is a linchpin to producing sound economic growth and development decisions.
- Board Members should be kept fully informed on all economic growth activities.
- Board Members should be advised of the required economic development financing tools required to succeed.

### **7) Foster and develop smart operations across the city to reflect a visible commitment of staff in sustaining future economic growth for Texarkana, Arkansas**

- Efficient processes are critical for us to capitalize on economic growth and development.
- Smart operations for the City will streamline administrative processes that make the entire building development process more flexible and responsive to the developer and builder without harming the public.
- Smart operations mean business competitiveness through the avoidance of red tape.
- Develop City gateways and build entrance right of ways.
- Update garbage, trash, and cleanup services.



# 2023 Statement of Management Policy

## **Mission of the City** (*Broad Philosophy*)

“The Mission of the City of Texarkana, Arkansas Board of Directors and City Staff is to work together to create and implement strategies necessary to turn the City’s Core Values and Vision into reality”

## **Core Values** (*Vision that is more focused*)

Promote active citizen involvement and participation in the planning and decision-making process.

Aggressively pursue economic development and growth initiatives with the private sector.

Commitment to learn and change at all levels within the organization in order to pursue excellence through continuous improvement, innovation, and creativity in delivering services to the community.

Commitment by the Board of Directors and staff to build relationships with citizens and community partners in order to achieve goals.

Promote fiscal responsibility and accountability for our citizens in all we do through a high level of public accountability.

Promote the health, safety, and general well being of our citizens to create a vibrant community.

Promote and foster regional partnerships with all public sector agencies to create a growing Texarkana that will improve the quality of life for our Citizens.

## **Core Services**

We will promote a strong and diverse economic environment.

We will provide infrastructure, with the capacity to meet current and projected needs.

We will provide streets and other traffic systems.

We will rehabilitate and maintain infrastructure as needed.

We will promote public safety and health.

We will promote effective communication with one voice to the community.

We will provide a workplace that fosters creative ideas for delivery of core services.

We will provide high quality customer focused basic services at a reasonable cost.

We will promote safe, decent, and affordable housing.



## City of Texarkana, Arkansas Fiscal Policies

The following fiscal policy is designed to establish important guidelines to direct the City's financial management and decision-making practices. These policies will assist the City's Finance Department in their effort to assure that the City's financial resources are managed in a fiscally prudent manner. These policies are also designed to aid in cost containment of City government, build City capacity to provide and maintain effective services, prevent the loss of financial flexibility, and maintain a sound financial reputation in the credit market. This policy will provide a financial base sufficient to sustain municipal services to maintain the social well-being and physical conditions of the City. It will assure taxpayers that Texarkana, Arkansas' City government is maintained in sound fiscal condition. This policy shall be reviewed as necessary for any revisions. Any proposed amendments are to be presented to the Board of Directors for consideration.

### **General Policy**

With respect to the interpretation and application of these policies, the City shall comply with all applicable federal and state laws, the City Charter and Code of City Ordinances, Financial Accounting Standards Board (FASB) and Governmental Accounting Standards Board (GASB) standards, all bond covenants, and associated ordinances relating to all budget, accounting, reporting, disclosure, finance activities, and financial policies. In any conflict between these policies and such governing law, standards, or documents, such governing law, standards, or documents shall prevail. Any City procedure that will be in conflict of this policy will require justification and two-thirds vote of the Board of Directors.

### **Fund Balances/Reserve Balances**

The City recognizes the need to establish and maintain a fund balance to have available in the event of emergency.

#### A. General Fund

1. The General Fund shall maintain an unassigned fund balance that represents at least 60 days of annual operating expenditures.
2. In the event a balanced budget is not attainable, that Fund Balance may be used for Recurring Expenditures and to achieve budget balance:
  - a) If the budget imbalance is expected to last for no more than one year and can be corrected with use of Fund Balance available in excess of the desired minimum; or
  - b) If the budget imbalance is expected to continue beyond one year, provided that Fund Balance in excess of the desired minimum is used to achieve balance as part of a corresponding plan to close the gap through revenue increases and/or expenditure reductions. This will help the General Fund balance from going below the minimum.

3. The unassigned Fund Balance may be temporarily reduced below the desired minimum when required for response to major disasters. Any proposed use of Fund Balance which decreases Fund Balance below the desired minimum shall include a justification presented to the City Council and shall require approval from two-thirds of the City Council present and voting. Once the event causing use of Fund Balance below the desired minimum has concluded, the City shall allocate sufficient funds to restore the unassigned Fund Balance to at least 60 days of annual operating expenditures by the end of the second subsequent full fiscal year.
  4. Annual surpluses in the General Fund will be used to fund capital expenditures or placed in a restricted reserve account if:
    - a) There are surplus balances remaining after all current expenditure obligations and reserve requirements are met.
    - b) The City has made a determination that revenues for the ensuing annual budget are sufficient to support budgeted General Fund operations.
  5. The following restricted reserve balances have been established in order to meet additional needs of the city. Additions/changes to restricted reserves may be needed in order to continue to meet the demands of the City.
    - a) Stateline Signals Reserve
    - b) TAPD DOJ JAG Grant Reserve
    - c) Miscellaneous Reserve
    - d) Fireworks Permit Reserve
    - e) Drug Seizure Reserve
- B. Public Works Fund
1. The Public Works fund shall maintain a fund balance of no less than \$200,000.
  2. The following restricted reserve balances have been established in order to meet additional needs of the Public Works Department. Additions/changes to restricted reserves may be needed in order to continue to meet the demands of the Public Works Department.
    - a) Bramble Park Reserve
    - b) Refuse Storm Water
    - c) AR/TX Boulevard Signal
- C. Grant/Special Revenue Funds
1. Factors considered in determining minimum and maximum cash reserves include each fund's risk and revenue volatility and cash fund of capital projects.

### **Revenue Policy**

- A. Because revenues are sensitive to both local and regional economic activities, revenue estimates shall be conservative.
- B. The City will establish user fees or rates at sufficient levels to recover the full cost of providing the services. Fees for services will be reviewed and adjusted, as needed, to meet increased costs for all funds of the City.
- C. One-time revenue will not be used to support ongoing operational needs.
- D. Grant funding should be considered to leverage City funds. Inconsistent grants should not be used to fund on-going programs. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process.

- E. All grants and other Federal and State funds shall be managed to comply with the laws, regulations, and guidance of the grantor, and all gift and donations shall be managed and expended according to the wishes and instructions of the donor.
- F. The City will establish and maintain Special Revenue Funds which will be used to account for the proceeds of specific revenue sources to finance specified activities which are required by statute, ordinance, resolution, or executive order.

### **Expenditure Policy**

- A. It will be the policy of the City to strive to eliminate the use of operating revenues, yearly budget carry-over, or other non-recurring sources of revenue to meet recurring/operating expenditures.
- B. City recurring, operating expenditures will not exceed annual revenues.
- C. The City will keep staffing at minimum levels without sacrificing quality of services.
- D. Regular evaluation and adjustment of wages and benefits will be considered in order to foster a stable and dedicated workforce and reduce the expenditure of employee turnover.
- E. The budget will provide sufficient funding to cover annual debt retirement costs. The Board of Directors shall be fully informed if sufficient funds are not allocated in the current budget.
- F. Maintenance of infrastructure and other capital items will be an expenditure priority. New spending programs will not be funded by deferring capital maintenance.

### **Debt Policy**

- A. The general policy of the City is to fund capital projects (infrastructure) with voter-approved debt. However, non-voter approved debt may be used as an alternative to other financing options when the need is urgent, unanticipated, necessary to prevent economic loss to the City, or is the most cost-effective financing option. Short-term financing, recently made available by state constitution Amendment 78, may be considered as an option for the purchase of motor vehicles or heavy construction equipment.
- B. The City will not use long-term debt to finance current operations.
- C. The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The City will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.
- D. Interest earnings on bond proceeds will be limited to:
  - 1. Fund the improvements specified in the authorizing bond ordinance; or
  - 2. Payment of debt service on the bonds.
- E. The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis.
- F. Proceeds from debt will be used in accordance with the purpose of the debt issue. Funds remaining after the project is completed will be used in accordance with the provisions stated in the bond ordinance that authorized the issuance of the debt.
- G. The City may initiate a refunding of outstanding debt when:
  - 1. A refinancing is expected to relieve the City of financially restrictive covenants;
  - 2. A refinancing is expected to significantly reduce the remaining term of the debt being refunded; or

3. The City's financial advisors project net present value savings of at least 5% for current refunding and advance refunding.
- H. A formal Request for Information (RFI) process shall be conducted by the Finance Working Group when selecting underwriters in order to promote fairness, objectivity, and transparency. The selection committee shall report results of the RFI process to the Board of Directors. RFIs shall include questions related to the areas listed below to distinguish firm's qualifications and experience, including but not limited to:
1. Relevant experience of the firm and the individuals assigned to the issuer, and the identification and experience of the individual in charge of day-to-day management of the bond sale, including both the investment banker(s) and the underwriter(s);
  2. A description of the firm's bond distribution capabilities including the experience of the individual primarily responsible for underwriting the proposed bonds. The firm's ability to access both retail and institutional investors should be described;
  3. Demonstration of the firm's understanding of the issuer's financial situation, including ideas on how the issuer should approach financing issues such as bond structures, credit rating strategies, and investor marketing strategies;
  4. Demonstration of the firm's knowledge of local political, economic, legal, or other issues that may affect the proposed financing;
  5. Documentation of the underwriter's participation in the issuer's recent competitive sales or the competitive sales of other issuers in the same state;
  6. Analytic capability of the firm and assigned investment banker(s);
  7. Access to sources of current market information to provide bond pricing data before, during, and after the sale;
  8. Any finder's fees, fee splitting, or other contractual arrangements of the firm that could present a real or perceived conflict of interest, as well as any pending investigation of the firm or enforcement or disciplinary actions taken within the past three years by the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, or any other regulatory agency.

### **Cash Management**

City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.

- A. The City will develop and maintain written guidelines on cash handling, accounting, segregation of duties, and other financial matters.
- B. The City will conduct periodic reviews of its internal controls and cash handling procedures.

### **Accounting, Auditing, Budgeting, & Financial Reporting Policy**

- A. Single Audit Report or other audits of Federal and State grant funds will be performed in compliance with applicable provisions of the Single Audit Act, applicable Office of Management and Budget Circulars, and other relevant federal, state, and local rules and regulations.
- B. An annual audit will be performed by an independent public accounting firm in accordance with Generally Accepted Government Auditing Standards and the opinion will be included in the Comprehensive Annual Financial Report.

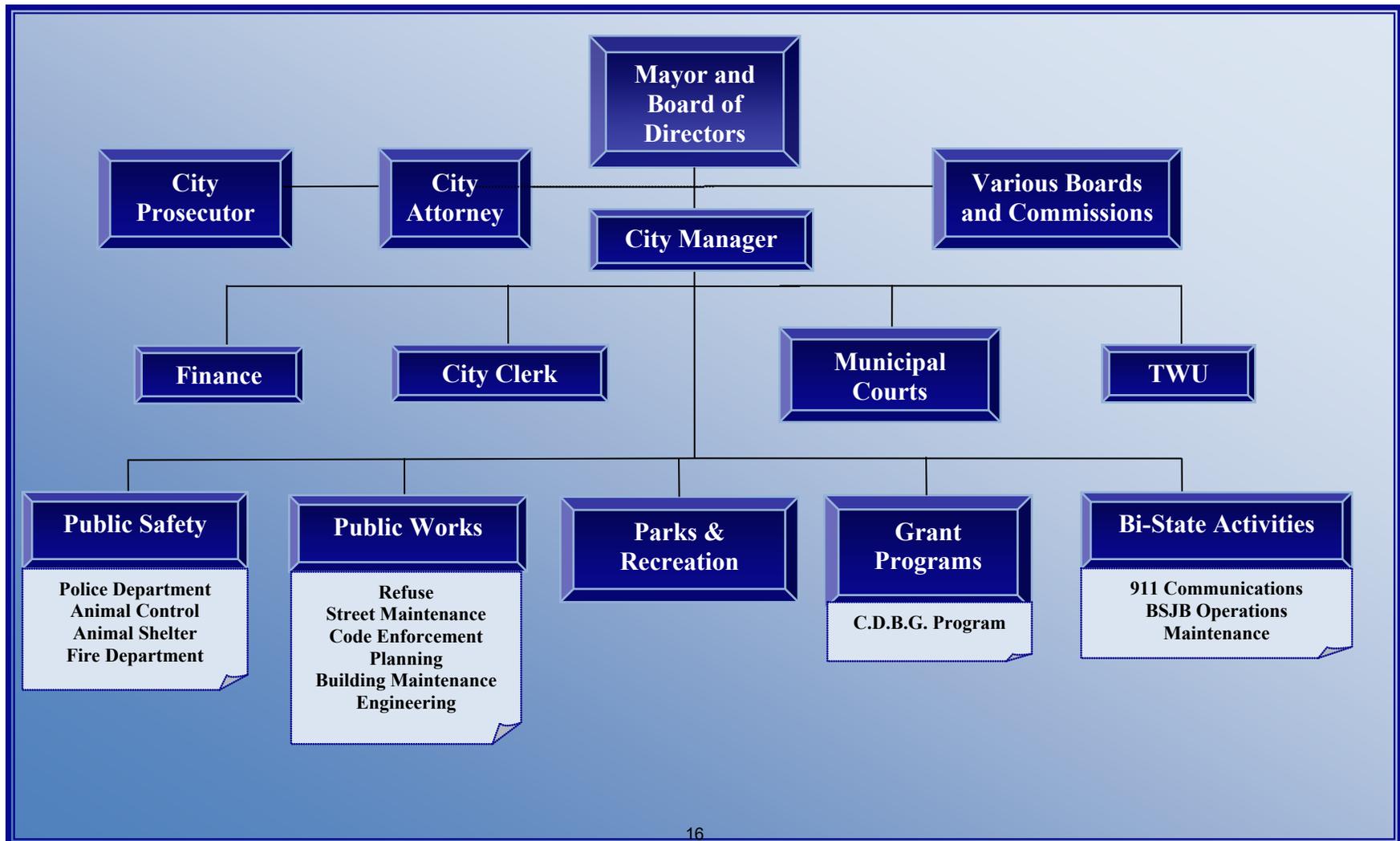
- C. To the extent practicable, all Component Units of the City must follow all City accounting, audit, and financial reporting policies.
- D. The Single Audit Report (annual audit) and the accompanying auditor's letter to management shall be released to City Council and published prominently on the City's website within 30 days of receipt from the auditor.
- E. The Finance Working Group shall maintain a written disclosure policy consistent with federal securities law and the City's continuing disclosure undertakings with respect to the City's outstanding debt.
- F. The City's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and the standards set by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- G. The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions provide full disclosure of all financial activities and related matters, and minimize ambiguities and potentials for misleading inference.
- H. Financial systems will be maintained to monitor revenues, expenditures, and program performance on an ongoing basis.
- I. Monthly Reports shall be prepared and presented to the Board of Directors on a timely basis.
- J. The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

### **Compliance**

The proposed 2023 budget is in compliance with the City's fiscal policy.



# CITY OF TEXARKANA, ARKANSAS ORGANIZATIONAL CHART



# BUDGET PROCESS

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## **BUDGET PROCESS**

The City's accounting records for general government activities are maintained on a modified accrual basis, with revenues being recorded when available and measurable, and expenditures being recorded when the services of goods are received, and the liabilities are incurred. Accounting records for the City's water and sewer utility and other proprietary activities are maintained on the accrual basis.

The annual budget document is the result of a cooperative effort from the Finance Department, department heads, City Manager, and City Board of Directors. The budget is discussed at public budget workshops and City Board Meetings in which citizens are welcome to attend and express any comments or concerns to the Mayor and Board of Directors. The public budget workshops and City Board of Directors meetings that are held during the budget process are an important element of the budget process because they are purposed to seek feedback from the City Board of Directors and the public on City operations and services. In an effort to ensure the City's budget is easily accessible by any who wish to review it, a copy is stored in the City Clerk's Office and posted on the City's website in electronic format. A summary of the process is presented below.

### **July 2022**

The Finance Director reviews the budget process from the prior year to determine if any improvements can be made. The budget calendar is updated and discussed to determine important dates and the process begins.

### **August 2022**

Finance Department staff enters audited numbers from the previous year as well as budgeted numbers and estimates for the current year into the budget document. Finance staff requests the budget narratives, capital requests, and personnel requests from all department heads.

### **September 2022**

Department heads prepare their initial requests in accordance with the guidelines. Meetings are scheduled with the City Manager, Finance Director, and each department head to discuss their budget requests. The purpose of these meetings is to review in detail the requests for O & M, personnel and capital. Checklists are made to follow up on any pending items that require additional review before the budget is presented to the Board of Directors. Decisions are made on which items will be recommended to the Board of Directors for approval and those that will not. Items are reviewed to make sure that the amount requested is justified based on the needs of the coming year and to ensure tax dollars are being spent in a fiscally responsible manner. Revenue estimates for the next budget year are entered into the budget document. Revenue estimates are based on current year estimates as well as multiple years' worth of historical data.

### **October 2022**

Budget review meetings are continued through the month of October. Meetings conclude around the end of October to allow time for material to be prepared for distribution to the Board of Directors prior to budget discussions that begin in November. Any additions or cuts that need to be made to the budget document are prepared during October. Goals and objectives and prior year accomplishments are submitted to the City Manager for review. Any significant changes in the current year's budget are discussed in the City Manager's budget message. Finance staff prepares a current list of authorized strengths for the City Manager to review. The list breaks each authorized position out by department and title. Any capital requests that are recommended by the City Manager are included in the budget document.

# BUDGET PROCESS

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## **November 2022**

A public budget workshop is scheduled with the Board of Directors to discuss the draft. The City Manager and Finance Director present the budget for each department. The department heads are present to answer any questions regarding major projects or discussions that may require their input. If necessary, follow-up items are identified for further review and reconsideration at the next meeting.

## **December 2022**

Meetings may continue into December with the goal of having the budget adopted before December 31 each year. State law requires the governing body to adopt the budget on or before February 1 each year. After the budget is adopted, copies of the budget document are provided to each department.

## **January 2023**

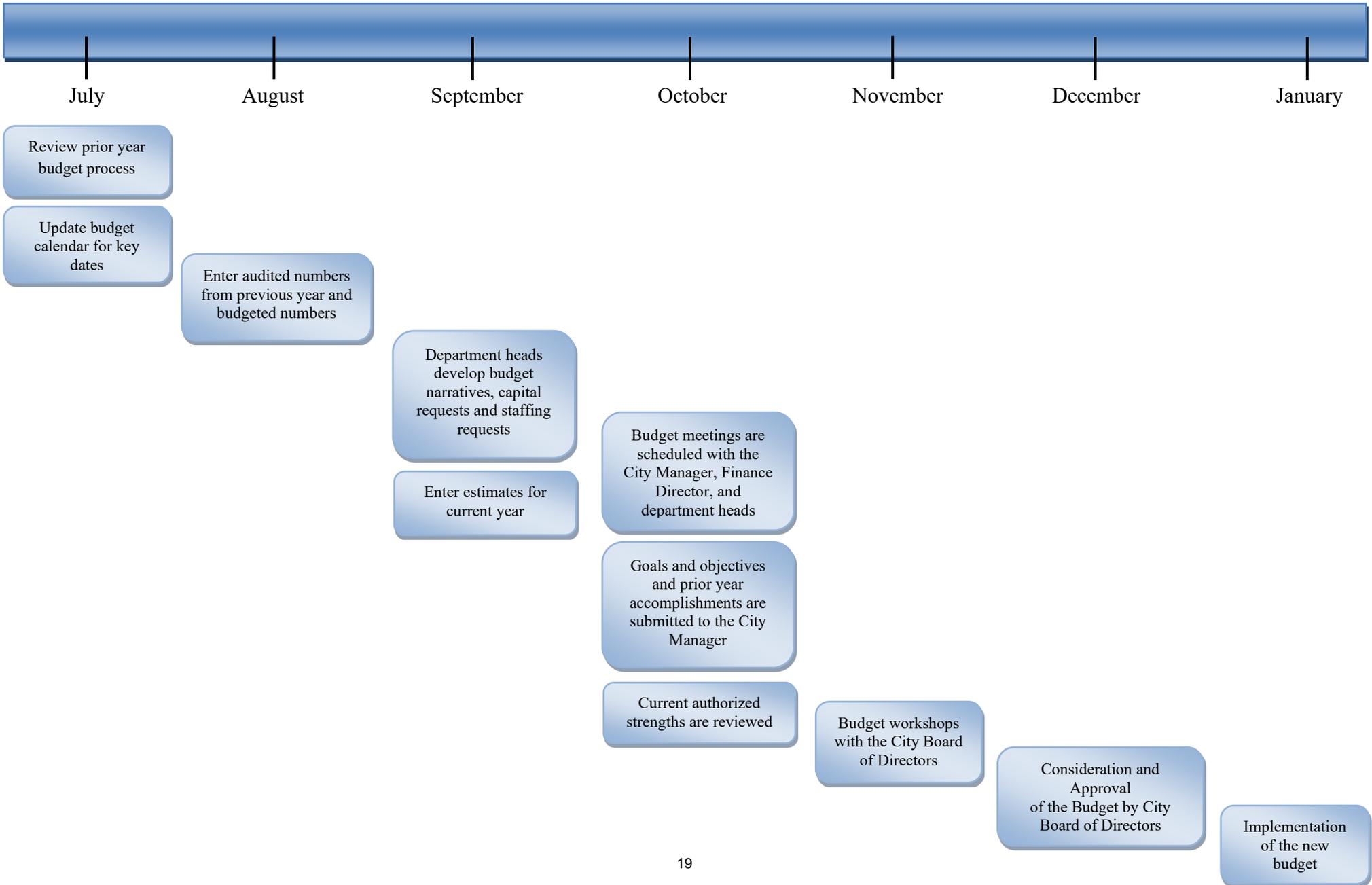
The new budget goes into effect and departments carry out their operations according to the budget. Monthly financial statements are prepared and provided with departmental reports to the Mayor and Board of Directors.

## **Budget Amendments**

Budget amendments may be done during the course of the year. Department heads have the authority to submit any budget amendment requests to the City Manager for approval as long as the amendment only affects O & M and does not increase their overall adopted budget. Any budget amendment request that increases a fund's overall approved expenditures must be taken to the Mayor and Board of Directors for approval. These are included as an agenda item to be discussed during a Board of Director's meeting.

# CITY OF TEXARKANA, ARKANSAS

## THE 2023 BUDGET PROCESS

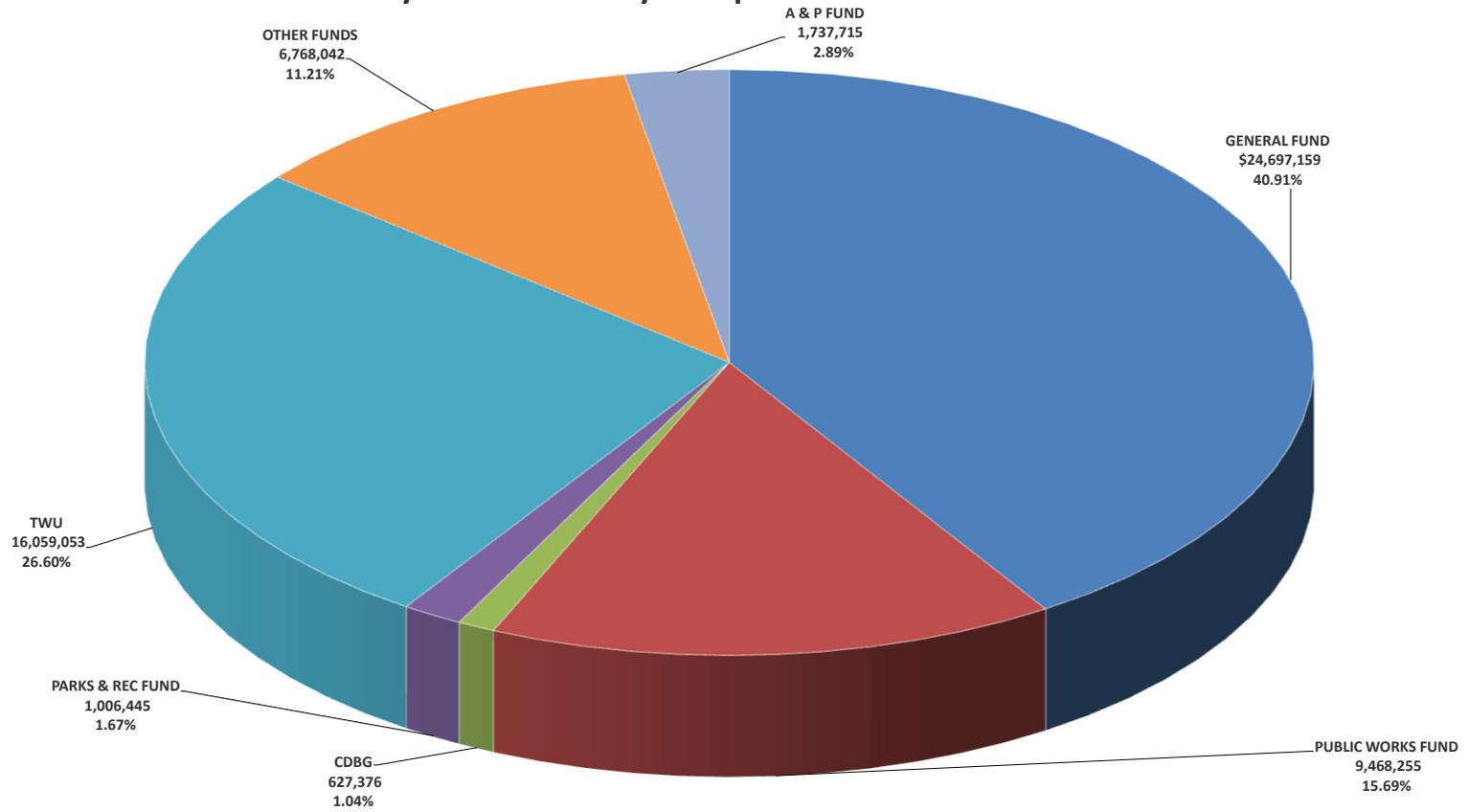


## Summary of Revenues & Expenditures

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>REVENUES</b>				
101 GENERAL FUND	\$ 23,279,807	\$ 23,285,408	\$ 23,953,210	\$ 24,697,159
201 PUBLIC WORKS FUND	8,061,527	8,283,597	8,641,665	9,468,255
203 CDBG	397,571	629,975	345,001	627,376
234 PARKS & REC FUND	0	0	0	1,006,445
TWU	11,382,556	13,429,426	18,054,222	14,114,321
OTHER FUNDS				
107 DWI FUND	8,809	10,500	6,100	8,300
209 POLICE FUND	16,778	26,432	21,620	7,975
210 NARCOTICS SELF-SUFF. FUND	5,192	5,000	6,350	5,675
221 DOMESTIC VIOL SELF-SUFF. FUND	3,370	3,200	3,200	3,200
223 BAIL BOND FUND	5,025	5,600	5,000	5,400
227 N. TXK REDEVELOP DIST #1 FUND	142,052	116,015	132,510	129,010
228 PUBLIC SAFETY FUND	133	200	270	235
231 FRONT STREET PROJECT FUND	0	0	0	0
233 AMERICAN RESCUE ACT FUND	372,455	3,957,884	195,386	6,212,488
601 LIBRARY FUND	477,980	433,040	465,060	463,280
615 JUDGES PENSION FUND	5,415	5,415	5,415	5,415
705 COURT AUTOMATION FUND	10,769	13,280	15,420	14,350
TOTAL OTHER FUNDS	1,047,977	4,576,566	856,331	6,855,328
602 A & P FUND	1,538,940	1,275,350	1,500,500	1,560,500
APPROPRIATED FUND BALANCE	0	0	0	2,034,661
<b>TOTAL REVENUES</b>	<b>\$ 45,708,379</b>	<b>\$ 51,480,322</b>	<b>\$ 53,350,929</b>	<b>\$ 60,364,045</b>
<b>EXPENDITURES</b>				
101 GENERAL FUND	\$ 21,642,203	\$ 25,342,835	\$ 26,076,746	\$ 24,697,159
201 PUBLIC WORKS FUND	8,818,780	8,546,643	8,485,162	9,468,255
203 CDBG	391,076	619,974	345,000	627,376
234 PARKS & REC FUND	0	0	0	1,006,445
TWU	11,582,404	14,027,946	16,816,279	16,059,053
OTHER FUNDS				
107 DWI FUND	0	41,976	41,976	49,365
209 POLICE FUND	24,250	26,700	20,197	11,973
210 NARCOTICS SELF-SUFF. FUND	5,356	5,000	4,950	7,312
221 DOMESTIC VIOL SELF-SUFF. FUND	2,526	5,382	5,382	3,370
223 BAIL BOND FUND	6,256	6,006	5,133	5,400
227 N. TXK REDEVELOP DIST #1 FUND	0	0	0	0
228 PUBLIC SAFETY FUND	0	3,428	3,428	1,946
231 FRONT STREET PROJECT FUND	1,332	9,420	1,800	7,493
233 AMERICAN RESCUE ACT FUND	372,455	6,407,874	195,386	6,212,488
601 LIBRARY FUND	417,929	433,040	545,241	463,280
615 JUDGES PENSION FUND	6,765	6,431	5,357	5,415
705 COURT AUTOMATION FUND	34,995	1,400	3,547	0
TOTAL OTHER FUNDS	871,865	6,946,657	832,397	6,768,042
602 A & P FUND	900,213	1,748,257	1,763,258	1,737,715
APPROPRIATED FUND BALANCE	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 44,206,540</b>	<b>\$ 57,232,313</b>	<b>\$ 54,318,843</b>	<b>\$ 60,364,045</b>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	1,501,839		(967,914)	0

\*Bi-State Justice Building Operating Fund is not included and not yet adopted by all three entities

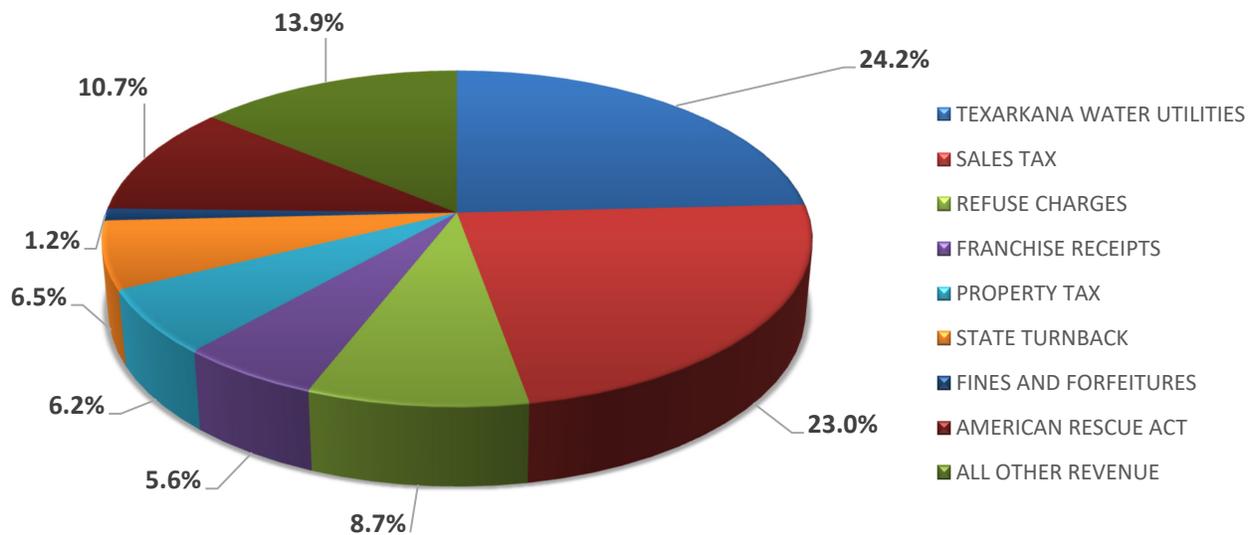
### City-Wide Summary of Expenditures - FY 2023



# MAJOR REVENUES AND EXPENDITURES

There are minimal revenue sources that comprise a major part of the City’s total revenue. The largest source of revenue for the City is Texarkana Water Utilities. The following pie chart shows the major revenues for the City. The table following the pie chart shows each revenue source that exceeds \$1,000,000, the percentage of the total, the cumulative total, and the cumulative percentage of total. We have also included the revenue for fines and forfeitures totaling \$671,825. The last row in the table is a total of all other revenues, each of which is less than \$1,000,000. As shown, this entire group makes up 13.9% of the total figure.

## 2023 BUDGET REVENUES



	2023 BUDGET	% OF TOTAL	CUMULATIVE AMOUNT	CUMULATIVE % OF TOTAL
TEXARKANA WATER UTILITIES	14,114,321	24.2%	14,114,321	24.2%
SALES TAX	13,411,000	23.0%	27,525,321	47.2%
REFUSE CHARGES	5,100,000	8.7%	32,625,321	55.9%
FRANCHISE RECEIPTS	3,280,000	5.6%	35,905,321	61.6%
PROPERTY TAX	3,629,500	6.2%	39,534,821	67.8%
STATE TURNBACK	3,778,000	6.5%	43,312,821	74.3%
FINES AND FORFEITURES	671,825	1.2%	43,984,646	75.4%
AMERICAN RESCUE ACT	6,212,488	10.7%	50,197,134	86.1%
SUBTOTAL	50,197,134	86.1%		
ALL OTHER REVENUE	8,132,250	13.9%	8,132,250	13.9%
TOTAL REVENUE	58,329,384	100.0%	58,329,384	100.0%

# MAJOR REVENUES AND EXPENDITURES

The next table shows the same revenue sources, but in addition to the 2023 budget amounts, it shows, in the same order, the corresponding figures for 2021 actual and 2022 estimated budget. Following the table are comments on the 2023 major revenue sources.

	2021 ACTUAL	2022 ESTIMATED	2023 BUDGET	CHANGE	PERCENT
TEXARKANA WATER UTILITIES	\$ 11,382,556	\$ 18,054,222	\$ 14,114,321	\$ (3,939,901)	-21.8%
SALES TAX	\$ 12,646,045	\$ 13,167,000	\$ 13,411,000	\$ 244,000	1.9%
REFUSE CHARGES	\$ 4,311,475	\$ 5,081,000	\$ 5,100,000	\$ 19,000	0.4%
FRANCHISE RECEIPTS	\$ 3,062,713	\$ 3,226,156	\$ 3,280,000	\$ 53,844	1.7%
PROPERTY TAX	\$ 3,474,238	\$ 3,560,900	\$ 3,629,500	\$ 68,600	1.9%
STATE TURNBACK	\$ 3,707,007	\$ 3,705,549	\$ 3,778,000	\$ 72,451	2.0%
FINES AND FORFEITURES	\$ 581,603	\$ 702,755	\$ 671,825	\$ (30,930)	-4.4%
AMERICAN RESCUE ACT	\$ 372,455	\$ 195,386	\$ 6,212,488	\$ 6,017,102	3079.6%
SUBTOTAL	\$ 39,538,093	\$ 47,692,968	\$ 50,197,134	\$ 2,504,166	5.3%
ALL OTHER REVENUE	\$ 6,170,286	\$ 5,657,961	\$ 8,132,250	\$ 2,474,289	43.7%
TOTAL REVENUE	\$ 45,708,379	\$ 53,350,929	\$ 58,329,384	\$ 4,978,455	9.3%

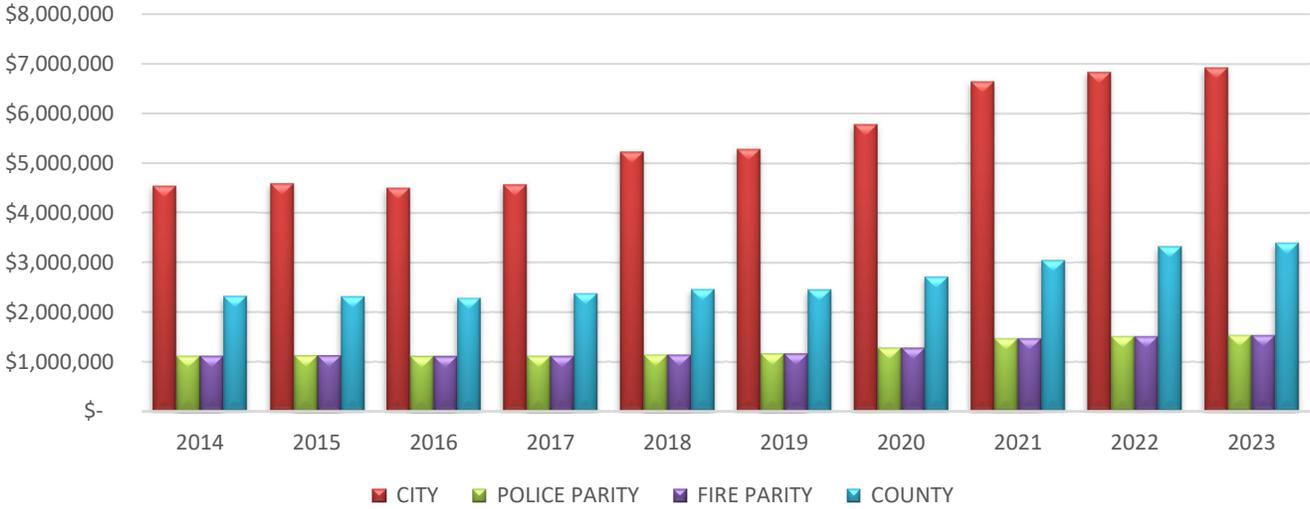
**Texarkana Water Utilities (TWU) - \$14,114,321:** Texarkana Water Utilities is a joint department of the City of Texarkana, Arkansas and the City of Texarkana, Texas. The primary function for TWU is to provide water and sewer services to both cities and the surrounding area. TWU produces drinking water from two surface reservoirs, Wright Patman in Bowie County, Texas and Millwood in Little River County, Arkansas. TWU is also responsible for the pumping and reclamation of wastewater and the ultimate disposal of the residual biosolids for both Cities in a manner that is efficient, environmentally safe, and meets all regulatory agency requirements. TWU provides solid waste billing and computer networking and maintenance to both Cities.

**Sales Taxes - \$13,411,000:** The City's leading own-source revenue is sales tax. Sales taxes primarily come from four separate sources; a two percent city tax based on point of sale, a quarter percent police parity tax based on point of sale, a quarter percent fire parity tax based on point of sale, and a portion of the county's one and one-quarter percent tax based on an Interlocal Cooperation Agreement between Miller County, Arkansas and the municipal corporations of the State of Arkansas located within the county. Per the agreement, the City of Texarkana receives forty-five percent of the county sales tax collections. For 2023, the City has budgeted for \$6,929,000 in city sales tax revenue, \$1,541,000 in police parity sales tax revenue, \$1,541,000 in fire parity sales tax revenue, and \$3,400,000 in county sales tax revenue.

The two percent city sales tax, the quarter percent police parity sales tax, and the quarter percent fire parity sales tax has not changed since 2008. The sales taxes are collected by vendors and remitted to the State of Arkansas on a monthly basis, along with the state sales tax. The State then makes a distribution to the City's General Fund. The timing of the receipt of the tax payment is two months behind the time it is originally collected by the vendor. There is a 1.9% increase in sales tax revenue for the 2023 proposed budget.

# MAJOR REVENUES AND EXPENDITURES

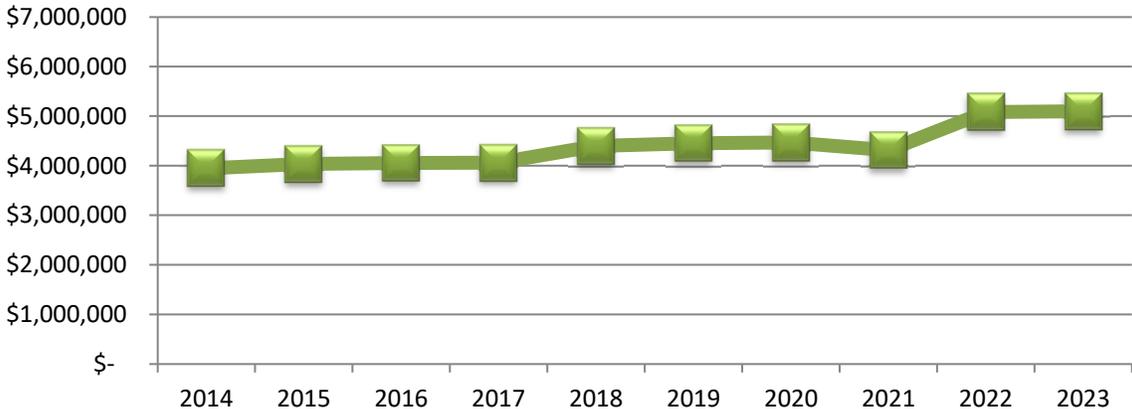
## SALES TAX REVENUE



**Refuse Charges - \$5,100,000:** The City handles its own solid waste collection through licensed garbage collectors who contract with the City and are assigned a specific territory from which to collect residential garbage and yard waste. Each household is charged \$22.92 per month. This amount pays for the collection and disposal of garbage from each household. The refuse utility bill breakdown is as follows: \$12.62 for the cost of pick up and hauling, \$2.54 for residential landfill charges, \$0.15 for shop landfill charges, \$0.26 for uncollectable, \$2.00 for the general fund, \$4.35 for the street fund, and \$1.00 for Texarkana Water Utilities residential payment collection.

Commercial establishments may hire their own hauler from those licensed by the City and it will be billed along with water and sewer from Texarkana Water Utilities. Commercial collection rates are established by the City. A 0.4% increase in refuse charges revenue is budgeted for year 2023 proposed budget.

## REFUSE CHARGES REVENUE

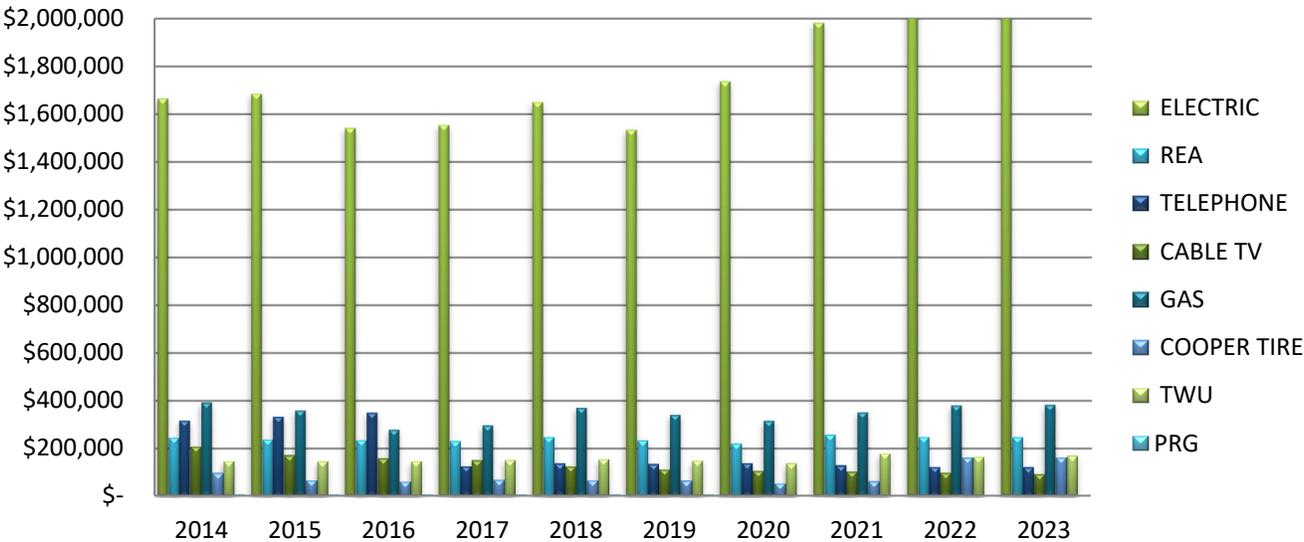


# MAJOR REVENUES AND EXPENDITURES

**Franchise Receipts - \$3,280,000:** The City charges a franchise fee to various utility companies for the rendition of local telephone exchange services, electric distribution system operations, or natural or manufactured gas distribution system operations within the City. Franchise fees are collected on all revenues received by the franchise grantees for services rendered within the City. In June of 1981, the City levied a four percent franchise fee. A two percent increase was enacted in 2005, raising the franchise fee to six percent. The industrial customers were not subject to the two percent increase. This fee is charged for preservation of the public peace and health and safety.

In July of 2005, the City passed an ordinance for a voluntary payment in lieu of taxes of five percent of the gross water sales of Texarkana Water Utilities (TWU) plus the amount of property taxes that would have been paid in Arkansas if the water utility had been privately owned. A 1.7% increase for franchise receipts revenue is budgeted for year 2023 proposed budget.

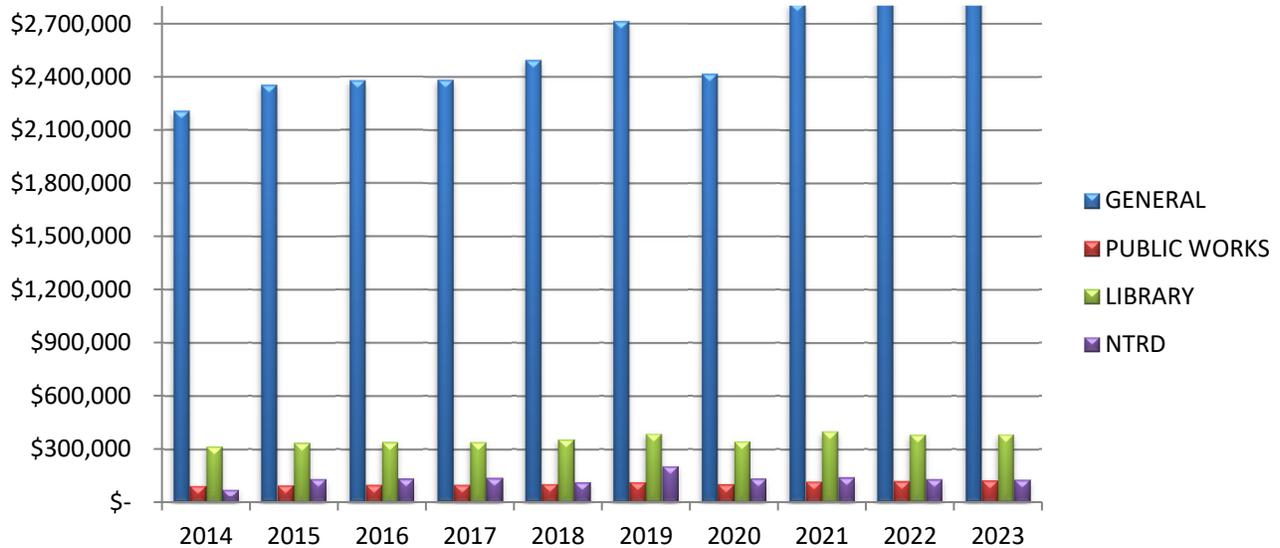
## FRANCHISE RECEIPTS REVENUE



**Property Tax - \$3,629,500:** Property taxes provide revenues for four of the City’s funds. They are the General Fund, Public Works Fund, Library Fund, and North Texarkana Redevelopment District Fund. Each year the City is required to establish the property tax levy for that year, which is then applied by Miller County to property tax bills in the following year. The current tax levy is five mills on the dollar for General Fund operations, one mil on the dollar each for the Fire Pension Fund, Police Pension Fund, and Library fund, and 2.5 mills on the dollar for general obligation bond debt service payments. A 1.9% increase for property tax revenue is budgeted for year 2023 proposed budget.

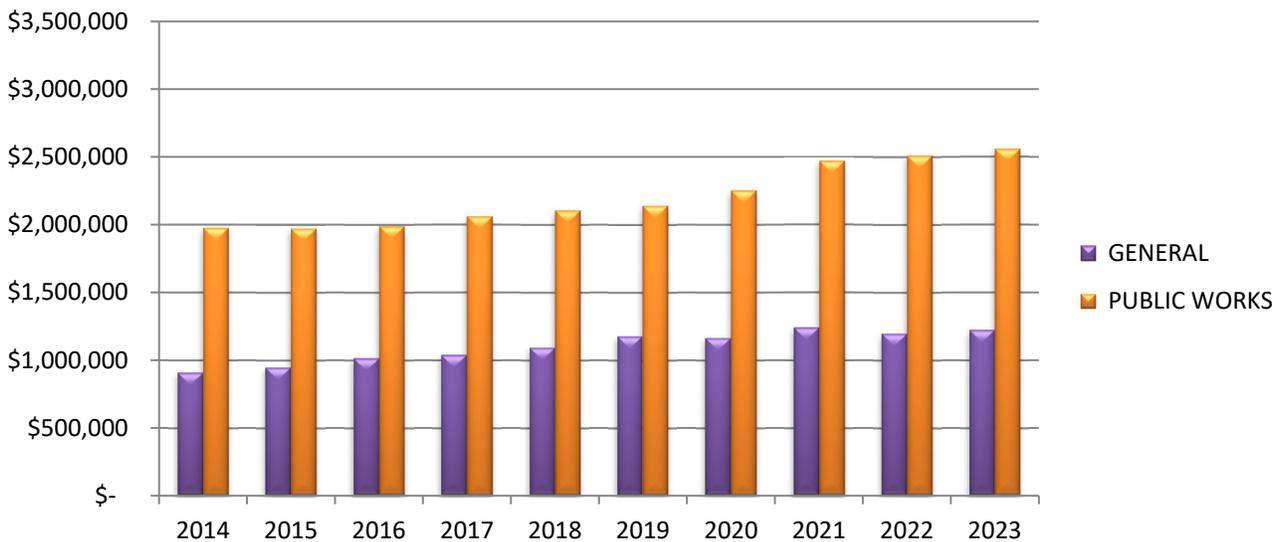
# MAJOR REVENUES AND EXPENDITURES

## PROPERTY TAX REVENUE



**State Turnback - \$3,778,000:** The Municipal Aid Fund (State Turnback) consists of general revenues provided under the Revenue Stabilization Law and special revenues provided under the Arkansas Highway Revenue Distribution Law. Distributions of revenue are made within ten days after the close of each calendar month. The amount to be apportioned is to be in the proportion that each population bears to the total population of all cities and incorporated towns. In November 2012, citizens voted for a temporary 1/2-cent sales tax to provide funding for highways, bridges, roads, and other surface transportation projects across the state. A 2.0% increase in state turnback revenues is budgeted for the 2023 proposed budget.

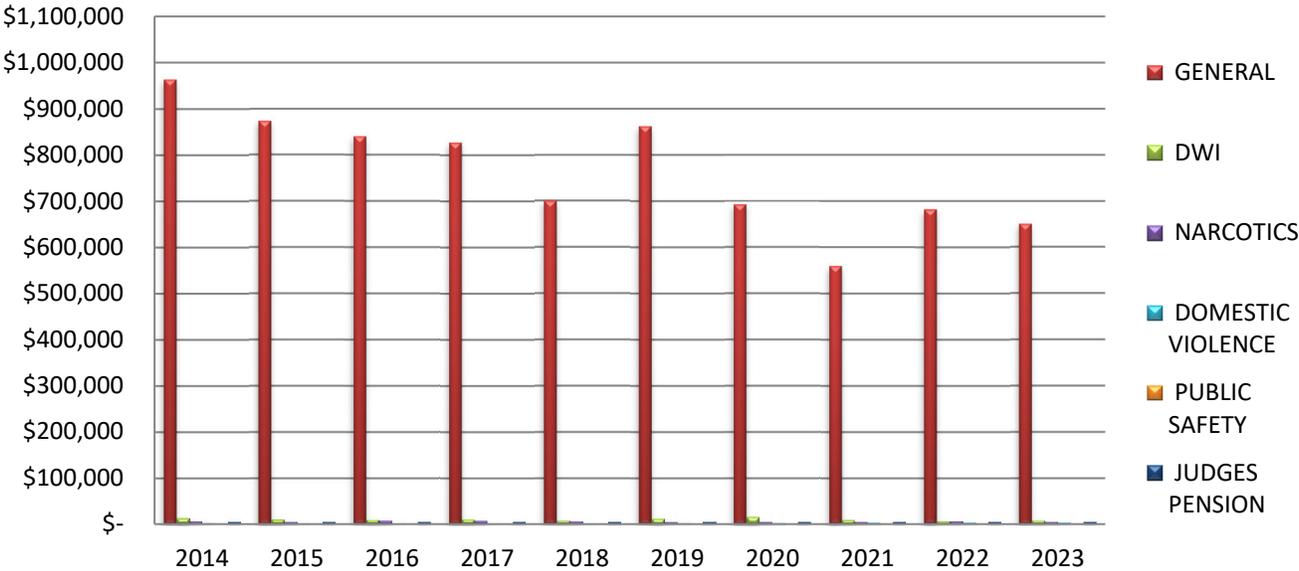
## STATE TURNBACK REVENUE



# MAJOR REVENUES AND EXPENDITURES

**Fines and Forfeitures - \$671,825:** Fines and forfeitures provide revenue for six of the City’s funds. They are General Fund, DWI Fund, Narcotics Fund, Domestic Violence Fund, Public Safety Fund, and Judge’s Pension Fund. These revenues come from fines, forfeitures, probation fees, small claims fees, E-911 charges, the city attorney fund, incarcerating prisoners, and life skills fees. Since the year 2011, there has been a decrease in this revenue which can be attributed to the defendants electing community service or serving jail time in lieu of payments. This is a trend seen across the state of Arkansas. A 4.4% decrease in fines and forfeitures is budgeted for the 2023 proposed budget.

## FINES AND FORFEITURES



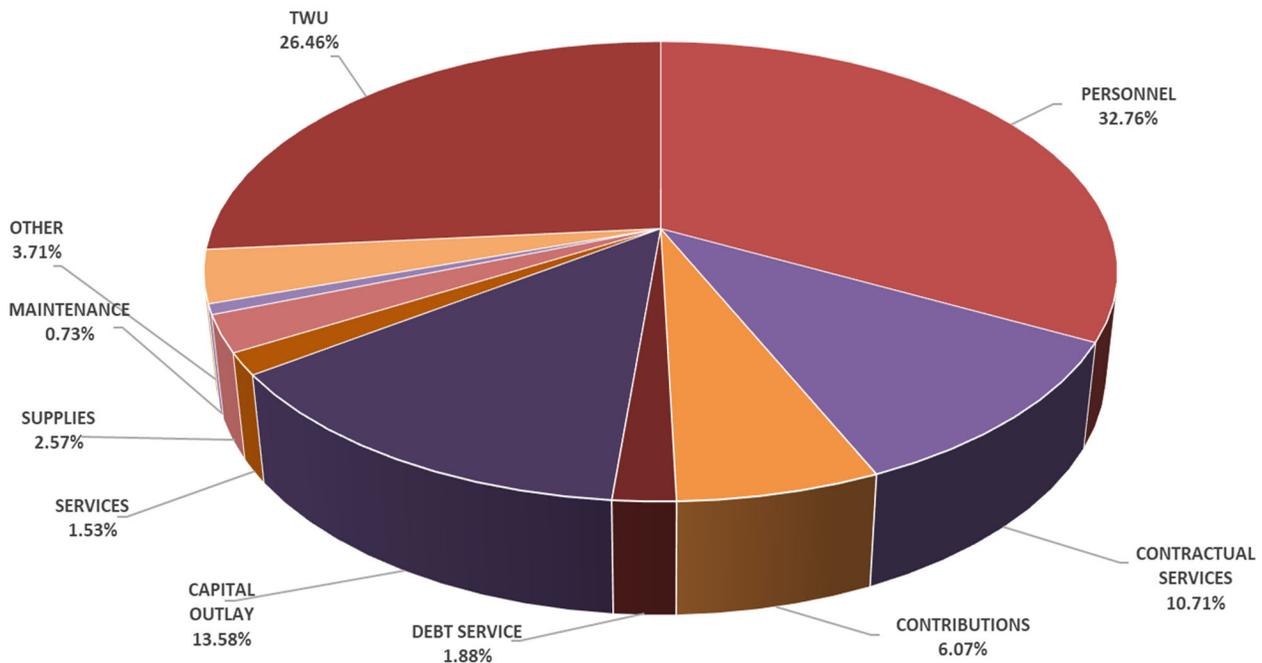
**American Rescue Act - \$6,212,488:** Revenue for the American Rescue Act Fund (ARPA) comes from a grant provided by the Federal Government in response to the COVID-19 public health emergency and is used to provide premium pay for essential workers, to provide relief from the reduction of revenue due to COVID-19, and to make necessary investments in water, sewer, or broadband infrastructure.

# MAJOR REVENUES AND EXPENDITURES

## MAJOR EXPENDITURES

The following pie chart displays the major 2023 expenditures of the City. The table following the pie chart shows the corresponding 2021 actual amounts and 2022 estimated amounts, as well as the 2023 proposed figures.

**2023 BUDGETED EXPENDITURES**



	2021 ACTUAL	2022 ESTIMATED	2023 PROPOSED	% OF TOTAL
PERSONNEL	\$ 16,765,172	\$ 18,517,079	\$ 19,587,839	32.35%
CONTRACTUAL SERVICES	\$ 4,954,378	\$ 5,800,482	\$ 6,502,494	10.74%
CONTRIBUTIONS	\$ 2,160,331	\$ 3,273,727	\$ 3,580,417	5.91%
DEBT SERVICE	\$ 1,924,410	\$ 1,080,956	\$ 1,138,138	1.88%
CAPITAL OUTLAY	\$ 3,732,843	\$ 5,044,284	\$ 8,454,263	13.96%
SERVICES	\$ 489,007	\$ 909,161	\$ 979,248	1.62%
SUPPLIES	\$ 1,261,498	\$ 1,513,769	\$ 1,560,029	2.58%
MAINTENANCE	\$ 366,536	\$ 630,650	\$ 440,400	0.73%
OTHER	\$ 1,252,520	\$ 995,650	\$ 2,251,192	3.72%
TWU	\$ 11,582,404	\$ 16,816,279	\$ 16,059,053	26.52%
<b>TOTAL EXPENSES</b>	<b>\$ 44,489,100</b>	<b>\$ 54,582,037</b>	<b>\$ 60,553,072</b>	<b>100.0%</b>
*Total Expenses do not include Appropriated Fund Balance				

**Personnel- \$19,883,235:** The cost of the staff is a major expenditure category for most municipalities. There is increase in the personnel expenditures from the 2022 estimated budget and personnel expenditures are estimated to account for 32.76% of the total expenditures for 2023.

# MAJOR REVENUES AND EXPENDITURES

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**Texarkana Water Utilities (TWU)- \$16,059,053:** TWU is a joint department of the Cities of Texarkana, Arkansas and Texarkana, Texas, whose primary function is to provide water and sewer services to both cities and the surrounding area. TWU accounts for 26.46% of the City's 2023 expenditure budget.

**Contributions- \$3,681,017:** The City makes contributions to help support local organizations such as the Chamber of Commerce, the Animal Care and Adoption Center, the library, local arts, the airport, etc. The largest contribution budgeted will be paid to the Bi-State Justice Center. This location integrates both the Texarkana, Arkansas and Texarkana, Texas Police Departments, Arkansas District Probation Department, Texarkana, Arkansas District Court, Texarkana, Texas Municipal Court and Bowie County District Court, Bowie County Sheriff's Department, Bowie County Adult Probation, Texas Sixth District Court of Appeals, Central Records and Communications and the entire fourth floor for the jail. Contributions account for 6.07% of the City's 2023 expenditure budget.

**Contractual Services- \$6,502,494:** These fees are for expenditures such as rental of equipment, travel and training, professional services, communications, utility services, and refuse and landfill. Contractual services accounted for 10.74% of the 2023 expenditure budget. The City handles its own solid waste collection through licensed garbage collectors who contract with the City and are assigned a specific territory from which to collect residential garbage and yard waste. The City has been divided into three areas to facilitate this service. All commercial establishments must dispose of its garbage through a hauler licensed with the City of Texarkana, Arkansas. Refuse and landfill charges are \$3,730,810 and account for 10.71% of the 2023 expenditure budget for the City.

**Capital Outlay- \$8,244,263:** The City allocates funds to acquire, maintain, repair, and upgrade assets. Capital outlay accounted for 13.58% of the 2023 expenditure budget.

**Supplies- \$1,560,029:** These fees are for operating supplies and necessary purchases to maintain day to day operations. Supplies accounted for 2.57% of the 2023 expenditure budget.

**All Other- \$2,251,192:** This includes all remaining expenditures with no single category exceeding \$1,000,000.

**City of Texarkana, Arkansas  
Master Fee Schedule**

**Animal Care and Adoption Center  
203 Harrison St.  
870-773-6388**

<b>Service/Permit</b>	<b>Rate</b>	<b>Other Information</b>
Agency Assist Fee	\$250.00	Excludes Texarkana, Texas
Animal License Fee - Altered	\$10.00	
Animal License Fee - Unaltered	\$30.00	
Boarding Fee	\$10.00	Per Day
Boarding Fee - Chemical Capture	\$20.00	Per Day, Animal captured using chemical capture
Breeder's License Fee	\$100.00	
Breeder's License Late Fee	\$25.00	
Cat Adoption Fee	\$20.00	
Dog Adoption Fee	\$40.00	
Extended Stay Fee - Other Cities	\$10.00	Per day, Commencing on the 6th day
Hold Fee - Other Cities	\$150.00	Per Animal
Livestock Disposal Fee	\$150.00	
Lost Tag Fee	\$1.00	
Micro Chip Fee	\$20.00	
Rabies Quarantine Fee	\$150.00	
Rabies Testing Fee	\$40.00	Excludes Texarkana, Arkansas residents
Reclaim Fee	\$10.00	
Reclaim Fee - Chemical Capture	\$25.00	Animal captured using chemical capture
Reclaim Fee - Livestock	\$150.00	Livestock
Spay/Neuter Fee	Varies by Size of Animal	
Surrender Fee	\$150.00	Outside City Limit
Unaltered Animal used for Breeding Fee	\$250.00	

**Finance Department  
Texarkana, Arkansas City Hall  
Second Floor  
216 Walnut St.  
870-779-4989**

<b>Service/Permit</b>	<b>Rate</b>	<b>Other Information</b>
Amusement Machine Permit	\$5.00	
Private Club Permit	\$250.00	
Refuse Hauler Permit	\$240.00	
Retail Beer Permit	\$15 - \$350	On and Off Premises
Retail Liquor Permit	\$425.00	
Wholesale Beer	\$350.00	
Medical Marijuana Dispensary Permit	\$7,500.00-\$11,250.00	

**Service/Permit****Rate****Other Information**

**Fire Department  
 Texarkana, Arkansas City Hall  
 416 E. 3rd St.  
 870-779-4956**

**Service/Permit****Rate****Other Information**

<b>Service/Permit</b>	<b>Rate</b>	<b>Other Information</b>
Incident Report Copies (Commercial Use)	\$5.00	Each, Fire Department incidents only
Fire Inspection Service: Nursing Home	\$75.00	Annual Fee
Fire Inspection Service: Day Care	\$40.00	Annual Fee
Fire Inspection Service: Group Home	\$40.00	Annual Fee
Fire Inspection Service: Hotel/Motel	\$20, \$2	Annual Base Fee, Per Room Fee
Fire Inspection Service: Manufacturing	\$75.00	Annual Fee
Fire Inspection Service: First Re-Inspection	\$0.00	Each, All commercial buildings
Second and Subsequent Re-Inspections	\$75.00	Each, All commercial buildings
False Alarm Fee - Commercial: 4-6 Alarms	\$50.00	Each Alarm, Per 12-month period
False Alarm Fee - Commercial: 7 and more	\$75.00	Each Alarm, Per 12-month period
False Alarm Fee - Residential: 4-6 Alarms	\$35.00	Each Alarm, Per 12-month period
False Alarm Fee - Residential: 7 and more	\$45.00	Each Alarm, Per 12-month period
Response: Hazardous Materials	100%	Replacement cost of materials used
Permit: Commercial Fire Alarm System	\$75.00	Each, Annual Fee
Permit: Open Burning	\$200	Each, Issued by Fire Marshal

**Police Department  
 Bi-State Justice Building  
 Third Floor  
 100 N. Stateline  
 903-798-3130**

**Service/Permit****Rate****Other Information**

<b>Service/Permit</b>	<b>Rate</b>	<b>Other Information</b>
Accident Report Fee	\$10.00	
Bail Bond Fee	\$20.00	
Video of Arrest	\$25.00	
Wrecker Permit Fee	\$25.00	
Non-Criminal Fingerprinting Fee	\$15.00	

**Police Department  
 Bi-State Justice Building  
 Central Records Communications  
 100 N. Stateline  
 903-798-3130**

**Service/Permit****Rate****Other Information**

<b>Service/Permit</b>	<b>Rate</b>	<b>Other Information</b>
Arkansas Offense/Incident	\$5.00	
Criminal History	\$10.00	
9-1-1 Call (DVD)	\$10.00	
Call Sheets (When no report is made)	\$5.00	

**Service/Permit**

**Rate**

**Other Information**

**Public Works  
Texarkana, Arkansas City Hall  
Basement  
216 Walnut St.  
870-779-4971**

**Service/Permit**

**Rate**

**Other Information**

Service/Permit	Rate	Other Information
Address Assignment Fee	\$50.00	Includes site visit
Annexation & Zoning Application Fee	\$350.00	
Application Plan Review Fee: Non-Residential		
Commercial, Industrial & Multi-Family	\$150.00	
Barricades for Street/Lane Closures or Other Use		
Public Facilities Use Agreement		
Basic Permit Fee	\$25.00	
Local Roads Application	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
Traffic Control Plan (TCP) Review	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
TCP Prepared by City	\$100.00	x3 for pick up, delivery, and setup fees during overtime hours
Pick Up/Return Barricades	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
City Deliver/Pick UP Barricades	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
City to Setup Barricades	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
Collectors/Arterials Application	\$100.00	x3 for pick up, delivery, and setup fees during overtime hours
Traffic Control Plan (TCP) Review	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
TCP Prepared by City	\$300.00	x3 for pick up, delivery, and setup fees during overtime hours
Pick Up/Return Barricades	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
City Deliver/Pick UP Barricades	\$100.00	x3 for pick up, delivery, and setup fees during overtime hours
City to Setup Barricades	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
Front Street Utility Fee	\$100.00	
Billboard Permit	\$173.64, 5%	Per billboard fee plus annual increase percentage
Board of Adjustment		
Request		
Variance	\$200.00	From the bulk and areas provisions of the Zoning Ordinance K-286
Appeal	\$200.00	From the decision of the administration officers in respect to the application and enforcement of said ordinance.
Interpretation	\$200.00	Of zoning district boundaries on the Official Zoning Districts Map where such boundaries are not accurately described
Building Permit Fees		
Residential (Includes residential remodel & repairs)	\$0.30	New Construction, per square foot heated
\$0 to \$15,000	\$35, \$8	Fee for first \$2,000, plus fee for each additional \$1,000 or fraction thereof to & including \$15,000
\$15,001 to \$50,000	\$139, \$7	Fee for first \$15,001, plus fee for each additional \$1,000 or fraction thereof to & including \$50,000
\$50,001 to \$100,000	\$384, \$6	Fee for first \$50,001, plus fee for each additional \$1,000 or fraction thereof to & including \$100,000
\$100,001 to \$500,000	\$684, \$5	Fee for first \$100,001, plus fee for each additional \$1,000 or fraction thereof to & including \$500,000
\$500,001 and Above	\$2684, \$4	Fee for First \$500,001, plus fee for each additional \$1,000 or fraction thereof
Commercial Surcharge	0.05%	Total estimated cost-maximum \$1,000
Builders & Mechanical Contractors Registration Fee		
Master Plumber's Certificate	\$25.00	Per year
Journeyman or Apprentice Plumber	\$12.50	Per year
Plumbing Contractor	\$50.00	Per year

Service/Permit	Rate	Other Information
Master Electric's Certificate	\$25.00	Per year
Apprentice Electrician	\$12.50	Per year
Electrical Contractor/Electrical Sign Contractor Certificate	\$50.00	Per year
Bulk Item Pick-Up Service		
Residential (No Apartments)		
Up to 8 Cubic Yards	\$30.00	Per cubic yard, maximum charge of \$110 and a flat charge of \$110 for each additional trip
Commercial/Rental Properties/Apartments		
Small Load (up to 8 Cubic Yards)	\$120.00	Per load, \$120 for each additional trip
Large Load (up to 64 Cubic Yards)	\$360.00	Per load, \$360 for each additional trip
Certificate of Appropriateness Application Fee		
Certificate of Appropriateness	\$100.00	
Sign Review Fee	\$50.00	
Certificate of Occupancy	\$30.00	
Residential	\$25.00	
Non-Residential	\$30.00	
Temporary Power (New Commercial & Major Remodel)	\$35.00	
Condemned & Tagged Structures	\$30.00	
City Atlas Fee	\$100.00	
Conditional Use Permit Application Fee		
Residential	\$100.00	
Commercial	\$200.00	
Industrial	\$250.00	
Construction or Work Site Trailer	\$250.00	Per trailer (includes piers, tie-downs, steps, decks, electrical, plumbing, & mechanical)
Coping 8 1/2 X 11	\$1.00, \$0.10	Fee plus per sheet rate
Coping of Plans Fee	\$3.00	Per sheet
Curb/Street Cut Fee	\$25.00	Plus cost of materials, equipment, & labor to repair road
Demolition Permit		
Residential		
Structure demolished in 60 days	\$50.00	
Renew for 30 additional days	\$100.00	
Non-Residential		
Structure demolished in 60 days	\$250.00	
Renew for 30 additional days	\$100.00	
Design Build Plan Review Fee		
Residential	\$500.00	
Commercial	\$1,000.00	
Industrial	\$1,500.00	
Driveway Approach Permit Fee	\$25.00	Each
Electrical Permit Fees		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Basic Fee	\$25.00	
Meter Loop	\$21.00	
Rough In-First 4 Circuits	\$21.00	
Rough In-Up to 16 Circuits	\$2.10	Per additional circuit

Service/Permit	Rate	Other Information
Rough In-Over 20 Circuits	\$1.40	Per additional circuit
Temporary Pole	\$50.00	
Re-Inspection	\$25.00	
<b>Motors &amp; Generators</b>		
Up to 5 Horsepower	\$8.40	
Up to 200 Horsepower	\$0.98	Each HP
Over 200 Horsepower	\$0.28	Each HP
Fence Permit Fee	\$25.00	
<b>Final Subdivision Plat Application Fee</b>		
<b>Single-family Residential</b>		
Less than 10 dwelling units	\$100.00, \$5.00	Fee plus per lot rate
25 or less dwelling units	\$200.00, \$5.00	Fee plus per lot rate
26 or more dwelling units	\$300.00, \$5.00	Fee plus per lot rate
Multi-family Residential	\$200.00, \$5.00	Fee plus per unit rate
Non-Residential (Industrial & Commercial)	\$300.00, \$5.00	Fee plus per acre rate
Planned Unit Development (PUD)	\$300.00, \$5.00	Fee plus per acre rate
Floodplain Verification Letter	\$25.00	
Home Occupation Permit Application Fee	\$100.00	
<b>House Moving Permit Fee</b>		
Up to 10' Wide	\$16.50	
10' to 25' Wide	\$55.00	
25' or Over	\$165.00	
Penalty for Failure to Obtain Permit	\$100.00	Penalty fee plus cost of permit
Inspections Outside City Limits - Inside ETJ	\$150.00	Per request from owner/contractor
Lapsed Bond/Insurance	\$50.00	Once on bill
<b>Mechanical Permit</b>		
<b>New Construction Only</b>		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Base Fee	\$28.00	
<b>HVAC</b>	\$28, \$5.60	Fee for first \$1,000 plus fee for each additional \$1,000
Commercial-Multiple Self-Contained A/C Units	\$28, \$5.60	Fee per each if less than 2 tons plus fee per each for additional \$1,000
Repairs, Alterations, & Additions	\$19.60, \$5.60	Fee for \$500 to \$1,000 plus fee for each additional \$1,000
Temporary Operation Inspection	\$14.00	
Re-Inspection	\$25.00	
<b>Boiler</b>		
33,000 BTU (1BHP) to 165,000 (5BHP)	\$14.00	
165,000 BTU (5BHP) to 330,000 (10BHP)	\$28.00	
330,001 BTU (10BHP) to 1,165,000 (52BHP)	\$42.00	
1,165,000 BTU (52BHP) to 3,300,000 (98BHP)	\$70.00	
Over 3,300,001 BTU (98BHP)	\$98.00	
Metes & Bounds Mapping Fee	\$50.00	
Mobile Vendor Permit	\$250.00	
<b>Non-Residential: Re-Review Plan or Change</b>		
Commercial, Industrial & Multi-Family	\$75.00	
On Premis Sign Permit	Same as commercial permit fees	

Service/Permit	Rate	Other Information
Peddler's Permit	\$300.00	Per year
Plumbing Permit		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Basic Fee	\$25, \$5.60	Fee plus fee per fixture
Water Heater	\$8.40	
Water Service	\$8.40	
RPZ	\$9.60	
Heads	\$1.40	Per head
Sewer Tap	\$18.00	
Re-Inspection	\$25.00	
Gas		
First 4 Outlets	\$14, \$2.80	Fee plus fee for each additional outlet
Pressure Test	\$8.40	
Repairs to Gas Lines	\$8.40	
Residential Irrigation Fee (Permit Only)	\$50.00	
Preliminary Subdivision Plat Application Fee		
Minor Plat, Combination Plat, Lot Split	\$100.00, \$5.00	Fee plus per lot rate
Single-family Residential		
Less than 10 dwelling units	\$100.00, \$5.00	Fee plus per lot rate
25 or less dwelling units	\$200.00, \$5.00	Fee plus per lot rate
26 or more dwelling units	\$300.00, \$5.00	Fee plus per lot rate
Multi-family Residential	\$200.00, \$5.00	Fee plus per unit rate
Non-Residential (Industrial & Commercial)	\$300.00, \$5.00	Fee plus per acre rate
Planned Unit Development (PUD)	\$300.00, \$5.00	Fee plus per acre rate
Property Map Fee	\$2.00	Per sheet (8 1/2" X 11" or 11" X 17")
Residency Map & Letter Fee	\$20.00	
Residential: Re-Review Plan or Change		
Single-Family & Duplex	\$50.00	
Rezoning Application Fee		
Single-family Residential	\$100.00	
Multi-family Residential	\$200.00	
Non-Residential (Industrial & Commercial)	\$200.00	
Planned Unit Development (PUD)	\$300.00	
Right-of-Way (ROW) or Utility Easement	\$300.00	
Street Re-naming Application Fee	\$500.00	
Street Signs-Request & Developers		
Sign Application-Existing Street (Private Citizen/Other)	\$55.00	
Utility Locates	\$27.50	
Placement of Sign	\$27.50	Each
Material/Labor Making Sign	\$82.50	
Material/Labor Special Sign	\$220.00	
Solid Waste Pick-Up		
Residential	\$22.92	
Commercial-Number of Cans		

Service/Permit	Rate	Other Information
1-3 Cans	\$29.24	\$25.58
4-5 Cans	\$43.86	\$38.34
6-10 Cans	\$54.88	\$47.97
Commercial-Number of Collections per Week		
1 Yard		
1 Time	\$0.00	\$82.11
2 Times	\$0.00	\$123.15
3 Times	\$0.00	\$143.68
4 Times	\$0.00	\$164.17
5 Times	\$0.00	\$184.78
6 Times	\$0.00	\$225.85
2 Yards		
1 Time	\$117.41	\$102.64
2 Times	\$175.99	\$153.85
3 Times	\$205.33	\$179.50
4 Times	\$234.79	\$205.26
5 Times	\$264.06	\$230.85
6 Times	\$322.94	\$282.32
3 Yards		
1 Time	\$140.87	\$123.15
2 Times	\$211.37	\$184.78
3 Times	\$246.50	\$215.50
4 Times	\$281.84	\$246.39
5 Times	\$316.93	\$277.07
6 Times	\$387.38	\$338.66
4 Yards		
1 Time	\$164.36	\$143.67
2 Times	\$246.50	\$215.50
3 Times	\$287.67	\$251.48
4 Times	\$328.75	\$287.40
5 Times	\$369.87	\$323.35
6 Times	\$452.02	\$395.18
5 Yards		
1 Time	\$187.79	\$164.17
2 Times	\$281.84	\$246.39
3 Times	\$328.75	\$287.40
4 Times	\$375.72	\$328.47
5 Times	\$422.64	\$369.49
6 Times	\$516.59	\$451.63
6 Yards		
1 Time	\$213.50	\$186.64
2 Times	\$322.15	\$281.64
3 Times	\$372.67	\$325.80
4 Times	\$426.90	\$373.22
5 Times	\$481.33	\$420.78
6 Times	\$586.13	\$512.41

Subdivisic 8 Yards

Service/Permit	Rate	Other Information
1 Time	\$246.50	\$215.50
2 Times	\$328.75	\$287.40
3 Times	\$426.90	\$373.22
Swimming 4 Times	\$617.42	\$539.75
Tree Harv 5 Times	\$673.40	\$588.71
6 Times	\$778.55	\$680.62
Maximum Permit Fee	\$1,000.00	
Penalty for Failure to Obtain Permit	3X Permit Fee	
Wall Size City Map Fee	\$15.00	
Weed lots	\$200.00	
Weekend/After Office Hours Inspection Fee	\$75.00	Per hour (minimum of 4 hours)
Work Performed Without Permit	Double Fee	
Zoning Verification Map & Letter Fee	\$20.00	

**Refuse Department**  
**Texarkana, Arkansas Recycling Center**  
**2601 Dudley St.**  
**870-779-4946**

Service/Permit	Rate	Other Information
Recycling - Bulbs	\$0.50, \$5 minimum	Per lb. fee plus minimum fee
Recycling - Tubes, Residential	\$0.85	Each
Recycling - Tubes, Commercial	\$1.35	Each

**Parks Department**  
**Texarkana, Arkansas Parks & Recreation**  
**2601 Dudley St.**  
**870-779-4946**

Service/Permit	Rate	Other Information
Park Facility Fees		
Bobby Ferguson Pavilion #1	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Lakeside Pavilion Without Kitchen	\$35.00	For 1 to 4 hours
	\$60.00	For 16 hours
With Kitchen	\$125, \$75	Fee plus collateral fee for 1 to 4 hours
	\$175, \$75	Fee plus collateral fee for 16 hours
	\$300, \$75	Fee plus collateral fee for 2 days
Gazebo	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Jefferson Park Pavilion #1/Pavilion #2	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours

Service/Permit	Rate	Other Information
Bramble Park		
Pavilion #1/Pavilion #2	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Erma Dansby Pondexter Sports Complex		
Pavilion	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Ball Fields (Complex Rental)	\$100.00	Per field per day
Ball Fields (Practice Only)	\$15.00	For 1 1/2 hours
	\$25.00	For 3 to 4 hours
Pocket Park		
Picnic Tables	\$25.00	From 10:00 a.m. to 2:00 p.m.
	\$25.00	From 3:00 p.m. to 7:00 p.m.
	\$50.00	From 10:00 a.m. to 7:00 p.m.
Vera Bradfield		
Community Center	\$125, \$75	Fee plus collateral fee for 1 to 4 hours
	\$175, \$75	Fee plus collateral fee for 16 hours
	\$300, \$75	Fee plus collateral fee for 2 days
Front Street Utility Fee	\$100.00	
Texarkana Rec Center		
Ball Fields (Complex Rental)	\$100.00	Per field per day
Ball Fields (Practice Only)	\$15.00	For 1 1/2 hours
	\$25.00	For 3 to 4 hours
Multipurpose Field (Practice Only)	\$20.00	For 1 1/2 hours
Multipurpose Field	\$150.00	All Day
Baseball Field Concession Stand	\$150, \$75	Fee plus collateral fee for 1 day
Gym Rental (tournaments, banquets, reunions, etc.)	\$300, \$200, \$15	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental with Kitchen (warming & serving area only)	\$500, \$200, \$15	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental Setup (banquets, reunions, etc.)	\$150.00	Setup Fee
Gym Rental (tournaments, banquets, reunions, etc.)	\$20.00	Per hour (anything over 4 hours requires \$200 deposit)
Gym Rental with Kitchen (warming & serving area only)	\$40.00	Per hour (anything over 4 hours requires \$200 deposit)
Meeting Room	\$25.00	Per hour (includes set up)
Drop-in Rate		
One Child (5 years and older)	\$7.50	per hour
Each additional Sibling	\$4.00	per hour each additional sibling
Membership	\$30.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)		
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$100 (10% DISCOUNT) per child
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$200 (15% DISCOUNT) per child
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$300 (20% DISCOUNT) per child
<b>Reduced Fees for Low to Moderate Clientele</b>		
One Child (5 years and older)	\$3.75	per hour
Each additional Sibling	\$2.00	per hour each additional sibling
Membership	\$15.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)		
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$38.50 (65% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$69(70% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$90 (75% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)

# Capital Asset Policy

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## Capital Asset Policy

The City's capital asset policy is as follows:

- Assets will only be capitalized if they have an estimated useful life of more than two years;
- The threshold cost will be a minimum of \$5,000 for any individual item;
- Capital assets will be depreciated using the straight-line method over the following useful lives:
  - \* Building 40 years
  - \* Improvements other than buildings 20 years
  - \* Machinery and equipment 5 to 20 years
  - \* Infrastructure 10 to 30 years
- The estimated useful lives will be determined based on the City's past experience with similar assets and consideration of the following factors:
  - \* Quality
  - \* Application
  - \* Environment
- Assets acquired by gift or bequest are to be recorded at their fair market value at the date of transfer;
- The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset life are not to be capitalized;
- A periodic physical inventory on capital assets will be performed, at least on a test basis, once every five years.

## Capital Asset Budget

The City's capital asset budget has increased in 2023. The current resources are authorized primarily for street improvements and capital outlay for police, fire, public works, and parks equipment. The City identified capital assets of all types and coordinated with the annual operating budget to maintain full utilization of available revenue sources. The City incorporates the reasonable findings and recommendations of the other City Boards, Commissions, and Committees as they relate to capital assets. Public hearings are held in relation to the establishment of certain capital asset projects.

CAPITAL EQUIPMENT ASSETS		
FUND	DESCRIPTION	AMOUNT
General Fund	New Accounting Software for Finance Department	\$150,000
General Fund	General Capital Outlay for Police Department	\$44,500
General Fund	Admin Cars for Police Department	\$175,000
General Fund	Breathing Apparatus for Fire Department	\$350,000
General Fund	Emergency Siren Maintenance	\$10,000
General Fund	Capital Outlay for Animal Care & Adoption Center	\$50,000
Parks & Recreation Fund	Mowing Equipment	\$20,000
Parks & Recreation Fund	F250 Crew Cab Truck	\$60,000
Parks & Recreation Fund	Storage Building	\$15,000
Parks & Recreation Fund	Park Equipment	\$60,000
Public Works Fund	Capital Outlay	\$350,000
Public Works Fund	Capital Outlay	\$40,000

# Capital Asset Policy

CAPITAL IMPROVEMENT ASSETS		
FUND	DESCRIPTION	AMOUNT
General Fund	Land Purchase at Hazel & Walnut Streets	\$200,000
General Fund	City Hall Renovations	\$300,000
General Fund	Demolition of Old Animal Care & Adoption Facility & Rebuild	\$155,000
General Fund	Additions to new Animal Care & Adoption Center	\$85,000
American Rescue Act Fund	Drainage Improvements	\$471,273
American Rescue Act Fund	Woodland Street Improvements	\$390,000
American Rescue Act Fund	Nix Creek Drainage	\$1,724,190
American Rescue Act Fund	Sanderson Lane Overlay	\$456,000
American Rescue Act Fund	Jefferson Avenue Overlay	\$220,000
American Rescue Act Fund	Rolling Ridge Improvements	\$436,000
American Rescue Act Fund	Dudley Avenue Improvements	\$615,000
American Rescue Act Fund	Stallion Drive Improvements	\$138,000
American Rescue Act Fund	Boyd Road Improvements	\$680,000
Parks & Recreation Fund	Pondexter Park Improvements	\$25,000
Parks & Recreation Fund	Arkansas Municipal Auditorium	\$32,000
Public Works Fund	Recycling Facility Program	\$2,000
Public Works Fund	Drainage Improvements	\$150,000
Public Works Fund	South Valley Road Improvements	\$200,000
Public Works Fund	Freedom & Calhoun Trail Road Improvements	\$50,000
Public Works Fund	County Avenue Road Improvements	\$500,000

The effects of the General Fund’s capital expenditures are as follows:

- The purchase of new accounting software will increase effectiveness and productivity for the Finance department.
- The purchase of new capital outlay will decrease maintenance costs for the Police department.
- The purchase of new admin cars will decrease maintenance costs for the Police department.
- The purchase of new breathing apparatus will decrease maintenance costs for the Fire department.
- The emergency siren maintenance will decrease future maintenance costs for the Fire department.
- Land and road improvements, City Hall renovations, and the demolition and rebuild of the old Animal Care and Adoption Center will reduce complaints, improve quality of life for citizens, and reduce maintenance costs.

The effects of the Parks and Recreation’s capital expenditures are as follows:

- The purchase of new mowing equipment and other equipment will decrease maintenance costs and increase performance of staff.
- Park improvements and renovations of the Municipal Auditorium will improve quality of life for citizens and reduce maintenance costs.

The effects of the Public Work’s capital expenditures are as follows:

# Capital Asset Policy

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- Additional supplies for the recycling facility program will increase revenue.
- Equipment for the Public Works department will decrease maintenance costs and increase performance of staff.

The effects of the American Rescue Act's capital expenditures are as follows:

- Road improvements and drainage improvements will reduce complaints and improve quality of life for citizens.

## **Capital Asset Funding**

Capital assets are prioritized by year and by funding source. Every attempt is made to match projects and improvements with available funding sources. Future operating costs associated with a project or an improvement will also be given consideration in the establishment of priorities. Without a future dedicated funding source, capital needs will be limited to available resources or future bond issues. The City will seek Federal, State, and other funding to assist in financing capital assets. When both restricted and unrestricted resources are available for use, generally it is the City's policy to use restricted resources first. For projects funded by tax-exempt debt proceeds and other sources, the debt proceeds are used first.

# DEBT

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## DEBT

The City has four outstanding bonds and a bond rating of Aa3. The bonds are comprised of various issues for the purpose of capital improvements for the police department, fire department, and streets department, public infrastructure, the Crossroads Business Park, and Economic Development. Bonds outstanding at December 31, 2022, are as follows:

	Interest Rates	Final Maturity Date	Principal at December 31, 2022
General Obligation Bond, Series 2012	2.00% - 5.00%	February 1, 2042	\$ 8,135,000.00
Revenue Bond, Series 2018	2.00% - 3.625%	April 1, 2032	\$ 1,700,000.00
Taxable Lease Revenue Bond, Series 2020	3.95%	December 22, 2041	\$ 4,847,904.16
Revenue Bond, Series 2021	0.50% - 2.785%	January 19, 2040	\$ 10,745,000.00
<b>TOTAL</b>			<b>\$ 25,427,904.16</b>

**Capital Improvement and Refunding Limited Tax General Obligation Bonds, Series 2012** – On September 1, 2012, the City issued \$10,160,000 in Capital Improvement and Refunding Limited Tax General Obligation bonds for the purpose of financing capital improvements consisting generally of street improvements, including streets and street lighting, alleys, sidewalks, roads, bridges, and viaducts; to refund the Issuer’s General Obligation Refunding and Capital Improvement Bonds, Series 2000; and to pay the costs of issuance of Bonds. The Bonds are limited tax general obligations of the City, payable from amounts received by the issuer from a 2.5-mills ad valorem tax levied on all taxable real and personal property located within the jurisdiction limits of the issuer. The bond bears an interest between 2.00% and 5.00%.

**Franchise Fee Secured Capital Improvement Revenue Bonds, Series 2018** – on March 13, 2018, the City issued \$2,260,000 in Franchise Fee Secured Capital Improvement Revenue Bonds, Series 2018 for the purpose of purchasing public safety equipment, consisting generally of fire trucks and police communications equipment, to fund a debt service reserve, and to pay the costs of issuance of the Series 2018 Bonds. The Bonds are not general obligations of the Issuer but are special obligations payable solely from the revenues received by the Issuer from the franchise fees charged for the privilege of using the Issuer’s streets and rights-of-way and from funds and moneys pledged to the payment of the Bonds under a Trust Indenture, dated as of March 13, 2018, between the City and the Bank of the Ozarks, as Trustee. The bonds bear interest between 2.00% - 3.625%.

**Taxable Lease Revenue Bond, Series 2020** – On December 22, 2020 the City of Texarkana, Arkansas Public Facilities Board issued \$5,000,000 in Taxable Lease Revenue Bonds for the purpose of acquiring an industrial site and ancillary property to be utilized in securing and developing industry which will be leased to the City of Texarkana, Arkansas. The Bonds are payable solely from the rent payments and other amounts derived from the project. The bond bears an interest of 3.95%.

**Franchise Fee Secured Refunding Revenue Bonds, Series 2021** – On January 19, 2021, the City issued \$3,165,000 in Franchise Fee Secured Refunding Revenue Bonds, Series 2021-A for the purpose of refunding the Issuer’s \$3,770,000 Franchise Fee Secured Refunding Revenue Bonds, Series 2015, of which \$3,250,000 remains outstanding, funding a debt service reserve fund, and to pay the costs of issuing the series 2021-A Bonds. The City also issued \$8,420,000 in Franchise Fee Secured Refunding Revenue Bonds, Taxable Series

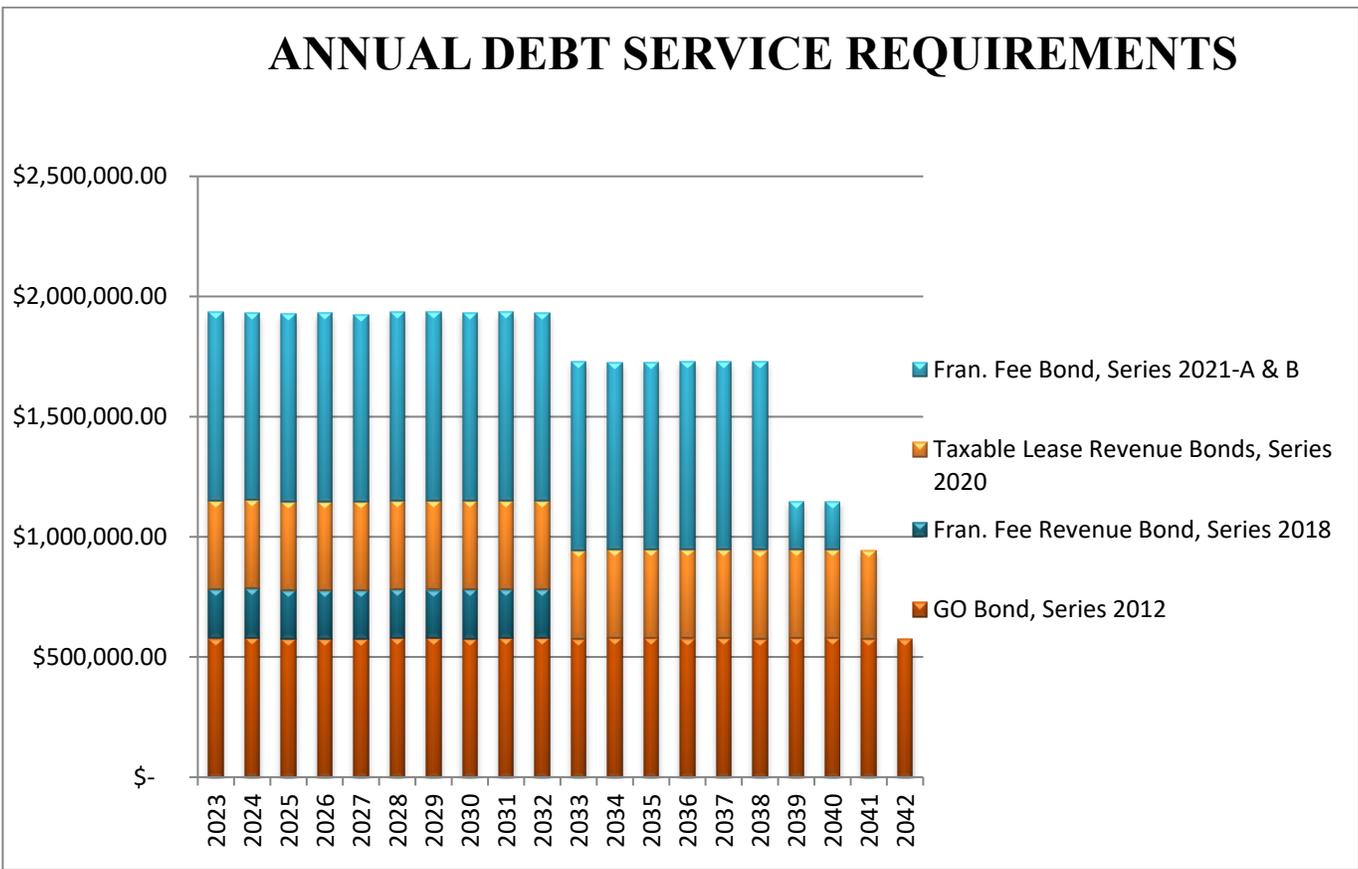
# DEBT

2021-B for the purpose of advance refunding of the issue's \$10,300,000 original principal amount Franchise Fee Secured Refunding Revenue Bonds, Series 2012, of which \$7,920,000 remains outstanding, funding a debt service reserve fund, and to pay the cost of issuing the Taxable Series 2021-B Bonds. The Bonds are not general obligations of the Issuer but are special obligations payable solely from the revenues received by the Issuer from all franchise fees charged to public utilities for the privilege of using the City's streets and rights-a-way and from fund and moneys pledged to the payment of the Bonds under a Trust Indenture, dated as of January 19, 2021 between the City and Bank OZK Trustee. The bonds bear interest between 0.50% and 2.785%.

Annual debt service requirements to maturity for bonds as of December 31, 2022, are as follows:

<b>Annual Debt Service Requirements for 2023 Budget</b>			
<b>Year</b>	<b>Total Principal &amp; Sinking Fund</b>	<b>Total Interest</b>	<b>Total Debt Service</b>
2023	1,165,194.01	769,704.33	1,934,898.34
2024	1,192,210.29	739,750.55	1,931,960.84
2025	1,219,014.85	707,882.25	1,926,897.10
2026	1,257,077.34	673,454.76	1,930,532.10
2027	1,289,970.01	635,907.09	1,925,877.10
2028	1,338,178.78	596,505.82	1,934,684.60
2029	1,376,311.83	558,565.27	1,934,877.10
2030	1,410,579.52	520,862.58	1,931,442.10
2031	1,454,813.91	479,393.49	1,934,207.40
2032	1,494,418.13	435,834.47	1,930,252.60
2033	1,339,105.77	391,473.18	1,730,578.95
2034	1,374,783.80	351,258.89	1,726,042.69
2035	1,415,588.27	309,398.07	1,724,986.34
2036	1,466,825.44	263,835.15	1,730,660.59
2037	1,513,332.28	216,251.81	1,729,584.09
2038	1,560,660.68	167,179.66	1,727,840.34
2039	1,028,302.45	116,963.39	1,145,265.84
2040	1,066,450.51	81,295.33	1,147,745.84
2041	900,086.29	44,409.67	944,495.96
2042	565,000.00	10,170.00	575,170.00

# DEBT



## LEGAL DEBT LIMITS

The debt limitation is twenty-five percent of total assessed valuation of all real and personal property within the municipality subject to taxation. At December 31, 2022, the City will meet the statutory limitation for its general bonded indebtedness, leaving a sufficient legal debt margin. The existing debt has minimal effect on current operations. The City budgets for the required debt payments. When payment dates begin to approach, spending is closely monitored to ensure the payment will be made in a timely manner. The following table provides the legal debt margin information for the last five years.

	2017	2018	2019	2020	2021
Debt Limit	\$ 95,432,442	\$ 96,843,403	\$ 97,258,005	\$ 105,129,549	\$ 108,579,280
Total net debt applicable to limit	7,762,813	7,169,782	6,560,549	5,929,888	5,209,766
Legal debt margin	\$ 87,669,629	\$ 89,673,621	\$ 90,697,456	\$ 99,199,661	\$ 103,369,514
Total net debt to the limit as a percentage of debt limit	8.85%	8.00%	7.23%	5.98%	5.04%

# DEBT

## Ratios of Outstanding Debt by Type

Fiscal Year	Governmental Activities				Business-type Activities		Total Primary Government	Percentage of Personal Income (1)	Per Capita (1)
	General Obligation Bonds	Revenue Bonds	Installment Loans	Capital Leases	Water Revenue Bonds	Capital Leases			
2012	\$10,413,920	\$14,059,571	\$197,154	\$34,402	\$14,360,581	\$61,012	\$39,126,640	6.07%	\$1,299
2013	\$10,405,456	\$13,787,857	\$1,062,233	\$18,261	\$13,441,214	\$15,319	\$38,730,340	6.18%	\$1,289
2014	\$10,066,992	\$13,511,143	\$807,927	\$1,353	\$12,566,848	\$0	\$36,954,263	5.74%	\$1,233
2015	\$9,623,528	\$13,184,382	\$548,454	\$39,962	\$11,483,954	\$0	\$34,880,280	5.42%	\$1,162
2016	\$9,135,064	\$12,834,303	\$283,498	\$22,194	\$10,359,438	\$0	\$32,634,497	5.08%	\$1,083
2017	\$8,661,600	\$12,434,224	\$55,509	\$3,508	\$9,192,660	\$0	\$30,347,501	4.72%	\$1,006
2018	\$8,118,136	\$14,282,725	\$0	\$44,579	\$7,982,470	\$0	\$30,427,910	4.56%	\$1,010
2019	\$7,509,672	\$13,727,370	\$950,000	\$26,126	\$6,728,413	\$0	\$28,941,581	4.06%	\$961
2020	\$6,846,208	\$13,157,015	\$1,561,667	\$6,700	\$5,429,525	\$0	\$27,001,115	3.73%	\$903
2021	\$6,187,744	\$13,178,880	\$820,000	\$42,996	\$4,269,040	\$0	\$24,498,660	3.29%	\$820



# Personnel

**CITY OF TEXARKANA, AR**  
**2023 ANNUAL BUDGET**  
**AUTHORIZED POSITIONS**

	<u>ACTUAL</u> <u>2021</u>	<u>ACTUAL</u> <u>2022</u>	<u>REQUESTED</u> <u>2023</u>
<b><u>ADMINISTRATION (1010)</u></b>			
CITY MANAGER	1	1	1
EXECUTIVE SECRETARY	1	1	1
CUSTOMER SERVICE POSITION (PART-TIME)	1	1	1
MEDIA RELATIONS MANAGER	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 4
<b><u>FINANCE (1040)</u></b>			
FINANCE DIRECTOR	1	1	1
CONTROLLER	1	1	1
PAYROLL ADMINISTRATOR	1	1	1
GRANTS ADMINISTRATOR	1	1	0
STAFF ACCOUNTANT	0	0	1
GRANTS WRITER/ADMINISTRATOR	0	0	1
PURCHASING TECHNICIAN	1	1	1
PERSONNEL ADMINISTRATOR	1	1	1
CITY TAX COLLECTOR	1	1	1
STAFF ACCOUNTANT/ACCOUNTS PAYABLE TECHNICIAN	1	1	1
	<hr/> 8	<hr/> 8	<hr/> 9
<b><u>MUNICIPAL COURT (1050)</u></b>			
DISTRICT JUDGE	1	1	1
COURT CLERK	1	1	1
DEPUTY COURT CLERK	3	3	3
	<hr/> 5	<hr/> 5	<hr/> 5
<b><u>PROBATION OFFICE (1060)</u></b>			
CHIEF PROBATION OFFICER (PART-TIME)	1	1	1
DEPUTY CHIEF PROBATION OFFICER	1	1	1
PROBATION OFFICER	2	2	2
	<hr/> 4	<hr/> 4	<hr/> 4
<b><u>CITY CLERK (1070)</u></b>			
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	1	1
	<hr/> 2	<hr/> 2	<hr/> 2
<b><u>POLICE (1110)</u></b>			
POLICE CHIEF	1	1	1
ASSISTANT CHIEF	0	1	1
CAPTAIN	3	2	2
LIEUTENANT	5	5	5
SERGEANT	10	10	10
PATROL OFFICER	58	58	58
	<hr/> 77	<hr/> 77	<hr/> 77

**CITY OF TEXARKANA, AR**  
**2023 ANNUAL BUDGET**  
**AUTHORIZED POSITIONS**

	<b>ACTUAL 2021</b>	<b>ACTUAL 2022</b>	<b>REQUESTED 2023</b>
<b><u>POLICE-HOUSING (1150)</u></b>			
PATROL OFFICER	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>
<b><u>POLICE-NARCOTICS (1160)</u></b>			
SERGEANT	1	1	1
PATROL OFFICER	4	4	4
	<u>5</u>	<u>5</u>	<u>5</u>
<b><u>POLICE-SUPPORT SERVICES (1180)</u></b>			
SERVICES SUPPORT COMMUNICATIONS TECH	1	1	1
COMPUTER SERVICES TECHNICIAN	1	1	1
PROPERTY/EVIDENCE TECH	1	1	1
ADMINISTRATIVE SUPPORT TECHNICIAN	1	1	1
RECEPTIONIST	1	1	1
TRANSCRIPTIONS	1	1	1
CIVILIAN COMPLAINTS/WARRANTS	1	1	1
COURT DOCKET CLERK	1	1	1
DOMESTIC CASE COORDINATOR	1	1	1
CID SECRETARY/ANALYST	1	1	1
OFFENDER TRACKING/ACCOUNTABILITY CLERK	0	0	1
VEHICLE MAINT OFFICER (PART-TIME)	1	1	1
SPECIALIZED AND TRANSPORT	15	13	13
	<u>26</u>	<u>24</u>	<u>25</u>
<b><u>TOTAL POLICE</u></b>	<b><u>110</u></b>	<b><u>108</u></b>	<b><u>109</u></b>
<b><u>FIRE (1210)</u></b>			
FIRE CHIEF	1	1	1
ASSISTANT FIRE CHIEF	1	1	1
BATTALION CHIEF	3	3	3
FIRE MARSHAL	1	1	1
CAPTAIN	15	15	15
DRIVER ENGINEER	18	18	18
FIREFIGHTER	19	19	19
FIRE ADMINISTRATIVE ASSISTANT	1	1	1
	<u>59</u>	<u>59</u>	<u>59</u>
<b><u>ANIMAL SHELTER (1910)</u></b>			
DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
OFFICE STAFF	1	1	1
KENNEL SUPERVISOR	1	1	1
KENNEL STAFF	3	3	3
KENNEL STAFF (PART-TIME)	0	0	0
ANIMAL CONTROL OFFICER	2	2	2
	<u>9</u>	<u>9</u>	<u>9</u>
<b><u>TOTAL GENERAL FUND</u></b>	<b><u>201</u></b>	<b><u>199</u></b>	<b><u>201</u></b>

**CITY OF TEXARKANA, AR**  
**2023 ANNUAL BUDGET**  
**AUTHORIZED POSITIONS**

	<u>ACTUAL</u> <u>2021</u>	<u>ACTUAL</u> <u>2022</u>	<u>REQUESTED</u> <u>2023</u>
<b><u>STREET (1410)</u></b>			
PUBLIC WORKS DIRECTOR	1	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	1
ASSISTANT PUBLIC WORKS DIRECTOR	1	1	1
FOREMAN III	1	1	1
FOREMAN II	1	1	1
TRAFFIC TECHNICIAN	2	2	2
ADMINISTRATIVE ASSISTANT	1	1	1
EQUIP OPERATOR I	5	9	9
EQUIP OPERATOR II	1	1	1
ASPHALT FOREMAN	1	1	1
	<u>15</u>	<u>19</u>	<u>19</u>
<b><u>REFUSE (1425)</u></b>			
OPERATOR 1	1	0	0
	<u>1</u>	<u>0</u>	<u>0</u>
<b><u>BUILDING MAINTENANCE (2100)</u></b>			
MAINTENANCE SUPERVISOR	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
<b><u>PARKS &amp; RECREATION (1710)</u></b>			
SPORTS MANAGER*	1	1	0
PARKS FOREMAN	1	1	0
EQUIP OPERATOR III	1	1	0
EQUIP OPERATOR I	1	2	0
ADMINISTRATIVE ASSISTANT	0	1	0
	<u>4</u>	<u>6</u>	<u>0</u>
<b><u>ENVIRONMENTAL MAINTENANCE (1420)</u></b>			
FOREMAN II	1	1	1
EQUIP OPERATOR I	2	2	2
ANT CONTROL (PART-TIME)	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>
<b><u>PLANNING (1610)</u></b>			
CITY PLANNER	1	1	1
PLANNING SECRETARY	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>
<b><u>CODE ENFORCEMENT (1620)</u></b>			
BUILDING OFFICIAL	1	1	1
ELECTRICAL INSPECTOR	1	1	1
PLUMBING INSPECTOR	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
ADMINISTRATIVE ASSISTANT	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>

**CITY OF TEXARKANA, AR**  
**2023 ANNUAL BUDGET**  
**AUTHORIZED POSITIONS**

	<b>ACTUAL <u>2021</u></b>	<b>ACTUAL <u>2022</u></b>	<b>REQUESTED <u>2023</u></b>
<b><u>ENGINEERING (1430)</u></b>			
ENGINEERING TECHNICIAN	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
<b><u>ADC (1950)</u></b>			
STREET	5	5	5
PARKS	4	4	4
	<u>9</u>	<u>9</u>	<u>9</u>
<b><u>TOTAL PUBLIC WORKS</u></b>	<b><u>43</u></b>	<b><u>48</u></b>	<b><u>42</u></b>
<b><u>PARKS &amp; RECREATION (1710)</u></b>			
PARKS & RECREATION MANAGER	0	0	1
PARKS FOREMAN	0	0	1
EQUIP OPERATOR III	0	0	1
EQUIP OPERATOR I	0	0	2
ADMINISTRATIVE ASSISTANT	0	0	1
	<u>0</u>	<u>0</u>	<u>6</u>
<b><u>B.S.J.B. MAINTENANCE (1310)</u></b>			
BLDG MAINTENANCE MANAGER	1	1	1
MAINTENANCE SUPERVISOR	1	1	1
SECRETARY	1	1	1
MAINTENANCE TECHNICIAN I	3	4	4
LEAD JANITOR	1	1	1
JANITORS	6	6	6
	<u>13</u>	<u>14</u>	<u>14</u>
<b><u>BI-STATE INFORMATION CENTER (1320)</u></b>			
CRC MANAGER**	1	1	0
	<u>1</u>	<u>1</u>	<u>0</u>
<b>GRAND TOTAL</b>	<b><u>258</u></b>	<b><u>262</u></b>	<b><u>263</u></b>

\*Funded by A & P fund

\*\*Supervised in Police Department

**City of Texarkana, Arkansas**  
**TURNOVER FOR 2021-2022**  
**11/15/2022**

2021                      2022

ADMINISTRATION

<b>Term</b>	1	0
<b>New Hire</b>	1	0

FINANCE

<b>Term</b>	2	2
<b>New Hire</b>	0	3

CITY CLERK

<b>Term</b>	0	0
<b>New Hire</b>	0	0

COURT

<b>Term</b>	0	0
<b>New Hire</b>	1	1

PROBATION

<b>Term</b>	0	1
<b>New Hire</b>	0	0

POLICE

<b>Term</b>	15	14
<b>New Hire</b>	10	14

FIRE

<b>Term</b>	1	3
<b>New Hire</b>	0	1

BI-STATE

<b>Term</b>	2	3
<b>New Hire</b>	2	3

PUBLIC WORKS

<b>Term</b>	15	16
<b>New Hire</b>	17	20

ANIMAL SHELTER

<b>Term</b>	5	3
<b>New Hire</b>	3	5

**TOTALS:**

TERM	41	42
NEW HIRE	34	47
TOTAL	75	89

**CITY OF TEXARKANA, ARKANSAS  
NON-CIVIL PAY SCALE**

**EFFECTIVE 1-1-2023  
INCLUDES 2.5% COLA**

**GRADE 1 - MINIMUM WAGE AND TEMPORARY POSITIONS**

<b>GRADE 4</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>NEW HOURLY</b>
STEP 2	24,460.80	940.80	11.76	11.76
STEP 3	24,980.80	960.80	12.01	12.01
STEP 4	25,500.80	980.80	12.26	12.26
STEP 5	26,020.80	1,000.80	12.51	12.51
STEP 6	26,499.20	1,019.20	12.74	12.74
STEP 7	27,040.00	1,040.00	13.00	13.00
STEP 8	27,539.20	1,059.20	13.24	13.24
STEP 9	28,038.40	1,078.40	13.48	13.48
STEP 10 - MIDPOINT	28,558.40	1,098.40	13.73	13.73
STEP 11	29,036.80	1,116.80	13.96	13.96
STEP 12	29,619.20	1,139.20	14.24	14.24
STEP 13	30,097.60	1,157.60	14.47	14.47
STEP 14	30,617.60	1,177.60	14.72	14.72
STEP 15	31,553.60	1,213.60	15.17	15.17
STEP 16	32,073.60	1,233.60	15.42	15.42
STEP 17	32,614.40	1,254.40	15.68	15.68
STEP 18	33,134.40	1,274.40	15.93	15.93
STEP 19	33,654.40	1,294.40	16.18	16.18
STEP 20	34,736.00	1,336.00	16.70	16.70

<b>GRADE 5</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	26,332.80	1,012.80	12.66	12.66
STEP 2	26,894.40	1,034.40	12.93	12.93
STEP 3	27,497.60	1,057.60	13.22	13.22
STEP 4	28,059.20	1,079.20	13.49	13.49
STEP 5	28,662.40	1,102.40	13.78	13.78
STEP 6	29,244.80	1,124.80	14.06	14.06
STEP 7	29,806.40	1,146.40	14.33	14.33
STEP 8	30,409.60	1,169.60	14.62	14.62
STEP 9	31,012.80	1,192.80	14.91	14.91
STEP 10 - MIDPOINT	31,553.60	1,213.60	15.17	15.17
STEP 11	32,136.00	1,236.00	15.45	15.45
STEP 12	32,760.00	1,260.00	15.75	15.75
STEP 13	33,259.20	1,279.20	15.99	15.99
STEP 14	33,862.40	1,302.40	16.28	16.28
STEP 15	34,465.60	1,325.60	16.57	16.57
STEP 16	35,048.00	1,348.00	16.85	16.85
STEP 17	36,150.40	1,390.40	17.38	17.38

STEP 18	36,732.80	1,412.80	17.66	17.66
STEP 19	37,315.20	1,435.20	17.94	17.94
STEP 20	38,417.60	1,477.60	18.47	18.47

<b>GRADE 6</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	29,660.80	1,140.80	14.26	14.26
STEP 2	30,284.80	1,164.80	14.56	14.56
STEP 3	30,950.40	1,190.40	14.88	14.88
STEP 4	31,574.40	1,214.40	15.18	15.18
STEP 5	32,240.00	1,240.00	15.50	15.50
STEP 6	32,884.80	1,264.80	15.81	15.81
STEP 7	33,550.40	1,290.40	16.13	16.13
STEP 8	34,174.40	1,314.40	16.43	16.43
STEP 9	34,819.20	1,339.20	16.74	16.74
STEP 10 - MIDPOINT	35,505.60	1,365.60	17.07	17.07
STEP 11	36,150.40	1,390.40	17.38	17.38
STEP 12	36,816.00	1,416.00	17.70	17.70
STEP 13	37,481.60	1,441.60	18.02	18.02
STEP 14	38,105.60	1,465.60	18.32	18.32
STEP 15	38,750.40	1,490.40	18.63	18.63
STEP 16	39,436.80	1,516.80	18.96	18.96
STEP 17	40,643.20	1,563.20	19.54	19.54
STEP 18	41,308.80	1,588.80	19.86	19.86
STEP 19	41,953.60	1,613.60	20.17	20.17
STEP 20	43,160.00	1,660.00	20.75	20.75

<b>GRADE 7</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	34,049.60	1,309.60	16.37	16.37
STEP 2	34,819.20	1,339.20	16.74	16.74
STEP 3	35,568.00	1,368.00	17.10	17.10
STEP 4	36,316.80	1,396.80	17.46	17.46
STEP 5	37,065.60	1,425.60	17.82	17.82
STEP 6	37,835.20	1,455.20	18.19	18.19
STEP 7	38,584.00	1,484.00	18.55	18.55
STEP 8	39,332.80	1,512.80	18.91	18.91
STEP 9	40,060.80	1,540.80	19.26	19.26
STEP 10 - MIDPOINT	40,872.00	1,572.00	19.65	19.65
STEP 11	41,558.40	1,598.40	19.98	19.98
STEP 12	42,307.20	1,627.20	20.34	20.34
STEP 13	43,097.60	1,657.60	20.72	20.72
STEP 14	43,846.40	1,686.40	21.08	21.08
STEP 15	44,595.20	1,715.20	21.44	21.44
STEP 16	45,364.80	1,744.80	21.81	21.81
STEP 17	46,758.40	1,798.40	22.48	22.48
STEP 18	47,528.00	1,828.00	22.85	22.85
STEP 19	48,297.60	1,857.60	23.22	23.22

STEP 20	49,691.20	1,911.20	23.89	23.89
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<b>GRADE 8</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	38,230.40	1,470.40	18.38	18.38
STEP 2	39,374.40	1,514.40	18.93	18.93
STEP 3	40,497.60	1,557.60	19.47	19.47
STEP 4	41,579.20	1,599.20	19.99	19.99
STEP 5	42,764.80	1,644.80	20.56	20.56
STEP 6	43,867.20	1,687.20	21.09	21.09
STEP 7	44,948.80	1,728.80	21.61	21.61
STEP 8	46,072.00	1,772.00	22.15	22.15
STEP 9	47,195.20	1,815.20	22.69	22.69
STEP 10 - MIDPOINT	48,339.20	1,859.20	23.24	23.24
STEP 11	49,441.60	1,901.60	23.77	23.77
STEP 12	50,523.20	1,943.20	24.29	24.29
STEP 13	51,708.80	1,988.80	24.86	24.86
STEP 14	52,790.40	2,030.40	25.38	25.38
STEP 15	54,724.80	2,104.80	26.31	26.31
STEP 16	55,889.60	2,149.60	26.87	26.87
STEP 17	57,075.20	2,195.20	27.44	27.44
STEP 18	58,260.80	2,240.80	28.01	28.01
STEP 19	59,446.40	2,286.40	28.58	28.58
STEP 20	61,796.80	2,376.80	29.71	29.71

<b>GRADE 9</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	45,884.80	1,764.80	22.06	22.06
STEP 2	47,216.00	1,816.00	22.70	22.70
STEP 3	48,630.40	1,870.40	23.38	23.38
STEP 4	49,982.40	1,922.40	24.03	24.03
STEP 5	51,272.00	1,972.00	24.65	24.65
STEP 6	52,624.00	2,024.00	25.30	25.30
STEP 7	53,955.20	2,075.20	25.94	25.94
STEP 8	55,307.20	2,127.20	26.59	26.59
STEP 9	56,638.40	2,178.40	27.23	27.23
STEP 10 - MIDPOINT	57,990.40	2,230.40	27.88	27.88
STEP 11	59,342.40	2,282.40	28.53	28.53
STEP 12	60,694.40	2,334.40	29.18	29.18
STEP 13	62,025.60	2,385.60	29.82	29.82
STEP 14	63,377.60	2,437.60	30.47	30.47
STEP 15	65,644.80	2,524.80	31.56	31.56
STEP 16	67,017.60	2,577.60	32.22	32.22
STEP 17	68,390.40	2,630.40	32.88	32.88
STEP 18	69,784.00	2,684.00	33.55	33.55
STEP 19	71,156.80	2,736.80	34.21	34.21
STEP 20	73,902.40	2,842.40	35.53	35.53

<b>GRADE 10</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	55,078.40	2,118.40	26.48	26.48
STEP 2	56,680.00	2,180.00	27.25	27.25
STEP 3	58,323.20	2,243.20	28.04	28.04
STEP 4	59,924.80	2,304.80	28.81	28.81
STEP 5	61,547.20	2,367.20	29.59	29.59
STEP 6	63,169.60	2,429.60	30.37	30.37
STEP 7	64,771.20	2,491.20	31.14	31.14
STEP 8	66,372.80	2,552.80	31.91	31.91
STEP 9	68,036.80	2,616.80	32.71	32.71
STEP 10 - MIDPOINT	69,596.80	2,676.80	33.46	33.46
STEP 11	71,177.60	2,737.60	34.22	34.22
STEP 12	72,841.60	2,801.60	35.02	35.02
STEP 13	74,401.60	2,861.60	35.77	35.77
STEP 14	76,024.00	2,924.00	36.55	36.55
STEP 15	78,790.40	3,030.40	37.88	37.88
STEP 16	80,412.80	3,092.80	38.66	38.66
STEP 17	82,056.00	3,156.00	39.45	39.45
STEP 18	83,699.20	3,219.20	40.24	40.24
STEP 19	85,342.40	3,282.40	41.03	41.03
STEP 20	88,608.00	3,408.00	42.60	42.60

<b>GRADE 11</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	69,014.40	2,654.40	33.18	33.18
STEP 2	71,510.40	2,750.40	34.38	34.38
STEP 3	73,985.60	2,845.60	35.57	35.57
STEP 4	76,419.20	2,939.20	36.74	36.74
STEP 5	78,915.20	3,035.20	37.94	37.94
STEP 6	81,390.40	3,130.40	39.13	39.13
STEP 7	83,824.00	3,224.00	40.30	40.30
STEP 8	86,299.20	3,319.20	41.49	41.49
STEP 9	88,774.40	3,414.40	42.68	42.68
STEP 10 - MIDPOINT	91,208.00	3,508.00	43.85	43.85
STEP 11	93,683.20	3,603.20	45.04	45.04
STEP 12	96,137.60	3,697.60	46.22	46.22
STEP 13	98,592.00	3,792.00	47.40	47.40
STEP 14	101,067.20	3,887.20	48.59	48.59
STEP 15	105,040.00	4,040.00	50.50	50.50
STEP 16	107,536.00	4,136.00	51.70	51.70
STEP 17	110,032.00	4,232.00	52.90	52.90
STEP 18	112,528.00	4,328.00	54.10	54.10
STEP 19	115,003.20	4,423.20	55.29	55.29
STEP 20	119,558.40	4,598.40	57.48	57.48

<b>GRADE 12</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	90,105.60	3,465.60	43.32	43.32
STEP 2	92,851.20	3,571.20	44.64	44.64
STEP 3	96,304.00	3,704.00	46.30	46.30
STEP 4	99,652.80	3,832.80	47.91	47.91
STEP 5	103,084.80	3,964.80	49.56	49.56
STEP 6	106,475.20	4,095.20	51.19	51.19
STEP 7	109,803.20	4,223.20	52.79	52.79
STEP 8	113,152.00	4,352.00	54.40	54.40
STEP 9	116,500.80	4,480.80	56.01	56.01
STEP 10 - MIDPOINT	119,808.00	4,608.00	57.60	57.60
STEP 11	123,115.20	4,735.20	59.19	59.19
STEP 12	126,422.40	4,862.40	60.78	60.78
STEP 13	129,750.40	4,990.40	62.38	62.38
STEP 14	133,057.60	5,117.60	63.97	63.97
STEP 15	138,257.60	5,317.60	66.47	66.47
STEP 16	141,544.00	5,444.00	68.05	68.05
STEP 17	144,809.60	5,569.60	69.62	69.62
STEP 18	148,116.80	5,696.80	71.21	71.21
STEP 19	151,507.20	5,827.20	72.84	72.84
STEP 20	156,707.20	6,027.20	75.34	75.34

<b>GRADE 13</b>	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>HOURLY</b>
STEP 1 - ENTRY LEVEL	118,414.40	4,554.40	56.93	56.93
STEP 2	123,011.20	4,731.20	59.14	59.14
STEP 3	127,608.00	4,908.00	61.35	61.35
STEP 4	132,059.20	5,079.20	63.49	63.49
STEP 5	136,593.60	5,253.60	65.67	65.67
STEP 6	141,086.40	5,426.40	67.83	67.83
STEP 7	145,620.80	5,600.80	70.01	70.01
STEP 8	150,134.40	5,774.40	72.18	72.18
STEP 9	154,648.00	5,948.00	74.35	74.35
STEP 10 - MIDPOINT	159,016.00	6,116.00	76.45	76.45
STEP 11	163,446.40	6,286.40	78.58	78.58
STEP 12	167,814.40	6,454.40	80.68	80.68
STEP 13	172,224.00	6,624.00	82.80	82.80
STEP 14	176,633.60	6,793.60	84.92	84.92
STEP 15	183,788.80	7,068.80	88.36	88.36
STEP 16	188,177.60	7,237.60	90.47	90.47
STEP 17	192,566.40	7,406.40	92.58	92.58
STEP 18	197,017.60	7,577.60	94.72	94.72
STEP 19	201,552.00	7,752.00	96.90	96.90
STEP 20	209,331.20	8,051.20	100.64	100.64

**CITY OF TEXARKANA, ARKANSAS  
POLICE PAY SCALE  
EFFECTIVE 1/1/2023  
INCLUDES 2.5% COLA**

	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>ANNUAL HOLIDAY</b>	<b>BI-WEEKLY HOLIDAY</b>
PATROL OFFICER - ENTRY	44,364.78	1,706.34	21.3292	2,559.51	98.44
PATROL OFFICER - 1 YEARS	48,570.72	1,868.10	23.3513	2,802.16	107.78
PATROL OFFICER - 2 YEARS	50,007.33	1,923.36	24.0420	2,885.04	110.96
PATROL OFFICER - 3 YEARS	51,965.78	1,998.68	24.9835	2,998.03	115.31
PATROL OFFICER - 4 YEARS	53,011.65	2,038.91	25.4864	3,058.36	117.63
PATROL OFFICER - 5 YEARS	55,196.03	2,122.92	26.5366	3,184.39	122.48
PATROL OFFICER - 10 YEARS	57,725.85	2,220.22	27.7528	3,330.34	128.09
PATROL OFFICER - 15 YEARS	59,620.98	2,293.11	28.6639	3,439.67	132.30
PATROL OFFICER - 20 YEARS	62,557.73	2,406.07	30.0758	3,609.10	138.81
SERGEANT - 1 YEAR	65,494.51	2,519.02	31.4877	3,778.53	145.33
SERGEANT - 3 YEARS	67,223.24	2,585.51	32.3189	3,878.26	149.16
SERGEANT - 6 YEARS	68,714.64	2,642.87	33.0359	3,964.31	152.47
LIEUTENANT - 1 YEAR	74,110.60	2,850.41	35.6301	4,275.61	164.45
LIEUTENANT - 3 YEARS	75,677.07	2,910.66	36.3832	4,365.98	167.92
LIEUTENANT - 6 YEARS	77,274.44	2,972.09	37.1512	4,458.14	171.47
CAPTAIN - 1 YEAR	79,722.93	3,066.27	38.3283	4,599.40	176.90
CAPTAIN - 3 YEARS	82,565.53	3,175.60	39.6950	4,763.40	183.21
CAPTAIN -6 YEARS	87,615.97	3,369.85	42.1231	5,054.77	194.41
ASSIST. CHIEF (11-9)	88,774.40	3,414.40	42.6800	5,121.60	196.98
POLICE CHIEF (12-5)	103,084.80	3,964.80	49.5600	5,947.20	228.74

**CITY OF TEXARKANA, ARKANSAS**

**FIRE PAY SCALE**

**EFFECTIVE 1/1/2023**

**INCLUDES 2.5% COLA**

	<b>ANNUAL</b>	<b>BI-WEEKLY</b>	<b>HOURLY</b>	<b>ANNUAL HOLIDAY</b>	<b>BI-WEEKLY HOLIDAY</b>
FIREFIGHTER - ENTRY	42,658.80	1,640.72	14.6493	2,461.08	94.66
FIREFIGHTER - 1 YEAR	45,786.21	1,761.01	15.7233	2,641.51	101.60
FIREFIGHTER - 2 YEARS	46,531.36	1,789.67	15.9792	2,684.50	103.25
FIREFIGHTER - 3 YEARS	47,444.30	1,824.78	16.2927	2,737.17	105.28
FIREFIGHTER - 5 YEARS	48,795.50	1,876.75	16.7567	2,815.12	108.27
FIREFIGHTER - 10 YEARS	50,589.37	1,945.75	17.3727	2,918.62	112.25
ENGINEER - ENTRY	52,913.12	2,035.12	18.1707	3,052.68	117.41
ENGINEER - 1 YEAR	53,441.90	2,055.46	18.3523	3,083.19	118.58
ENGINEER - 3 YEARS	55,164.01	2,121.69	18.9437	3,182.54	122.41
ENGINEER - 5 YEARS	55,841.82	2,147.76	19.1764	3,221.64	123.91
CAPTAIN - ENTRY	60,775.25	2,337.51	20.8706	3,506.26	134.86
CAPTAIN - 1 YEAR	61,265.38	2,356.36	21.0389	3,534.54	135.94
CAPTAIN - 3 YEAR	61,992.87	2,384.34	21.2888	3,576.51	137.56
CAPTAIN - 5 YEAR	62,426.71	2,401.03	21.4377	3,601.54	138.52
BATTALION CHIEF - ENTRY (24)	69,576.80	2,676.03	23.8931	4,014.05	154.39
BATTALION CHIEF - 1 YEAR (24)	70,369.42	2,706.52	24.1653	4,059.77	156.15
BATTALION CHIEF - 3 YEAR (24)	71,491.00	2,749.65	24.5505	4,124.48	158.63
BATTALION CHIEF - 5 YEAR (24)	71,932.57	2,766.64	24.7021	4,149.96	159.61
BATTALION CHIEF - ENTRY (8)	69,576.80	2,676.03	33.4504	4,014.05	154.39
BATTALION CHIEF - 1 YEAR (8)	70,369.42	2,706.52	33.8315	4,059.77	156.15
BATTALION CHIEF - 3 YEAR (8)	71,491.00	2,749.65	34.3707	4,124.48	158.63
BATTALION CHIEF - 5 YEAR (8)	71,932.57	2,766.64	34.5830	4,149.96	159.61
FIRE CHIEF (11-16)	107,536.00	4,136.00	51.7000	6,204.00	238.62
ASSISTANT FIRE CHIEF (10-19)	85,342.40	3,282.40	41.0300	4,923.60	189.37



# General Fund

# General Fund

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## **FUND DESCRIPTION:**

The City's General Fund is the primary operating fund of the City. This fund's revenue sources are comprised of property taxes, sales taxes, franchise fees, grants, fees, and other general revenues. The majority of these funds are discretionary and have very few restrictions. The revenue within the City's General Fund provides the general operations of the City through the departments listed below:

- Administration
- Finance
- City Clerk
- Board of Directors
- Court
- Probation
- Police
- Fire
- Agencies
- Animal Shelter
- Federal JAG Grant
- Stop School Violence
- BJA – Coronavirus Grant



# Administration

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## **PROGRAM DESCRIPTION:**

The City Manager provides administrative direction to the city's organization in aligning our statement of management policy and service delivery systems to correspond with community values and the Board of Directors' policy priorities consistent with the City Manager Statute. We pledge an informed, professional, effective, and accountable staff to meet community needs.

The City Manager's office is constantly exploring new options in order to make government more understandable, effective, and citizen oriented. The City Manager's office will continue working to maintain the public's trust with respect to the City Manager's form of government.

The Marketing and Communications department was combined with the Administrative department in the year 2015. The major objective of the program is to promote City events and programs, along with promoting general tourism to the City of Texarkana, Arkansas. This department is responsible for developing and implementing marketing, public relations, promotional and advertising plans for the City of Texarkana, Arkansas.

## **PROGRAM FOCUS:**

The City Manager's office will develop a transparent and responsive local government that listens and responds. This will be accomplished by continuing to seek involvement of our community in key policy making, continuing to maintain a strong network of neighborhood associations, and implementing more effective ways for citizens to access information.

The City Manager's office has a set of goals which include the following:

- \* Initiate open dialog and continue to nurture strong relationships with known and possible future developers such as: retail sales businesses to promote economic growth and industrial businesses to foster employment growth for our citizens.
- \* Target all opportunities that promote economic growth in Texarkana, Arkansas.
- \* Maintain open and transparent communication with City leaders, the Board of Directors, and developers to assure all opportunities for economic development are promoted.



# Finance Department

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## **VISION:**

The vision of the City of Texarkana, Arkansas's Finance Department is to be the epitome of customer service provided both within the organization and to the Citizens and Business Owners of Texarkana, Arkansas.

## **MISSION:**

The mission of the City of Texarkana, Arkansas's Finance Department is to maintain excellence in financial reporting in order to provide the tools and resources needed for our Board of Directors and Department Heads to make well informed decisions and our Citizens and Business Owners to maintain confidence in the City's ability to effectively steward its resources.

## **VALUES:**

Service, Stewardship, Education, Creativity, Integrity, Ethics, Respect, and Communication

## **PROGRAM DESCRIPTION:**

The Finance Department is managed by the Finance Director who is primarily responsible for the administration, direction, coordination, and supervision of all financial functions and operations for the City Government, Bi-State Criminal Justice System, the City's Advertising & Promotion Commission, and City Grants. This includes, but is not limited to, preparation of the Annual Operating Budget and Annual Consolidated Financial Report. Other responsibilities include providing overall direction to personnel involved with divisions within the Finance Department. Those divisions are mainly, but not limited to: Human Resources, Payroll, Accounts Payable, Purchasing, Accounts Receivable, Accounting, Insurance, Cash Management, Grants, Tax Collection, and Customer Service.

The accounting division within Finance is responsible for recording and reporting all financial transactions on an accurate and timely basis, preparing financial statements in accordance with Generally Accepted Accounting Principles (GAAP), and issuing internal and special reports as required.

Additional duties include providing expertise and technical coordination of new bond requirements, providing recommendations to the City Manager on short and long-range fiscal policy, and representing the City at public functions involving financial considerations.

The Human Resource unit within Finance is responsible for all personnel management responsibilities for non-civil and civil service employment positions for all departments. This includes, but is not limited to, recruiting and retention, vacancy listings, management of personnel records, maintenance of employee benefits, worker's compensation claims, payroll assistance, and pre-employment screenings. The Personnel Administrator is also the safety representative and liaison for State safety programs, serves as Americans with Disabilities Act contact for the City, and is our Census coordinator. She also assists in ensuring our compliance with current laws and policies in every facet of Human Resources within the City.



# CITY CLERK DEPARTMENT (CCD)

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## **CITY CLERK DEPARTMENT DESCRIPTION:**

- Provides accessibility to information for all persons, creates and protects the transparency of government, and provides an impartial, independent and accurate voice regarding the business of government.
- Serves as a liaison, and bridges the gap, between the Board of Directors, City staff, and the public. It is the mission of the City Clerk Department to establish trust and confidence in city government and to provide effective and efficient public service for all citizens.
- Creates an atmosphere within the City that fosters and sustains the ideas set forth in the Freedom of Information Act.
- Is dedicated to innovative processes and continued preservation of the City's history.

## **CITY CLERK DEPARTMENT FUNCTION AND DUTIES:**

- Custodian of the City seal and authenticates by signature and records all official legislative actions of the Board of Directors.
- Acts as City archivist and historian relating to official acts.
- Provides administrative support to the Mayor and Board of Directors, City Manager, and all City departments, prepares and distributes Board of Directors meeting agendas and minutes, provides access to public records, maintains a comprehensive records management system, and coordinates the codification and publication of the City's Code of Ordinances.

# CITY CLERK DEPARTMENT (CCD)

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- Provides public notices, fulfills the statutory responsibilities required by law; is responsible for the management of all municipal elections; issues candidate filing papers, candidate disclosure statements, and ballot measures, including initiative, referendum, and recall petitions.
- Pledges an informed, professional, effective, and accountable staff to meet the needs of the Board of Directors, the City staff and the community.
- Maintains an open, diplomatic and neutral relationship with online, print, radio, social and television news media.

<u>CITY CLERK DEPARTMENT</u>	<u>Current</u>	<u>Proposed</u>
CITY CLERK	1	1
DEPUTY CITY CLERK	1	1
	<hr/>	<hr/>
	2	2
	<hr/>	<hr/>

Please visit us on the city's website at <https://cityoftexarkanaar.com/city-clerk/>.

# Miller County District Court, City Division

## **PROGRAM DESCRIPTION**

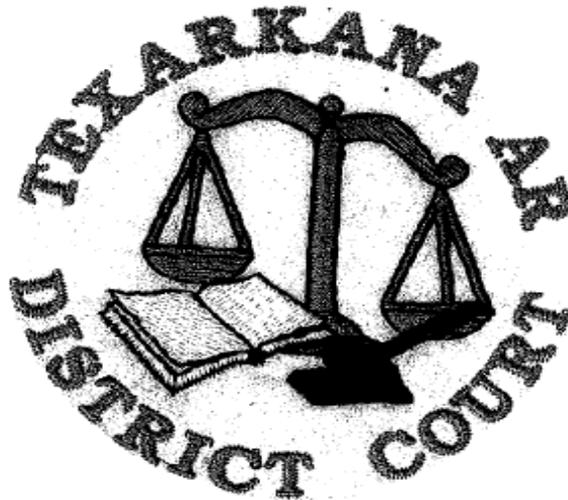
The District Court has city-wide jurisdiction over misdemeanor cases, traffic court, civil cases of less than \$25,000 and small claims cases in matters of less than \$5,000. A small claims division of the District Court provides a forum in which citizens represent themselves to resolve minor civil matters. The District Court is under the direction of the District Court Judge.

## **SERVICES BY THE DEPARTMENT INCLUDE:**

- **COURT-** District Court holds arraignment dockets to hear traffic and misdemeanor criminal first appearance cases the first and third Tuesday of every month and the second and fourth Thursday of every month beginning at 9 A.M. The Court holds Trials for defendants who have pled not guilty on Tuesday and Thursdays at 1 P.M.
- **TRAFFIC VIOLATIONS-** In most traffic cases the District Court assesses fines and penalties for traffic offenses and gives the defendant up to ninety (90) days to pay fines. The Judge gives them a review date to come back in 90 days and if fines are not paid, he gives them a chance to ask for another 90 days. Defendants have an option to pay bonds in full before the court date. A contempt warrant is issued for defendants not paying their fines. A big part of our bond collections come from the amnesty program the Judge sets from February to April of each year. The defendant can come in and pay the balance of fines in full and the outstanding warrant will be recalled.
- **CRIMINAL/COMPLAINANT CASES-** When a defendant is charged and found guilty with a criminal offense or complainant case, the District Court orders these defendants to probation and assesses a fine. This gives the defendant a year to pay out fines with a charge of \$300 for the year that is added to their fines at the time they sign up with Probation. A complainant case is initiated by a victim coming into the District Court office and filling out an affidavit. These affidavits then go the City Attorney and District Judge for approval.
- **CIVIL/SMALL CLAIMS-** The District Court hears small claims, in which one may sue to recover damages to personal property, breach of contracts, and recovery of personal property in matters with a value of \$5,000 or less. Civil cases involve contracts, damages to personal property, and recovery of personal property in matters with a value of \$25,000 or less. Both Small Claims and Civil Court are heard on the second Friday of every month. There is a fee of \$65 for filing small claims and \$80 for civil cases.
- **COLLECTIONS:** The Probation Department is the fine and collections department of the District Court. Defendants are set up on payment plans and it is the responsibility of the probation officers to collect fines and to call and remind defendants of due dates. Payments can also be made by logging in online or calling the off-site phone number and paying by debit or credit card.

## PROGRAM FOCUS

The mission of the District Court of the City of Texarkana, Arkansas is to strive to provide a prompt, courteous, accessible atmosphere that is dedicated to ensuring equal justice while promoting confidence within the judicial branch. This philosophy is shared and demonstrated within the criminal, traffic, and civil/small claims sections of this agency, as well as other services that the court performs within the court's jurisdiction. The court seeks to provide the highest quality of competence and customer service in all levels of our agency.



# Probation Department

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## **ARKANSAS DISTRICT COURT PROBATION**

### **PROGRAM DESCRIPTION**

The District Court Probation Department, under the direction of the District Court Judge, Tommy Potter, and the District Court Clerk Karen Reed, is responsible for tracking all defendants ordered to probation and 90 days to pay. The probation office is the fine collection department under the District Court.

### **SERVICES BY THE DEPARTMENT**

- **Fine and Fee Collections:**

The Department is responsible for the collection of fines and fees assessed by Judge Potter, for those defendants ordered to Probation and 90 day payment plans. The Department makes calls each week to remind delinquent probationers to make payments.

- **Community Service:**

The Department has a community service program for those defendants that are financially unable to pay fines and for those defendants ordered by the Judge as a punitive sentence. The Department implemented a new community service program in 2021. The Department, with the assistance of Police Chief, Kristi Bennett and Public Works Director, Tyler Richards, are now providing transportation and supervision for our community service workers to clean the City by picking up trash and litter three days per week. The Department is responsible for placing and tracking the individuals to assure completion of all hours.

- **Alcohol/Drug Education:**

The Department works with various agencies that provide alcohol and drug education classes to ensure alcohol and drug offenders attend and complete programs as ordered by the Court.

- **Domestic Violence Education:**

The Department monitors those defendants ordered to attend Domestic Violence Classes and Life Skills/Anger Management classes to ensure these offenders complete the programs ordered by the Court.

- **Curfew Violator Program:**

The Department ensures defendants charged with curfew violations attend community service and are in close contact with parents and guardians to ensure these juveniles are conducting themselves in a more responsible manner.

### **PROGRAM FOCUS:**

The Mission of the Probation Department is to create a safer community by preventing crime through offender education, to facilitate individual based probation programs, to provide more efficient methods of tracking probationers.

The Probation Department will continuously update and provide excellent services for our Court as mandated by State law. The Department will strive for excellent communication with all citizens of our community.

# 2023 Texarkana Arkansas Police

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## **Dedicated to Problem Solving through Community Partnerships**

### ***We Exist to Serve the Community***

Service is the foundation of the value system for the Texarkana Police Department. The highest form of service is to protect the lives and property of our citizens and make Texarkana a Safe Place to Live, Work, & Raise a family.

### ***We Are Proactive***

Stopping crime before it occurs is our most important function. Identifying conditions that foster crime in our community and doing something about it is a joint police-community responsibility. Thinking about fighting crime is important, but fighting crime is paramount.

### ***We Are Fair, But Firm***

The Texarkana Police Department practices this value within the organization and the community we serve. We are flexible in dealing with issues in an open and sensitive manner; however, we are committed to the consistent application of the law for the common good of all citizens.

### ***Excellence***

Delivering the best service possible is the ultimate goal for each police officer. Each officer and civilian staff member are expected to do the best possible job at all times.

# 2023 Texarkana Arkansas Police

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## *Integrity*

The Texarkana Police Department demonstrates, through its actions, an uncompromising allegiance to the core principles of the Law Enforcement Code of Ethics. Every officer and employee embrace these ideals: honor, duty, courage, equality, fairness, and dignity.

### **PROGRAM SERVICES:**

The police department is requesting additional funds in the FY 2023 budget year. Our proposed 2023 budget request will ask for adjustments to specific line items to cover inflation and the cost of goods & services which are beyond our control. Our proposed budget will continue to enable us to deliver quality law enforcement services to our citizens. The following is an overview of additional requests which are included:

- ADSI Records Management Software Maintenance Agreement
- Training Room Remodel and Upgrades
- Civil Service Promotional Testing
- In-Service Travel & Training
- Uniforms/Duty Equipment
- Overtime
- Administrative Vehicles
- Motorola CAD/RMS Upgrade
- In-Car Video Equipment and Body Worn Cameras
- Firing Range Needs

Our police department's strategy is a proactive strategy that reduces crime and supports community relations. We are committed to ensuring "Quality of Life Issues" are addressed within the limitations of our manpower and budget as approved by the Mayor and Board of Directors. We evaluate our local crime trends each month and deploy our resources as needed. Officers are assigned areas of patrol known as beats. Our goal for staffing levels allows us to have an officer in each beat, each day of the week, answering calls for police service.

The core mission of the police department is to make Texarkana, Arkansas a safe place to live, work, and raise a family. The Officers and Civilian Staff take pride in providing a professionally managed, trained, educated, and equipped police department that is responsive to the diverse community we serve. One of the key indicators the community uses to determine the police department's success in managing crime is the National Incident Based Reporting System (NIBRS). NIBRS compiles crime statistics each year and we can compare our local crime rates with similar sized cities in Arkansas and the United States. Our crime statistics are available in our monthly management report and on our website at <http://arkpolice.txkusa.org>.

# 2023 Texarkana Arkansas Police

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## **PROGRAM FOCUS:**

### **Strategy 1**

#### **We continue to promote a strong and diverse economic environment.**

We monitor reported crimes to ensure the level of crime is within acceptable limits and we adjust enforcement to changes in crime trends each month.

- Deployment of resources in response to calls for service - done by evaluating statistical crime information by type of crime, time and day it was reported.
- A comprehensive management report evaluating crime data and department operations is provided to the City Manager, Mayor/Board of Directors, and City Staff each month. We also post these reports on the Police Department website for the public to view.
- Crime trends and staffing levels are available for the previous ten years through the department's website.
- The agency provides a friendly website that allows the community to access department information and site direction to other public safety agencies.
- Crime Mapping Information is available on our website. Any citizen can look at where they live in relation to crime reports on our city map. The information is updated daily by our Crime Analysis Section.
- The department website continues to receive enhancements and changes with the needs of the agency.
- We are proud of our Facebook page promoting our involvement in the community.
- We will work cooperatively with other departments within the City to encourage business and retail development to increase our tax base.

### **Strategy 2**

#### **The police department will work diligently to assist the City in promoting public safety in a team approach.**

We are committed to excellence, setting high standards, and maintaining a reputation for providing effective, caring, and courteous service for our citizens.

- The police department will cooperate with all City departments in an aggressive approach to promote neighborhood revitalization, safe communities to live in, and address "quality of life issues" that contribute to crime in each of the wards within the City.
- The Texarkana Police Department is a progressive law enforcement agency based upon a foundation of public trust. We recognize we serve a culturally diverse community and we treat everyone with dignity and respect.
- We will foster a partnership that will embody a shared purpose with our community and employees.
- We will capitalize on our strengths as a diverse community by working to recruit and hire a work force that reflects the community we serve.

# 2023 Texarkana Arkansas Police

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- The department will continue to recruit and hire only the best qualified applicants. While it can be difficult at times, our goal is to hire and recruit a diverse work force that reflects the citizens we serve.
- Our “Citizens Police Academy” will be offered twice each year if feasible.
- We promote close working relationships with the local media, and we are responsive to their requests for information to keep our citizens informed.
- The police department has recently entered into a partnership with Texarkana Arkansas School District (TASD) to provide increased security and additional training at no cost to TASD.

## **Strategy 3**

### **We will provide a workplace that fosters creative ideas for delivery of core services.**

The department provides an environment that allows line personnel the flexibility to act creatively yet demand a high level of professionalism and special attention to duty and detail.

- We will market the City and Texarkana Police Department through a coordinated public information/education program promoting community support and community involvement in our day to day operations.
- We promote excellent media relations with open lines of communication to the community. We make every effort to be transparent in everything we do while providing law enforcement services to the citizens we serve.
- We are committed to a comprehensive training program that reduces the City’s and Police Department’s liability.
- A continued pursuit toward maintaining accreditation through the Arkansas Law Enforcement Accreditation Program (ALEAP) of our agency. This is a project of the Arkansas Chiefs of Police Association.
- We will explore increased opportunities for self-reporting of incidents through new technology.
- We continue to promote physical fitness requirements for certified police officers and provide both opportunity and guidance in a quality fitness facility.
- We promote from within the agency providing an opportunity to advance within the organization.
- We encourage our employees to continue their education and training.
- We are very appreciative of citizen input when special concerns within their neighborhood are brought to our attention. We make every effort to resolve these concerns in a timely manner.

## **Strategy 4**

### **We will provide high quality professional services.**

To the extent possible, the police department will control those expenses within our budget to make sure they meet the “wants/needs” test, making every effort to spend our tax dollars wisely with Arkansas vendors that contribute to our tax base. TAPD strived to be a good steward of the resources we allocated each year.

# 2023 Texarkana Arkansas Police

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- Technology will be used to the extent possible that will allow officers/civilian staff to work smarter and safer.
- Computer technologies will continue to be upgraded allowing for storing and access of information to improve service to our citizens.
- Continual evaluation of equipment to ensure the agency can respond to calls for service and emergencies within the limitations of our budget.



# 2023 Texarkana Arkansas Fire Department



## **Mission Statement:**

To save lives and protect property by providing our citizens with quality professional services, including fire suppression, emergency response, code administration, fire prevention, and community education, all of which will be delivered in a competent, courteous, compassionate, and ethical manner.

## **Vision Statement:**

“We will strive to be a progressive and innovative organization committed to excellence in the delivery of all its services.”

## **Our Values:**

**P**rofessionalism – Strive for excellence

**R**esponsiveness – Effective service delivery

**I**ntegrity – Honesty, Respect, and Truthfulness

**D**edication – To the well-being of our community

**E**thics – Always do the right thing

# Texarkana Arkansas Fire Department

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## TEXARKANA, ARKANSAS FIRE DEPARTMENT STRATEGY DEVELOPMENT PLAN (2023)

### **We will promote a strong and diverse economic environment.**

Strategy: The Texarkana, Arkansas Fire Department will actively take steps in 2023 to reduce the cost of fire insurance.

- All commercial buildings will have their pre-incident fire survey updated.
- A master plan will be developed for a fire training facility to serve both TAFD and Miller County.
- All necessary information will be organized and presented to the insurance industry whenever the Texarkana, Arkansas Fire Department believes the information will lower fire insurance costs.

### **We will provide infrastructure, with the capacity to meet current and projected needs.**

Strategy: The Texarkana, Arkansas Fire Department will monitor the community fire threat and make any needed adjustments to its infrastructure.

- All response times will be monitored, analyzed, and provided to the City Government each month and at the end of 2023.
- All fire hydrants will be checked in October of 2023.

### **We will promote public safety and health.**

Strategy: The Texarkana, Arkansas Fire Department will have an active fire prevention campaign in 2023.

- We will conduct fire prevention education in the Texarkana, Arkansas School District.
- We will provide smoke detectors for those citizens that cannot afford one.
- We will give fire safety talks to any organization that makes a request.

# Texarkana Arkansas Fire Department

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## **We will promote effective communication with one voice to the community.**

- Strategy: The Texarkana, Arkansas Fire Department will open diverse lines of communication with the community.
- We will communicate to the public through mass media, social media, flyers, in groups, and one on one.
  - Fire prevention written material will be bought and distributed to the community in 2023.

## **We will provide a workplace that fosters creative ideas for delivery of core services.**

- Strategy: The Texarkana, Arkansas Fire Department will encourage employee input and participation.
- Various committees will be established in 2023 to give our personnel direct input on department issues.
  - The Fire Chief will actively seek out and consider all ideas to improve our service to the public.

## **We will provide high quality customer focused services at a reasonable cost.**

- Strategy: The Texarkana, Arkansas Fire Department will monitor services and costs and adjust when necessary.
- Each month all expenditures will be analyzed for prudence and budgetary concerns.
  - Any complaints from the community will be taken seriously and will be investigated.

## **We will promote safe, decent, and affordable housing.**

- Strategy 1: The Texarkana, Arkansas Fire Department will keep housing safe and decent through code enforcement.
- All building plans for multi-family housing in Texarkana, Arkansas will be examined for safety and code compliance in 2023.
- Strategy 2: The Texarkana, Arkansas Fire Department will help keep housing affordable by taking steps to decrease the cost of fire insurance.
- All commercial buildings will have a pre-incident fire survey conducted.
  - Studies will be done using results from our latest inspection to determine what our department needs to do to improve our Public Protection Class rating.

# Agencies

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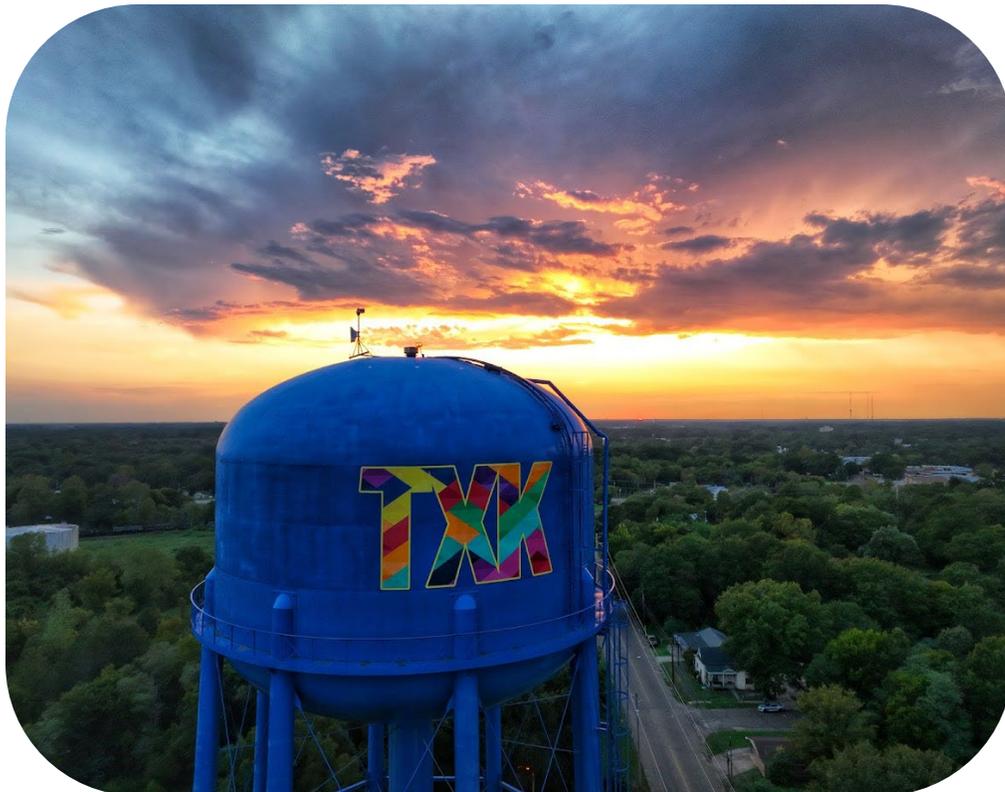
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## **PROGRAM DESCRIPTION:**

The purpose of this department is to allocate the General Fund resources that do not belong to a specific department.

The primary categories are:

- ✦ Personnel/Professional Services, which includes unemployment, election costs, insurance, publishing of City Ordinances as required by state statute, and pension contributions.
- ✦ Capital Outlay, which varies from year to year.
- ✦ Debt service payments, which includes payments on the 2018 Franchise Fee Bond, the 2020 Taxable Lease Revenue Bond, and the 2021 Franchise Fee Bond.
- ✦ Contributions to various entities, which include the Bi-State Justice Building and the Texarkana Public Library.
- ✦ Services, which include, but are not limited to: Code Red, E-911 payments, Farmer's Market contributions, Crime Stoppers Coordinator, Texarkana Urban Transit District, Texarkana Regional Airport, and the Animal Care and Adoption Center.



# Animal Care & Adoption Center



The mission of the Animal Care and Adoption Center is to assist, protect, and educate the public on animal care and welfare issues.

## **RESPONSIBILITIES:**

To enforce City of Texarkana, Arkansas ordinances and issue citations accordingly; pick up stray and abandoned animals; promote animal adoption programs in the community and on the internet; work closely with rescue and other agencies; trap stray dogs and cats; investigate reports of animal cruelty and neglect; visit schools

and teach responsible pet ownership; bite prevention and recognition of rabies and animal behavior; rescue sick and injured animals.

At the Animal Care & Adoption Center, we encourage and respect the animal-human bond while anticipating and providing services that ensure public health and safety through the proper promotion of animal welfare. Proactive animal-control enforcement, quality education in recognizing and preventing animal cruelty, and the enactment of progressive humane initiatives to relieve animal suffering are imperative. We also provide care and placement for unwanted animals through quality adoptions, licensed rescue, foster programs, and transport programs.

The Animal Care and Adoption Center is a "full service" operation. We take in animals that are brought in by the Cities of Texarkana, Arkansas, Texarkana, Texas, Nash, Texas, and Wake Village, Texas Animal Control officers, animals owned by citizens of Miller and Bowie County, and unwanted strays found in Miller and Bowie County. The Animal Care & Adoption Center also adopts animals out to the public. The adoption fee is \$40.00 for dogs and \$20.00 for cats. All animals are required to be spayed/neutered prior to leaving the shelter.

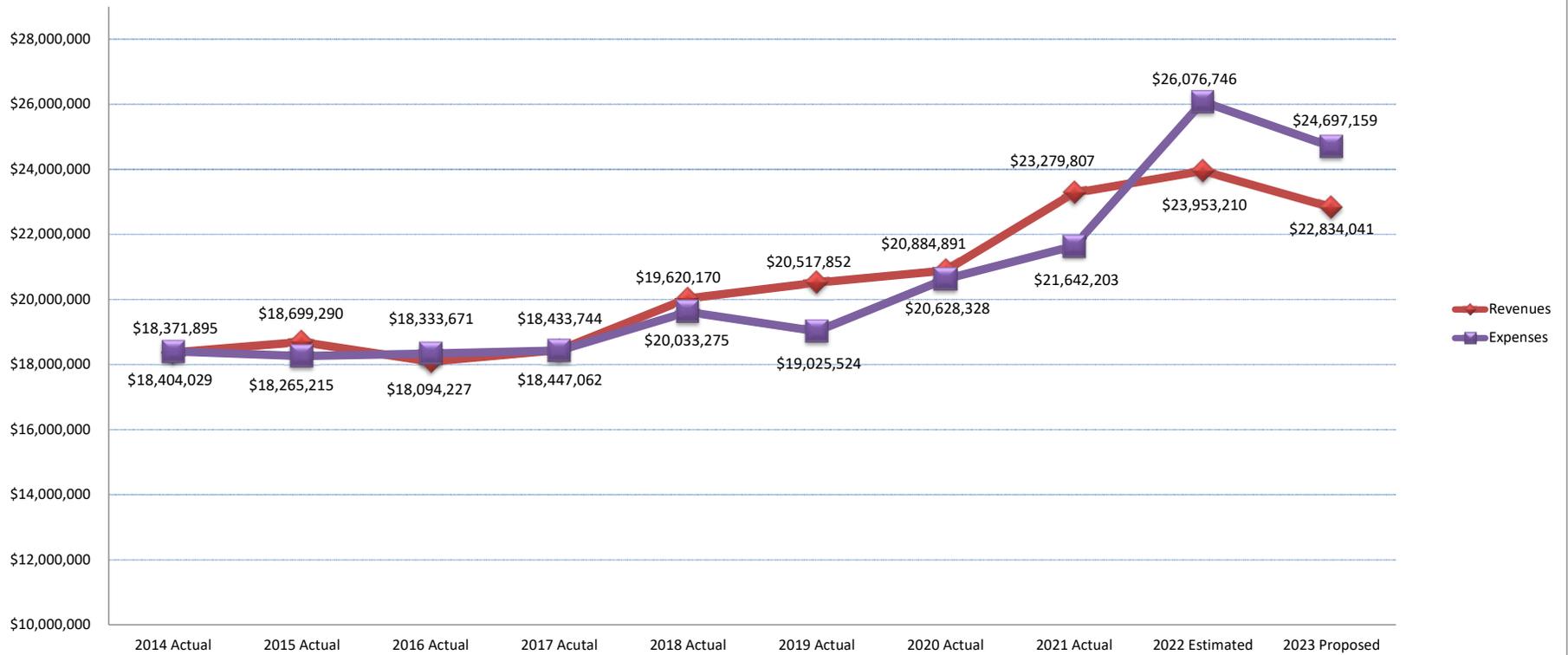
- The Animal Care and Adoption Center will provide shelter and housing for unwanted or stray animals. The shelter will attempt to find the owner of lost animals and reunite the owner with their animal.
- The Animal Care and Adoption Center will work with recognized rescue groups in trying to rescue as many animals from the shelter that are not reclaimed by their owners.
- The Animal Care and Adoption Center will also support the ordinances and laws of the county and state and assist the Animal Control Division in enforcing those laws pertaining to animal control and management.

**Lenor Teague, Director**  
203 Harrison Street  
Texarkana, Arkansas 71854  
Fax: (870)774-4518  
Phone: (870)773-6388  
Email: [lenor.teague@txkusa.org](mailto:lenor.teague@txkusa.org)

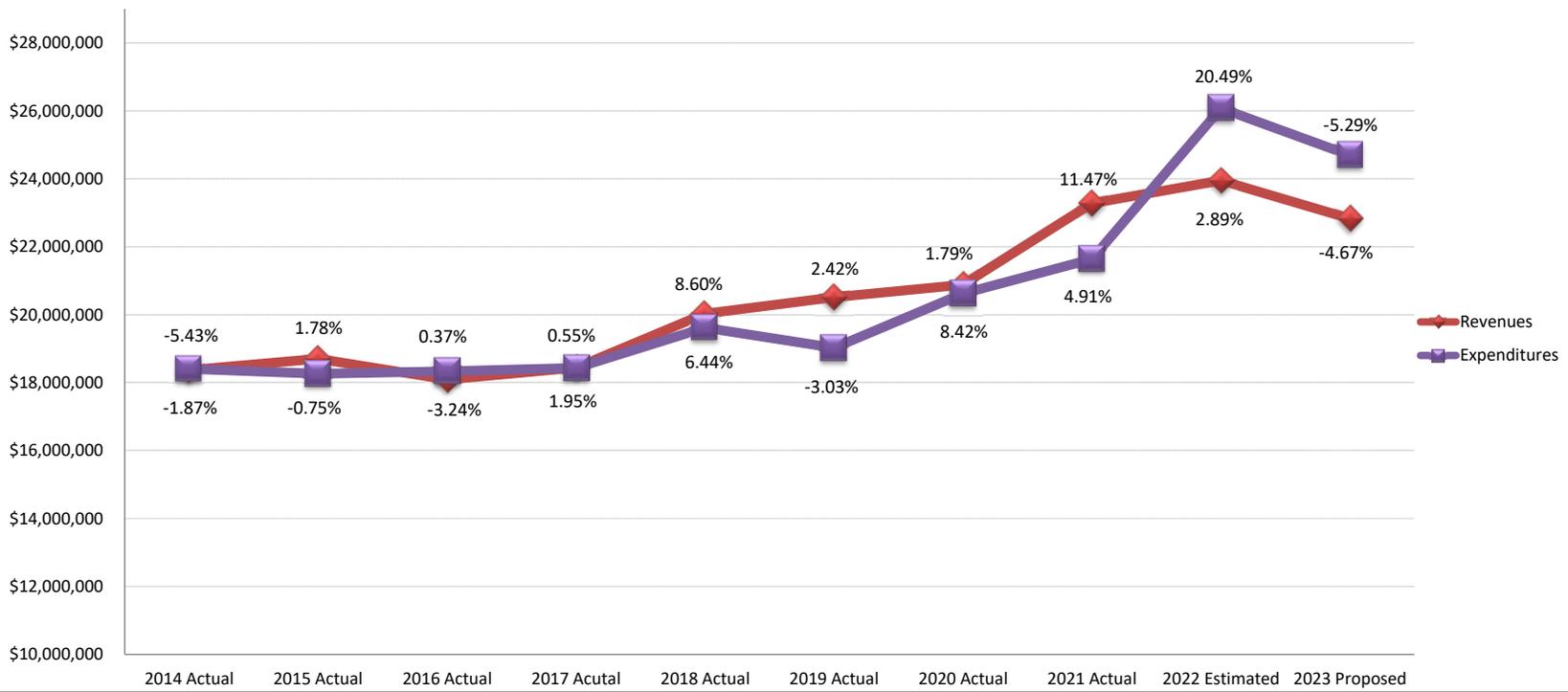
# General Fund Summary (101)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	6,422,281		8,059,885	6,092,731
<b><u>REVENUES</u></b>				
GENERAL PROPERTY TAX	2,812,427	3,020,900	2,925,500	2,991,500
SALES & OTHER TAXES	12,794,920	13,394,103	13,319,503	13,562,203
FRANCHISE RECEIPTS	3,062,713	3,178,860	3,226,156	3,280,000
LICENSES & PERMITS	55,346	63,810	62,130	61,750
FROM OTHER GOVERNMENTS	1,401,998	1,473,000	1,372,170	1,400,621
FINES & FORFEITURES	558,684	678,400	681,420	649,000
GRANTS	581,454	384,876	813,152	255,689
OTHER REVENUE	377,580	585,880	1,114,531	186,060
INTERFUND	513,083	328,899	325,375	334,688
ANIMAL SHELTER	1,121,602	176,680	113,273	112,530
APPROPRIATED FUND BALANCE	0	0	0	1,863,118
<b>TOTAL REVENUES</b>	<b>23,279,807</b>	<b>23,285,408</b>	<b>23,953,210</b>	<b>24,697,159</b>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	418,078	343,130	377,660	368,701
FINANCE	548,922	624,167	606,292	830,916
CITY CLERK	189,613	217,608	209,922	226,992
BOARD OF DIRECTORS	172,315	168,692	163,375	164,178
COURT	221,273	317,219	284,677	287,125
PROBATION	201,805	217,920	197,751	200,387
POLICE	8,075,327	8,978,632	8,963,416	9,353,607
FIRE	5,603,531	5,947,819	6,470,472	6,236,018
AGENCIES	5,130,591	7,784,659	8,167,735	6,227,636
ANIMAL SHELTER	1,016,932	710,910	578,607	801,599
FEDERAL JAG GRANT	20,901	11,631	795	0
STOP SCHOOL VIOLENCE	40,264	20,448	32,225	0
BJA - CORONAVIRUS FUNDING	2,651	0	23,819	0
UNAPPROPRIATED FUND BALANCE	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>21,642,203</b>	<b>25,342,835</b>	<b>26,076,746</b>	<b>24,697,159</b>
NET CHANGE IN UNRESERVED FUND BALANCE	1,637,604		(1,967,154)	(0)
RESTRICTED RESERVE USED/ALLOCATED			156,382	306,169
ENDING UNRESERVED FUND BALANCE	8,059,885		6,092,731	4,535,782
NUMBER OF DAYS OF EXPENDITURES IN FUND BALANCE				67

### General Fund Revenues/Expenditures 2014 - 2023



### General Fund Change in Revenues/Expenditures 2014 - 2023

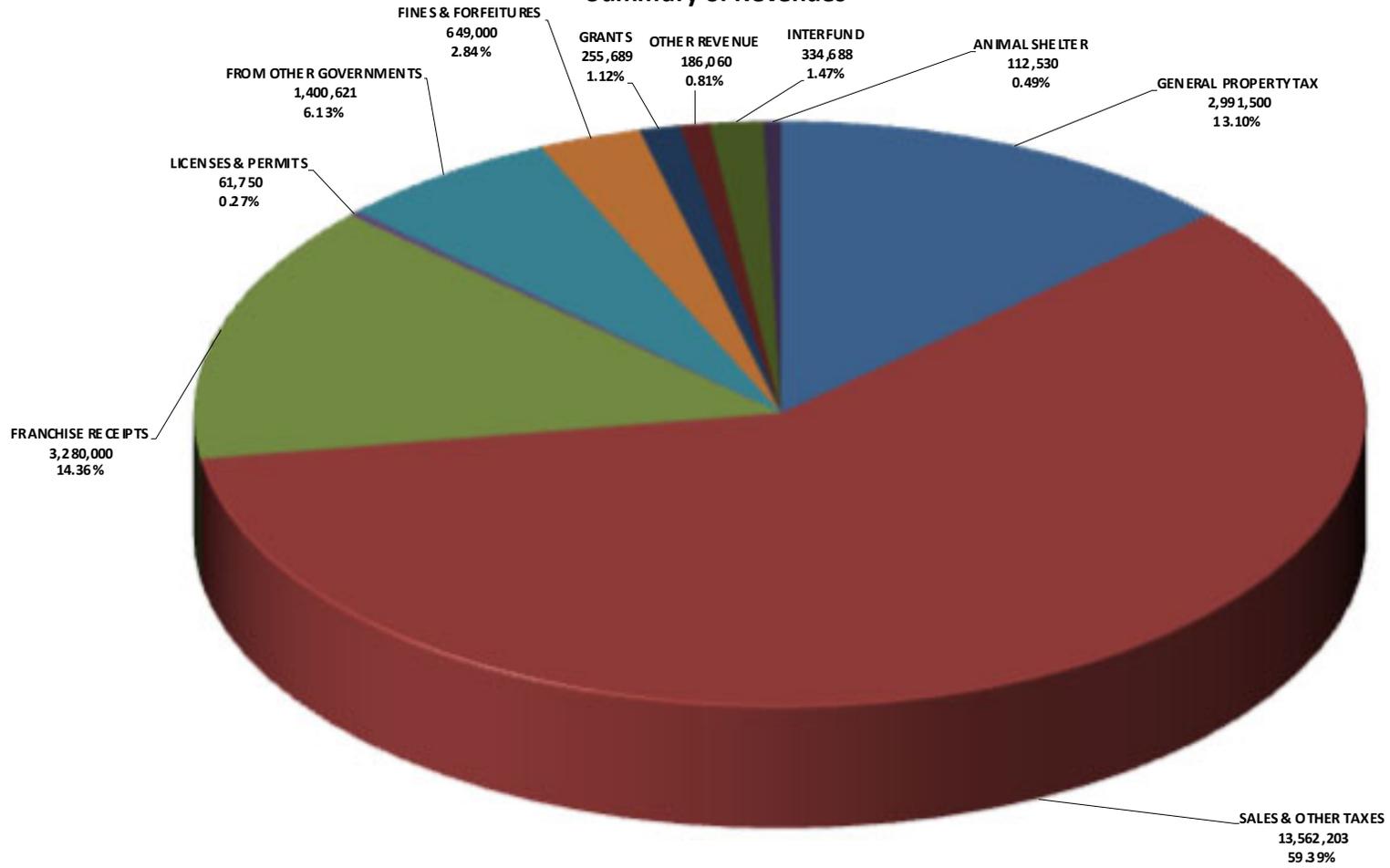


# SUMMARY STATEMENT OF REVENUE

## *General Fund*

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>REVENUES</b>				
GENERAL PROPERTY TAX	2,812,427	3,020,900	2,925,500	2,991,500
SALES & OTHER TAXES	12,794,920	13,394,103	13,319,503	13,562,203
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FINES & FORFEITURES	558,684	678,400	681,420	649,000
GRANTS	581,454	384,876	813,152	255,689
OTHER REVENUE	377,580	585,880	1,114,531	186,060
INTERFUND	513,083	328,899	325,375	334,688
ANIMAL SHELTER	1,121,602	176,680	113,273	112,530
APPROPRIATED FUND BALANCE	0	0	0	1,863,118
<b>TOTAL REVENUES</b>	<b>23,279,807</b>	<b>23,285,408</b>	<b>23,953,210</b>	<b>24,697,159</b>

### General Fund - FY 2023 Summary of Revenues



# STATEMENT OF REVENUE

## General Fund

	ACTUAL 2021	BUDGET 2022	ESTIMATED 2022	PROPOSED 2023
<b>40501 GENERAL PROPERTY TAX</b>				
41000 CURRENT PROPERTY TAXES	2,119,239	2,348,000	2,338,000	2,385,000
41010 DELINQUENT PROP. TAXES	284,988	216,000	180,000	190,000
41000 CURRENT PROPERTY TAXES - FIRE PEN.	353,207	411,000	370,000	377,000
41010 DELINQUENT PROP. TAXES - FIRE PEN.	47,498	42,000	33,000	35,000
41012 VOLUNTARY PROPERTY TAX	7,495	3,900	4,500	4,500
<b>TOTAL</b>	<b>2,812,427</b>	<b>3,020,900</b>	<b>2,925,500</b>	<b>2,991,500</b>
<b>40502 SALES &amp; OTHER TAXES</b>				
41100 CITY SALES TAXES	6,646,679	6,946,000	6,820,000	6,929,000
41101 POLICE PARITY SALES TAX	1,475,266	1,528,000	1,513,000	1,541,000
41102 FIRE PARITY SALES TAX	1,475,266	1,528,000	1,513,000	1,541,000
41110 COUNTY SALES TAXES	3,048,835	3,274,000	3,321,000	3,400,000
41200 MIXED DRINK TAXES	50,424	50,000	60,000	62,000
41200 MIXED DRINK TAXES - FIRE PEN.	37,819	38,000	45,000	47,000
41210 AVIATION FUEL TAXES	19,991	17,000	33,000	26,000
41250 SALES & USE TAX REFUND	4,380	1,600	500	1,000
41320 COOPER TIRE - P.I.L.O.T	29,626	6,503	6,503	6,503
45230 MIXED DRINK COLL. FEES	6,634	5,000	7,500	8,700
<b>TOTAL</b>	<b>12,794,920</b>	<b>13,394,103</b>	<b>13,319,503</b>	<b>13,562,203</b>
<b>40503 FRANCHISE RECEIPTS</b>				
42100 ELECTRIC	1,471,068	1,560,000	1,520,000	1,563,000
42101 ADDITIONAL ELECTRIC	510,024	518,360	532,000	542,000
42110 S.W. ARKANSAS R.E.A.	171,683	173,000	165,000	165,000
42111 ADDITIONAL S.W. ARK R.E.A.	85,841	86,500	82,500	82,500
42200 TELEPHONE	129,007	132,000	123,000	121,000
42300 CABLE TV	102,929	104,000	97,700	93,000
42400 GAS	234,004	242,000	253,000	255,000
42401 ADDITIONAL GAS (L-277)	117,002	121,000	126,500	127,500
42410 COOPER TIRE - FRANCH.	62,356	51,000	161,456	162,000
42415 TWU P.I.L.O.T.	178,799	191,000	165,000	169,000
<b>TOTAL</b>	<b>3,062,713</b>	<b>3,178,860</b>	<b>3,226,156</b>	<b>3,280,000</b>
<b>40504 LICENSES &amp; PERMITS</b>				
43010 BUSINESS LICENSES	11,040	5,760	5,760	5,600
43020 BEER/LIQUOR LICENSES	20,568	21,500	21,500	21,500
43030 ANIMAL LICENSES	525	2,200	0	0
43040 RETAIL LIQUOR PERMITS	4,643	4,250	4,950	4,800
43150 PRIVATE CLUB PERMITS	5,750	6,000	5,750	5,750
43160 WRECKER PERMITS	1,350	1,400	1,470	1,400
43180 AMUSEMENT MACHINE PERM	220	200	200	200
43231 MEDICAL MARIJUANA DISPENSARY	11,250	22,500	22,500	22,500
<b>TOTAL</b>	<b>55,346</b>	<b>63,810</b>	<b>62,130</b>	<b>61,750</b>
<b>40505 FROM OTHER GOVERNMENTS</b>				
44000 STATE TURNBACK	484,480	508,000	431,000	435,000
44010 STATE INS. TURNBACK	755,434	782,000	765,549	787,000
44200 HOUSING AUTHORITY	135,454	130,000	130,000	130,000
44210 SCHOOL DISTRICT	14,630	41,000	8,500	11,500
44220 AIRPORT AUTHORITY	0	0	25,121	25,121
44230 CRIMESTOPPER COORDINATOR	12,000	12,000	12,000	12,000
<b>TOTAL</b>	<b>1,401,998</b>	<b>1,473,000</b>	<b>1,372,170</b>	<b>1,400,621</b>

# STATEMENT OF REVENUE

## General Fund

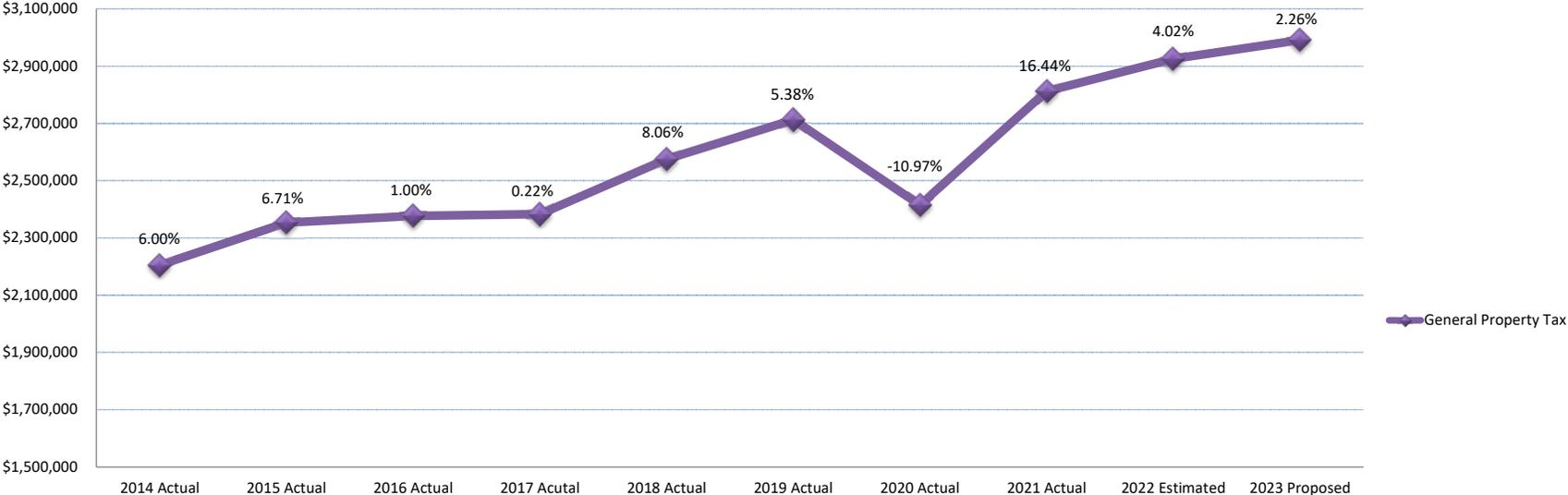
	ACTUAL 2021	BUDGET 2022	ESTIMATED 2022	PROPOSED 2023
<b>40506 FINES &amp; FORFEITURES</b>				
45010 PROBATION FEES	63,411	87,000	49,000	49,000
45020 SMALL CLAIMS FEES	4,190	4,000	5,300	4,000
45040 E - 911 CHARGES	51,470	55,000	59,000	55,000
46000 FINES & FORFEITURES	323,325	382,000	394,000	400,000
46011 POL PENSION 10% PROBATION	0	8,700	0	0
46016 INSURANCE PENALTIES	35,402	35,000	70,000	50,000
46040 CITY ATTORNEY FUND	44,490	46,000	52,000	50,000
46061 INCARCERATING PRISONERS	36,396	32,500	52,000	41,000
46075 POLICE PENS CAJF 11%	0	28,000	0	0
46092 LIFE SKILLS FEES	0	200	120	0
<b>TOTAL</b>	<b>558,684</b>	<b>678,400</b>	<b>681,420</b>	<b>649,000</b>
<b>40507 GRANTS</b>				
47100 FEDERAL GRANTS (FIRE)	143,500	0	0	0
47141 FED GRANTS VAWA STOP	55,321	55,670	55,670	55,670
47142 VAWA GRANT MATCH	2,526	5,382	5,382	3,370
47143 NARCOTICS GRANT MATCH	5,517	4,450	4,450	6,762
47144 FED GRANTS VAWA VOCA	45,712	50,087	50,087	43,957
47161 NARC GRANT ARKANSAS	80,513	72,241	72,241	72,241
47162 NARC GRANT FEDERAL	48,821	72,241	72,241	34,489
47500 STATE GRANTS (POLICE)	0	0	355,075	0
47501 DWI GRANT	32,663	90,600	21,000	38,000
47506 HISTORIC DISTRICT COMM	160	2,126	2,126	1,200
47600 FEMA REIMBURSEMENT	10,967	0	0	0
47900 MISCELLANEOUS GRANTS (POLICE)	7,933	0	0	0
47900 MISCELLANEOUS GRANTS (FIRE)	0	0	103,527	0
48466 FEDERAL JAG GRANT	15,251	11,631	11,631	0
48466 FEDERAL JAG GRANT - STOP SCHOOL VIOLENCE	105,618	20,448	35,903	0
48486 BJA - CORONAVIRUS FUNDING	26,952	0	23,819	0
<b>TOTAL</b>	<b>581,454</b>	<b>384,876</b>	<b>813,152</b>	<b>255,689</b>
<b>40508 OTHER REVENUE</b>				
43300 P/Y CORRECTION REVENUE	0	0	(5,185)	0
45049 ACCIDENT REPORT FEES	10,820	11,200	9,900	10,000
47210 RESTITUTION NARC CITY	0	0	384	0
48010 INTEREST EARNED	1,695	2,600	1,150	1,400
48010 INTEREST EARNED - FIRE PEN.	10	30	10	10
48200 MISCELLANEOUS	123,283	11,000	10,000	5,000
48207 ROYALTIES - SLW	1,684	0	0	0
48208 NON-CRIMINAL FINGERPRINTING FEE	255	250	200	200
48209 BASIC SWAT COURSE	0	0	1,900	1,900
48231 FIREWORKS PERMITS	1,200	1,100	1,000	1,100
48232 ANNUAL FIRE INSPECTION	5,532	2,400	2,400	2,400
48234 COMMERCIAL FIRE ALARM PERMIT FEE	11,134	5,000	5,000	5,000
48235 FALSE ALARM FEE	700	1,300	600	800
48300 P.F.B. ADMIN. FEES	6,000	6,000	6,000	6,000
48400 DONATIONS	30,411	0	15,000	0
48500 SALE OF PROPERTY	0	0	500	0
48510 INSURANCE PROCEEDS	18,157	0	2,685	0
48511 COST RECOVERY	19,700	0	12,439	0
48905 LOAN PROCEEDS	0	400,000	900,548	0
45906 TEXARKANA WATER UTILITIES	146,999	145,000	150,000	152,250
<b>TOTAL</b>	<b>377,580</b>	<b>585,880</b>	<b>1,114,531</b>	<b>186,060</b>

# STATEMENT OF REVENUE

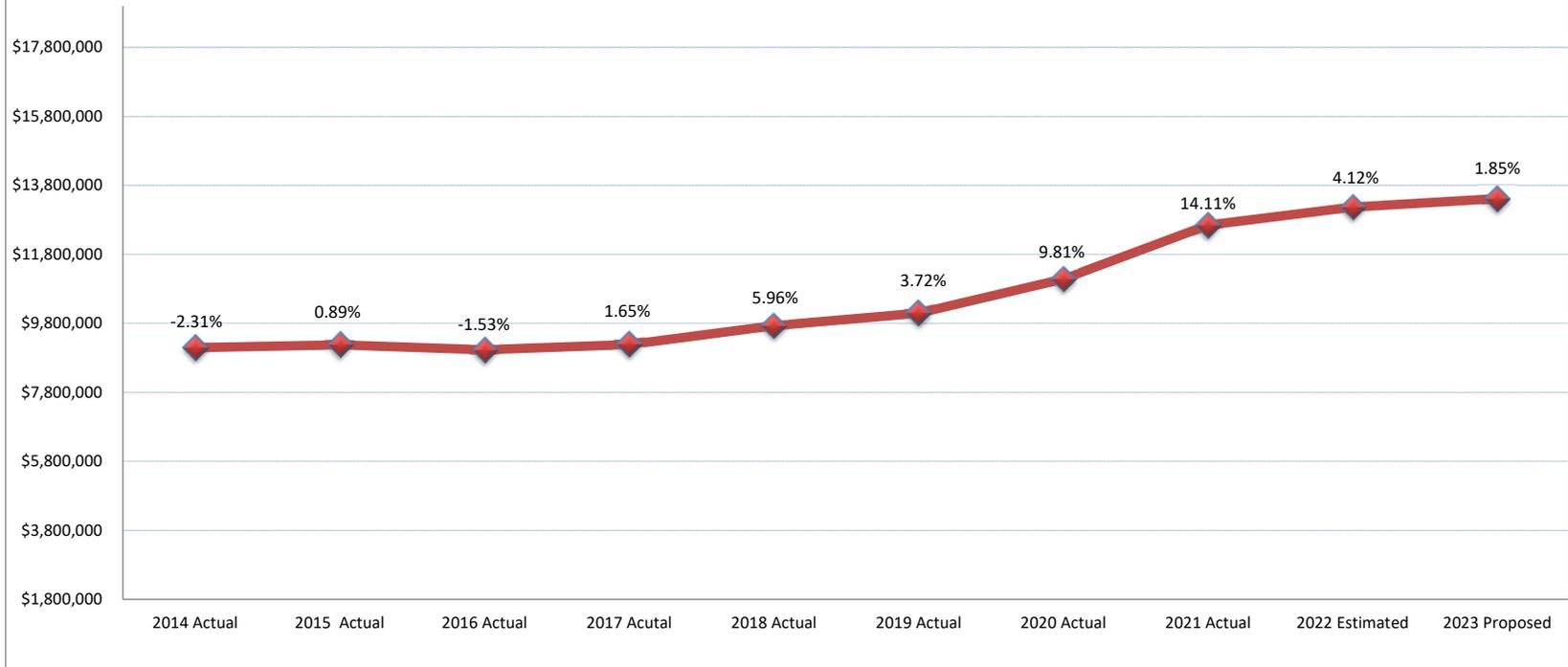
## *General Fund*

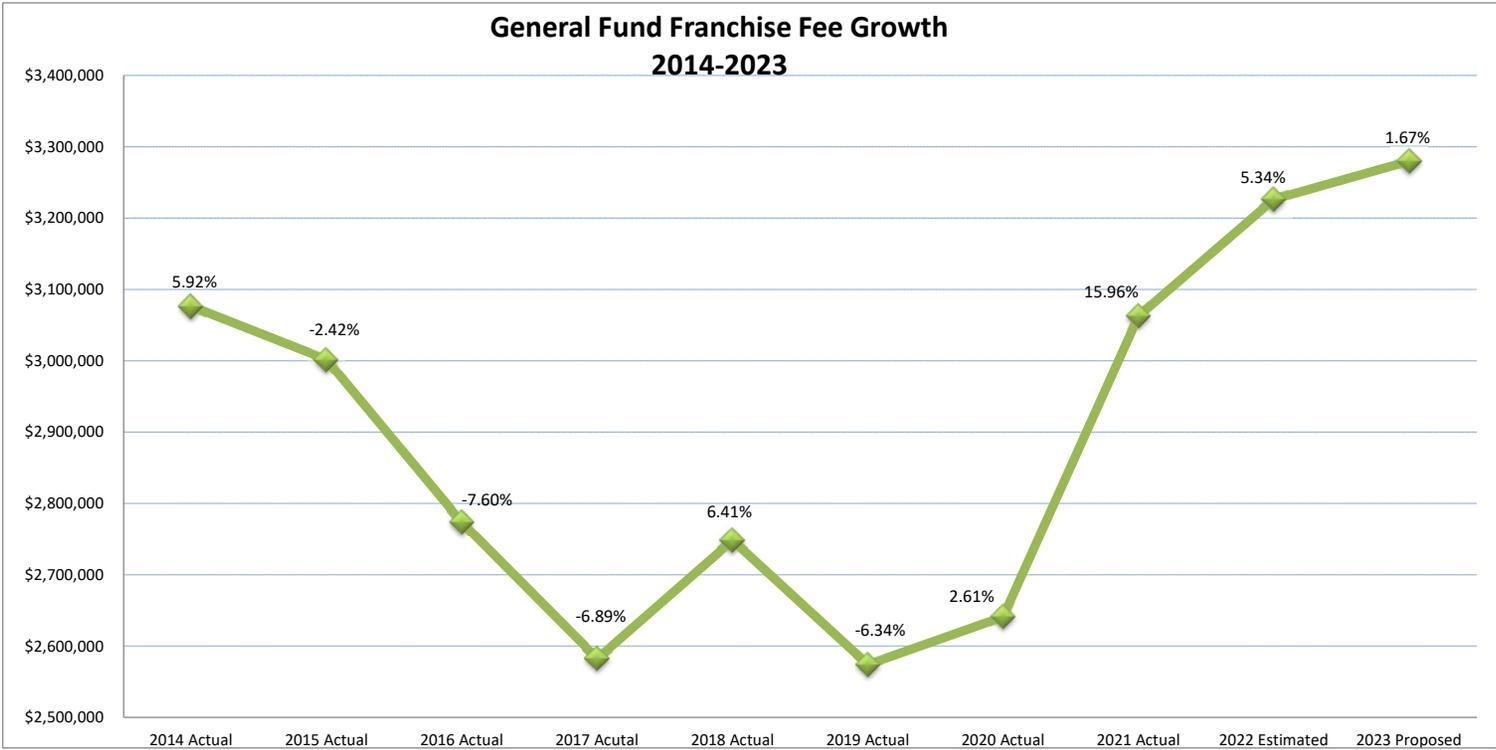
	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>40509 INTERFUND</b>				
49201 PUBLIC WORKS FUND	477,748	300,000	300,000	304,500
49209 POLICE FUNDS	14,075	5,518	5,518	10,273
49401 CAPITAL IMPROVEMENT FUND	15,000	17,500	15,000	15,000
49615 JUDGES PENSION FUND	6,260	5,881	4,857	4,915
<b>TOTAL</b>	<b>513,083</b>	<b>328,899</b>	<b>325,375</b>	<b>334,688</b>
<b>40510 ANIMAL SHELTER</b>				
43030 ANIMAL LICENSES	0	0	1,100	1,100
44300 TEXARKANA, TEXAS	750	0	0	0
44350 TEXARKANA, ARKANSAS	51,030	105,000	45,000	48,000
44405 FUNDING-OUTLYING CITIES	4,590	7,000	600	4,500
46012 ADOPTION FEES	13,483	8,000	10,000	10,500
46013 REDEMPTION FEES	1,269	1,450	9,500	3,000
46014 SURRENDER FEES	7,302	5,300	1,500	3,000
46015 OTHER FEES	19,955	27,900	29,000	25,000
47508 ARKANSAS STATE GRANT	117	130	120	130
48200 MISCELLANEOUS	2,537	1,900	198	1,300
48400 DONATIONS	1,020,569	20,000	16,000	16,000
48500 SALE OF PROPERTY	0	0	255	0
<b>TOTAL</b>	<b>1,121,602</b>	<b>176,680</b>	<b>113,273</b>	<b>112,530</b>
<b>GRAND TOTAL</b>	<b>23,279,807</b>	<b>23,285,408</b>	<b>23,953,208</b>	<b>22,834,041</b>

### General Fund General Property Tax Growth 2014 - 2023

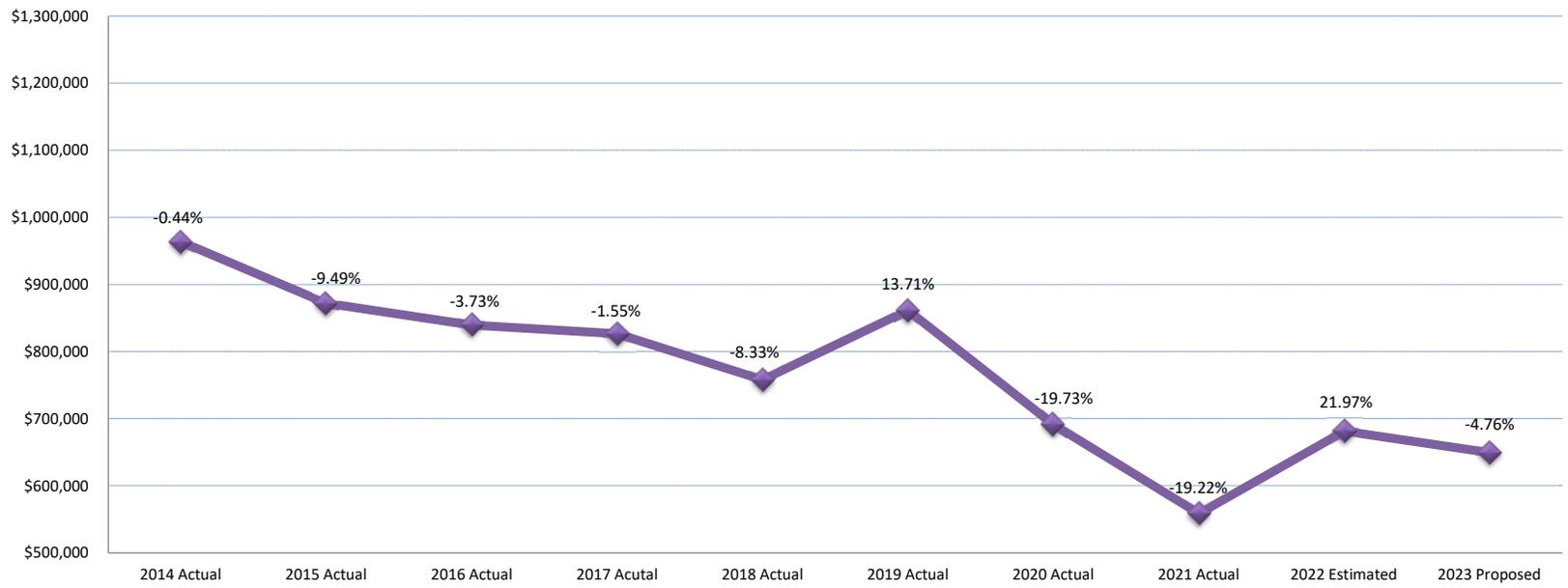


### General Fund Combined Sales Tax Growth 2014-2023





### General Fund Fines & Forfeitures Growth 2014-2023



# SUMMARY STATEMENT OF EXPENDITURES

## General Fund By Department

	ACTUAL 2021	BUDGET 2022	ESTIMATED 2022	PROPOSED 2023
<b>EXPENDITURES</b>				
<b>ADMINISTRATION - 1 PART TIME &amp; 3 FULL TIME EMPLOYEES</b>				
PERSONNEL	358,729	308,045	296,152	316,546
CONTRACTUAL SERVICES	51,752	46,959	75,982	43,129
MAINTENANCE	17,152	200	20,100	17,000
SUPPLIES	9,464	6,500	7,000	7,000
OTHER	(19,019)	(18,574)	(21,574)	(21,574)
TOTAL ADMINISTRATION	418,078	343,130	377,660	362,101
<b>FINANCE - 9 FULL TIME EMPLOYEES</b>				
PERSONNEL	555,823	626,110	586,615	662,199
CONTRACTUAL SERVICES	138,022	154,231	162,351	152,291
MAINTENANCE	0	100	0	0
SUPPLIES	10,171	10,400	16,900	11,000
OTHER	(155,094)	(166,674)	(159,574)	(160,074)
CAPITAL OUTLAY	0	0	0	150,000
TOTAL FINANCE	548,922	624,167	606,292	815,416
<b>CITY CLERK - 2 FULL TIME EMPLOYEES</b>				
PERSONNEL	170,682	191,523	182,549	190,259
CONTRACTUAL SERVICES	17,893	21,985	23,483	28,033
SUPPLIES	1,216	4,100	3,900	4,000
OTHER	(178)	0	(10)	0
TOTAL CITY CLERK	189,613	217,608	209,922	222,292
<b>BOARD OF DIRECTORS</b>				
PERSONNEL	4,160	4,285	4,285	4,414
CONTRACTUAL SERVICES	146,201	161,187	157,090	157,764
SUPPLIES	13,458	3,220	2,000	2,000
OTHER	396	0	0	0
CAPITAL OUTLAY	8,100	0	0	0
TOTAL BOARD OF DIRECTORS	172,315	168,692	163,375	164,178
<b>COURT - 5 FULL TIME EMPLOYEES</b>				
PERSONNEL	167,237	219,986	195,927	206,137
CONTRACTUAL SERVICES	46,422	83,933	70,500	64,240
MAINTENANCE	0	200	150	150
SUPPLIES	7,614	13,100	18,100	12,500
TOTAL COURT	221,273	317,219	284,677	283,027
<b>PROBATION - 1 PART TIME &amp; 3 FULL TIME EMPLOYEES</b>				
PERSONNEL	190,694	203,483	184,025	182,030
CONTRACTUAL SERVICES	8,070	9,637	9,726	9,557
MAINTENANCE	560	1,000	500	500
SUPPLIES	1,881	3,200	2,900	3,000
OTHER	600	600	600	600
TOTAL PROBATION	201,805	217,920	197,751	195,687

# SUMMARY STATEMENT OF EXPENDITURES

## General Fund By Department

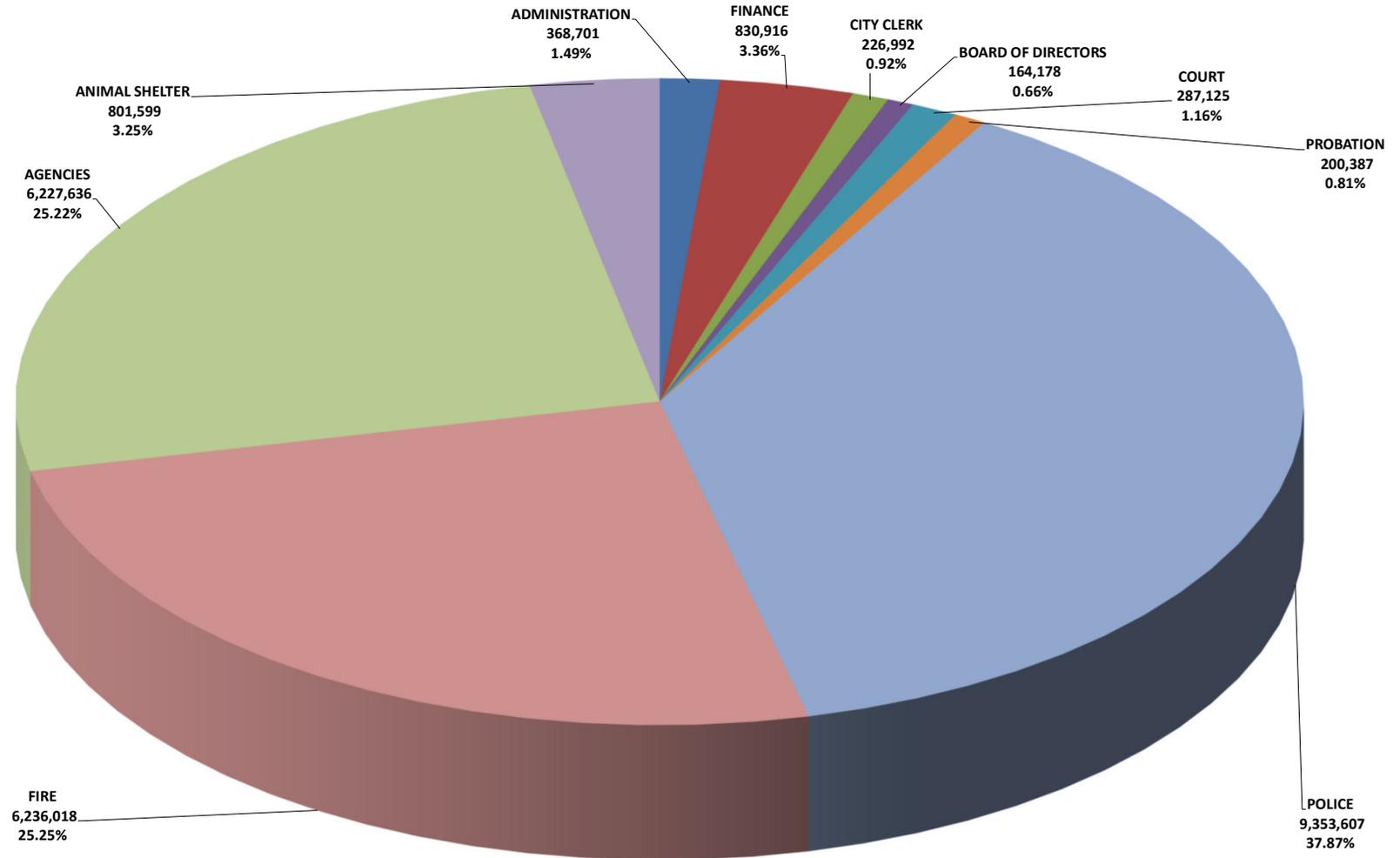
	ACTUAL 2021	BUDGET 2022	ESTIMATED 2022	PROPOSED 2023
<b>POLICE - 1 PART TIME &amp; 108 FULL TIME EMPLOYEES</b>				
PERSONNEL	7,036,105	7,783,984	7,665,405	7,992,854
CONTRACTUAL SERVICES	274,065	425,669	443,957	487,122
MAINTENANCE	103,374	181,000	120,700	191,000
SUPPLIES	389,063	335,500	423,700	351,500
CAPITAL OUTLAY	356,866	365,000	365,000	219,500
OTHER	(84,146)	(112,521)	(55,346)	(73,368)
TOTAL POLICE	8,075,327	8,978,632	8,963,416	9,168,608
<b>FIRE - 59 FULL TIME EMPLOYEES</b>				
PERSONNEL	4,965,947	5,217,144	5,284,292	5,352,418
CONTRACTUAL SERVICES	86,548	121,559	101,269	132,150
MAINTENANCE	96,921	100,000	92,000	115,000
SUPPLIES	107,763	122,000	139,500	155,500
CAPITAL OUTLAY	355,218	392,166	861,556	360,000
OTHER	(8,866)	(5,050)	(8,145)	(5,050)
TOTAL FIRE	5,603,531	5,947,819	6,470,472	6,110,018
<b>AGENCIES</b>				
PERSONNEL/PROFESSIONAL SERVICES	844,431	1,173,626	1,358,972	1,438,046
CAPITAL OUTLAY	718,078	2,450,000	2,981,888	500,000
DEBT SERVICE	1,924,410	1,379,726	1,080,956	1,138,138
CONTRIBUTIONS	1,152,890	1,460,523	1,517,604	2,051,605
SERVICES	489,007	729,914	909,161	979,248
OTHER	1,775	305,870	0	450,000
SUPPLIES	0	0	34,154	0
MAINTENANCE	0	285,000	285,000	0
TOTAL AGENCIES	5,130,591	7,784,659	8,167,735	6,557,036
<b>ANIMAL SHELTER &amp; ANIMAL CONTROL - 1 PART TIME &amp; 8 FULL TIME EMPLOYEES</b>				
PERSONNEL	176,196	423,478	221,041	337,645
CONTRACTUAL SERVICES	219,533	66,125	168,771	113,429
MAINTENANCE	15,869	8,900	27,000	32,100
OTHER	3,079	0	180	25
SUPPLIES	100,872	78,500	56,350	70,600
CAPITAL OUTLAY	501,383	133,907	105,265	255,000
TOTAL ANIMAL SHELTER & ANIMAL CONTROL	1,016,932	710,910	578,607	808,799
<b>FEDERAL JAG GRANT</b>				
SUPPLIES	16,223	11,631	795	0
CONTRACTUAL SERVICES	4,678	0	0	0
TOTAL FEDERAL JAG GRANT	20,901	11,631	795	0
<b>STOP SCHOOL VIOLENCE</b>				
CONTRACTUAL SERVICES	4,989	0	380	0
SUPPLIES	35,275	20,448	31,845	0
TOTAL STOP SCHOOL VIOLENCE	40,264	20,448	32,225	0

# SUMMARY STATEMENT OF EXPENDITURES

*General Fund*  
*By Department*

	<i>ACTUAL 2021</i>	<i>BUDGET 2022</i>	<i>ESTIMATED 2022</i>	<i>PROPOSED 2023</i>
<b>BJA - CORONAVIRUS</b>				
SUPPLIES	2,651	0	23,819	0
TOTAL BJA - CORONA VIRUS	2,651	0	23,819	0
<b>TOTAL EXPENDITURES</b>	21,642,203	25,342,835	26,076,746	24,687,163

## General Fund - FY 2023 Summary of Expenditures by Department



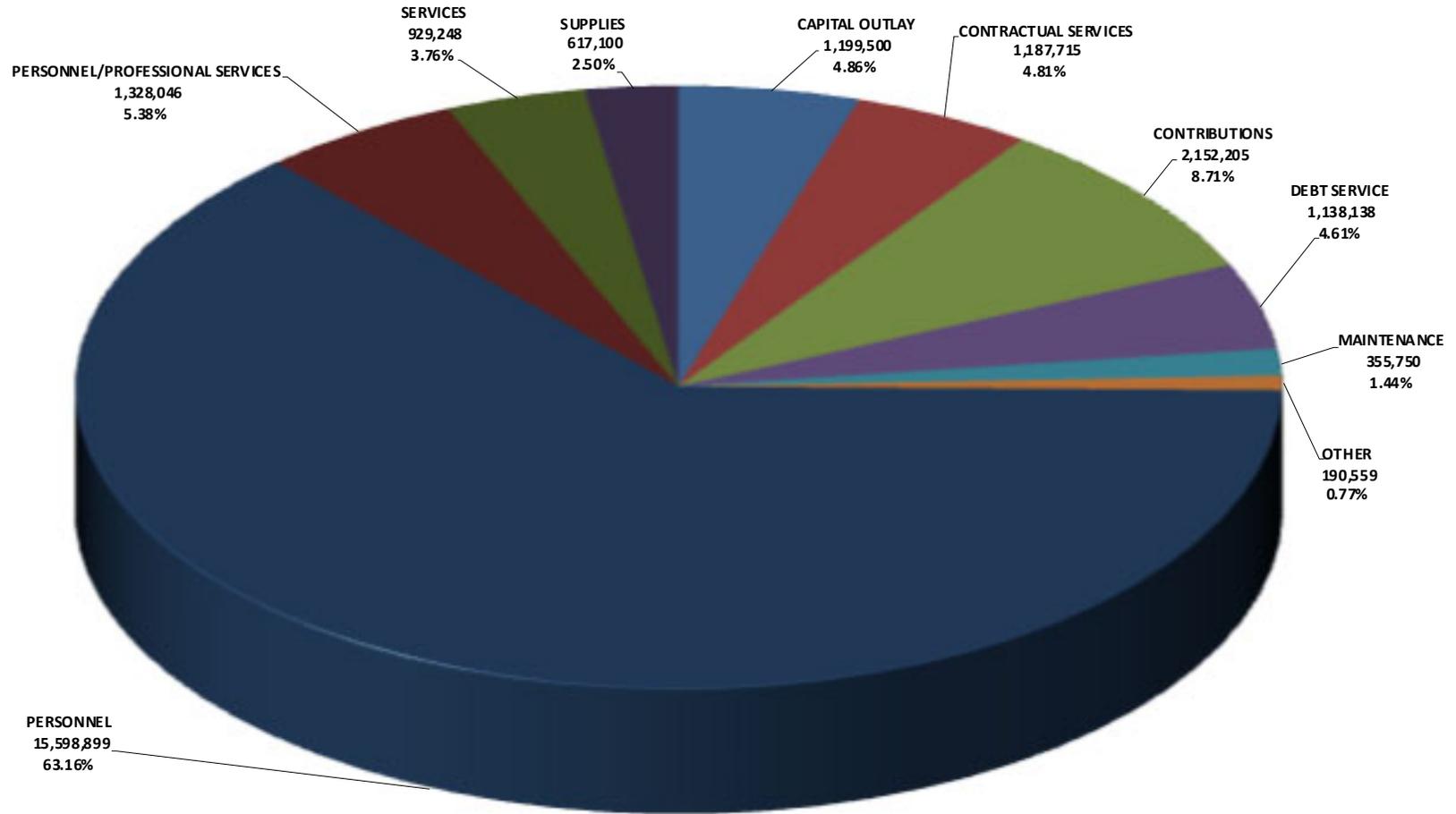
# SUMMARY STATEMENT OF EXPENDITURES

## General Fund

### By Type

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
CAPITAL OUTLAY	1,939,645	3,341,073	4,313,709	1,199,500
CONTRACTUAL SERVICES	998,173	1,091,285	1,213,509	1,187,715
CONTRIBUTIONS	1,152,890	1,460,523	1,517,604	2,152,205
DEBT SERVICE	1,924,410	1,379,726	1,080,956	1,138,138
MAINTENANCE	233,876	576,400	545,450	355,750
OTHER	(261,453)	3,651	(243,869)	190,559
PERSONNEL	13,625,573	14,978,038	14,620,291	15,598,899
PERSONNEL/PROFESSIONAL SERVICES	844,431	1,173,626	1,358,972	1,328,046
SERVICES	489,007	729,914	909,161	929,248
SUPPLIES	695,651	608,599	760,963	617,100
<b>TOTAL EXPENDITURES</b>	<b>21,642,203</b>	<b>25,342,835</b>	<b>26,076,746</b>	<b>24,697,161</b>

### General Fund - FY 2023 Summary of Expenditures by Type



## General Fund Expenditure Breakdown 2021-2023

	2021 ACTUALS		2022 ESTIMATES		2023 BUDGET	
<b>Non Public Safety Salaries/Benefits:</b>						
Administration	358,729	1.89%	296,152	1.56%	323,146	1.70%
Finance	555,823	2.93%	586,615	3.09%	677,699	3.57%
City Clerk	170,682	0.90%	182,549	0.96%	194,958	1.03%
<b>Total Non Public Safety Salaries/Benefits:</b>	<b>1,085,234</b>	<b>5.72%</b>	<b>1,065,316</b>	<b>5.61%</b>	<b>1,195,803</b>	<b>6.30%</b>
<b>Non Public Safety Operation Budget:</b>						
Administration	59,349	0.31%	81,509	0.43%	45,555	0.24%
Finance	(6,901)	-0.04%	19,677	0.10%	153,217	0.81%
City Clerk	18,931	0.10%	27,373	0.14%	32,034	0.17%
Board of Directors	172,315	0.91%	163,375	0.86%	164,178	0.86%
Agencies (excluding debt)	1,469,380	7.74%	4,775,725	25.16%	2,572,033	13.55%
<b>Total Non Public Safety Operation Budget:</b>	<b>1,713,074</b>	<b>9.03%</b>	<b>5,067,660</b>	<b>26.70%</b>	<b>2,967,017</b>	<b>15.63%</b>
<b>Total Non Public Safety:</b>	<b>2,798,308</b>	<b>12.93%</b>	<b>6,132,976</b>	<b>23.52%</b>	<b>4,162,820</b>	<b>16.86%</b>
<b>Public Safety Salaries/Benefits:</b>						
Court	167,237	0.88%	195,927	1.03%	210,235	1.11%
Probation	190,694	1.00%	184,025	0.97%	186,730	0.98%
Police	7,036,105	37.07%	7,665,405	40.38%	8,177,853	43.08%
Fire	4,965,947	26.16%	5,284,292	27.84%	5,478,418	28.86%
Animal Shelter/Control	176,196	0.93%	221,041	1.16%	345,445	1.82%
<b>Total Public Safety Salaries/Benefits:</b>	<b>12,536,179</b>	<b>57.92%</b>	<b>13,550,690</b>	<b>51.96%</b>	<b>14,398,681</b>	<b>58.30%</b>
<b>Public Safety Operation Budget:</b>						
Court	54,036	0.28%	88,750	0.47%	76,890	0.41%
Probation	11,111	0.06%	13,726	0.07%	13,657	0.07%
Police	1,039,222	5.47%	1,298,011	6.84%	1,175,755	6.19%
Fire	637,584	3.36%	1,186,180	6.25%	757,600	3.99%
Animal Shelter/Control	840,736	4.43%	357,566	1.88%	456,154	2.40%
Police Pension Fund	500,705	2.64%	515,000	2.71%	546,000	2.88%
CID Secretary (split with Texarkana, TX)	26,816	0.14%	0	0.00%	0	0.00%
Bi State Contribution	1,147,890	6.05%	1,437,604	7.57%	1,613,017	8.50%
Code Red Services	18,850	0.10%	9,063	0.05%	9,063	0.05%
E-911 Payments	18,540	0.10%	18,540	0.10%	18,540	0.10%
Crimestoppers Coordinator	24,000	0.13%	24,000	0.13%	24,000	0.13%
Federal JAG Grant	20,901	0.11%	795	0.00%	0	0.00%
Stop School Violence	40,264	0.21%	32,225	0.17%	0	0.00%
BJA - Coronavirus Funding	2,651	0.01%	23,819	0.13%	0	0.00%
<b>Total Public Safety Operation Budget:</b>	<b>4,383,306</b>	<b>23.09%</b>	<b>5,005,279</b>	<b>26.37%</b>	<b>4,690,676</b>	<b>24.71%</b>
<b>Total Public Safety:</b>	<b>16,919,485</b>	<b>78.18%</b>	<b>18,555,969</b>	<b>71.16%</b>	<b>19,089,357</b>	<b>77.29%</b>

<b>Debt:</b>						
S/T Financing - Principal	709,002	3.74%	100,923	0.53%	135,112	0.71%
S/T Financing - Interest	17,614	0.09%	6,019	0.03%	7,657	0.04%
2018 Franchise Fee Bond	204,800	1.08%	206,566	1.09%	205,031	1.08%
2021 Franchise Fee Bond	686,148	3.61%	767,448	4.04%	790,338	4.16%
2020 PFB LRB Repayment	306,846	1.62%	306,846	1.62%	306,846	1.62%
<b>Total Debt:</b>	<b>1,924,410</b>	<b>10.14%</b>	<b>1,387,802</b>	<b>7.31%</b>	<b>1,444,984</b>	<b>7.61%</b>
<b>Total General Fund Expenditures:</b>	<b>21,642,203</b>	<b>100.00%</b>	<b>26,076,746</b>	<b>100.00%</b>	<b>24,697,159</b>	<b>100.00%</b>

## General Fund 2024-2028 Projections

	2024 Projections	2025 Projections	2026 Projections	2027 Projections	2028 Projections
<b>Revenues</b>					
General Property Tax	\$ 3,059,000	\$ 3,128,000	\$ 3,199,000	\$ 3,271,000	\$ 3,345,000
Sales & Other Taxes	\$ 13,809,000	\$ 14,061,000	\$ 14,317,000	\$ 14,578,000	\$ 14,844,000
Franchise Receipts	\$ 3,402,000	\$ 3,529,000	\$ 3,661,000	\$ 3,798,000	\$ 3,940,000
Licenses & Permits	\$ 66,000	\$ 70,000	\$ 75,000	\$ 80,000	\$ 85,000
From Other Governments	\$ 1,427,000	\$ 1,454,000	\$ 1,481,000	\$ 1,509,000	\$ 1,537,000
Fines & Forfeitures	\$ 651,000	\$ 653,000	\$ 655,000	\$ 657,000	\$ 659,000
Grants	\$ 393,000	\$ 393,000	\$ 393,000	\$ 393,000	\$ 393,000
Other Revenue	\$ 252,000	\$ 252,000	\$ 252,000	\$ 252,000	\$ 252,000
Interfund	\$ 427,000	\$ 427,000	\$ 427,000	\$ 427,000	\$ 427,000
Animal Shelter	\$ 138,000	\$ 138,000	\$ 138,000	\$ 138,000	\$ 138,000
<b>Total Revenues</b>	<b>\$ 23,624,000</b>	<b>\$ 24,105,000</b>	<b>\$ 24,598,000</b>	<b>\$ 25,103,000</b>	<b>\$ 25,620,000</b>
<b>% Change from Prior Year</b>	<b>3.46%</b>	<b>2.04%</b>	<b>2.05%</b>	<b>2.05%</b>	<b>2.06%</b>
<b>Expenses</b>					
Administration	\$ 384,000	\$ 408,000	\$ 433,000	\$ 460,000	\$ 488,000
Finance	\$ 884,000	\$ 959,000	\$ 1,040,000	\$ 1,128,000	\$ 1,224,000
City Clerk	\$ 243,000	\$ 265,000	\$ 289,000	\$ 316,000	\$ 345,000
Board of Directors	\$ 171,000	\$ 178,000	\$ 185,000	\$ 192,000	\$ 200,000
Municipal Court	\$ 297,000	\$ 311,000	\$ 326,000	\$ 342,000	\$ 358,000
Probation Office	\$ 197,000	\$ 199,000	\$ 201,000	\$ 203,000	\$ 205,000
Police	\$ 9,487,000	\$ 9,817,000	\$ 10,158,000	\$ 10,511,000	\$ 10,876,000
Fire	\$ 6,377,000	\$ 6,656,000	\$ 6,947,000	\$ 7,251,000	\$ 7,568,000
Agencies	\$ 6,703,766	\$ 6,853,787	\$ 7,007,101	\$ 7,163,745	\$ 7,323,758
Animal Shelter	\$ 833,000	\$ 858,000	\$ 884,000	\$ 911,000	\$ 939,000
Federal Jag Grant	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000
<b>Total Expenses</b>	<b>\$ 25,595,767</b>	<b>\$ 26,523,787</b>	<b>\$ 27,489,101</b>	<b>\$ 28,496,745</b>	<b>\$ 29,545,758</b>
<b>% Change from Prior Year</b>	<b>3.68%</b>	<b>3.63%</b>	<b>3.64%</b>	<b>3.67%</b>	<b>3.68%</b>
<b>Total</b>	<b>\$ (1,971,766)</b>	<b>\$ (2,418,786)</b>	<b>\$ (2,891,100)</b>	<b>\$ (3,393,744)</b>	<b>\$ (3,925,757)</b>
<b>% Change from Prior Year</b>	<b>6.40%</b>	<b>22.67%</b>	<b>19.53%</b>	<b>17.39%</b>	<b>15.68%</b>

\*Projections are based on the average increase of 5 prior years. Any anomalies are removed that may greatly affect the average

### General Fund 2024-2028 Projections





# Public Works

# Public Works Fund

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## **FUND DESCRIPTION:**

The City's Public Works Fund is a special operating fund of the City. This fund's revenue sources are comprised of property taxes, refuse fees, state turnback, grants, and other special revenues. The majority of these funds are non-discretionary and are highly regulated by state statute. The revenue within the City's Public Works Fund provides the special operations of the City through the departments listed below:

- Refuse
- Street
- Building Maintenance
- Environmental Maintenance
- Planning
- Code Enforcement
- Engineering
- Street Projects
- ADC Work Release



# Refuse

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## **PROGRAM DESCRIPTION:**

The Refuse Division is under the supervision of the Public Works Director. Duties of this division include managing and promoting the City's recycling program. The Refuse Operator I (recycling) assists the Public Works staff in developing a recycling program that will generate revenue and become self-sustaining. Responsibilities include assisting in locating and writing grants, preparing hauler billing and audit reports, and creating an educational outreach program.

## **PROGRAM FOCUS:**

The focus of this division is to enhance recycling awareness, opportunities, and participation in the community. This includes providing receptacles for recycling, separating and baling material, and working with businesses and residents to encourage participation.



# Street

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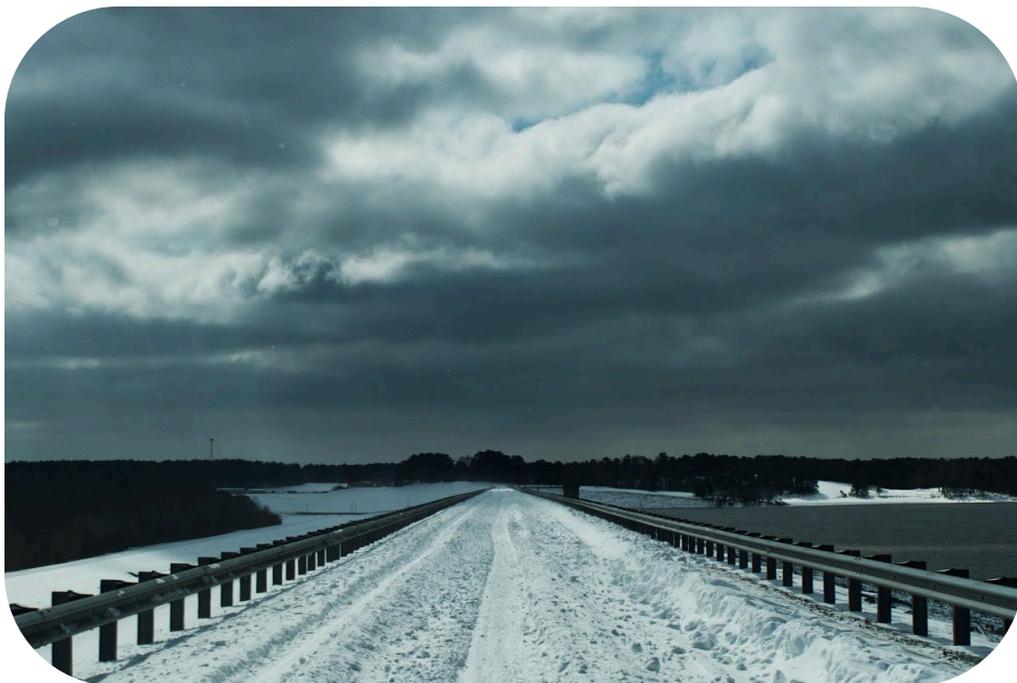
## **PROGRAM DESCRIPTION:**

The Streets Division is supervised by the Public Works Superintendent. Duties of this division are widely varied and include maintenance of over 300 miles of streets, over 34 miles of major drainage ditches, and numerous miles of drainage facilities within the public right of way. The Streets Department provides maintenance of existing subdivision streets, as well as replacement of those streets which are failing. It also provides for the repair of utility street cuts and street sweeping. The traffic control group within the Streets Department installs and maintains street signs and traffic signals, paints center and edge lines along roads, and maintains all City-owned street lighting. This division provides housing demolition when private property owners do not comply with City codes.

## **PROGRAM FOCUS:**

The focus of this division is to enhance the quality of life for the citizens of Texarkana by providing regular street and drainage maintenance activities. These activities include street cleaning, street repair, street resurfacing, bridge repair, ditch-digging/cleaning, rights-of-way mowing and cleaning, and tree trimming. It is also responsible for removal of debris placed along the public right of way. In the event of winter storms, the Streets Division is responsible for clearing snow and ice from City roadways.

Included among the responsibilities of the Street Division is also the responsibility for quality of life enhancements through the installation and repair of traffic signs, as well as traffic control pavement markings on City streets.



# Building Maintenance

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## **PROGRAM DESCRIPTION:**

The Building Maintenance Division is under the supervision of the Building Maintenance Superintendent and is responsible for the maintenance of twelve (12) City buildings. In addition, it is responsible for custodial services in City Hall. The 12 buildings include five (5) fire stations, four (4) neighborhood centers, City Hall, Public Works, and the Animal Care and Adoption Center.

## **PROGRAM FOCUS:**

The Building Maintenance Division's mission is to provide a safe, comfortable work environment for City employees while delivering all maintenance and preventative maintenance needed to extend the life of City-owned buildings and service locations. The department is also responsible for maintaining the aesthetics of City property.



# Environmental Maintenance

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## **PROGRAM DESCRIPTION:**

The focus of this division is to enhance the quality of life for the citizens of Texarkana by providing a safe environment through the control of pests, discarded refuse, and overgrowth on abandoned properties.

## **PROGRAM FOCUS:**

This division enhances the quality of life for the citizens of Texarkana by the cutting of weeds and high grass on streets and drainage rights-of-way, mosquito control, and the removal of trees in the ROW. In addition, this division is responsible for weed abatement.



# Planning

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## **PROGRAM DESCRIPTION:**

The Planning Division, under the supervision of the City Planner/Historic Preservation Officer, is responsible for the comprehensive planning process (long range planning) of the City and, in that regard, administers the land regulation ordinances. On a day-to-day basis (short term planning), the Planning Division prepares and processes all rezoning applications, subdivision plat reviews, street/easement abandonments, and conditional use permits that are heard by the Planning Commission each month. In addition, this division researches and prepares related ordinance revisions and special requests by the Board of Directors such as street renaming, establishment of economic development districts, and development of preservation guidelines.

## **PROGRAM FOCUS:**

The Planning Division's focus is to enhance the quality of life for the citizens of Texarkana by providing a division which encourages quality growth, development and redevelopment, and the stabilization of neighborhoods through a concentrated effort of planning, land use controls, Historic Preservation, permitting and enforcement.



# Code Enforcement

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## **PROGRAM DESCRIPTION:**

The Code Enforcement Division is responsible for assuring and protecting the public's life, health, safety, and welfare through enforcement of codes and ordinances of the City. Building and construction permits are issued in the Public Works Office. In addition to enforcing the building, plumbing, mechanical, gas, electrical, and swimming pool codes, inspectors enforce environmental test codes and ordinances pertaining to substandard structures, zoning regulations, weed abatement, and nuisances, such as trash, litter, and abandoned vehicles.

## **PROGRAM FOCUS:**

The Code Enforcement Division is dedicated to improving the quality of life for the citizens of Texarkana through enforcement of City adopted codes and ordinances. These codes are based on the Arkansas Fire Code which has incorporated the International Building Codes, as well as the International Property Codes. The City of Texarkana has also adopted its own ordinances, which the Enforcement Division enforces, such as specifying the limits of construction activities on lots, amount of overgrowth on property, non-operable vehicles, etc. By carrying out these codes and ordinances, the citizens are assured of maintaining their investments in their property, as well as their community.



# Engineering

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## **PROGRAM DESCRIPTION:**

The Engineering Division is included in the Public Works Department and is responsible for maintaining, updating, and producing all city maps. The department also maintains records of subdivision plats, right-of-way/easement abandonments, address assignments, and performs minor drafting duties for the City. The Engineering Division works closely with the Planning Division and other government agencies, such as Miller County, Arkansas Highway Department, Texarkana Metropolitan Organization, and Chamber of Commerce in order to keep the maps up to date. Map maintenance and updates are made through the use of two types of engineering and GIS software, AutoCAD Map and ArcMap.

## **PROGRAM FOCUS:**

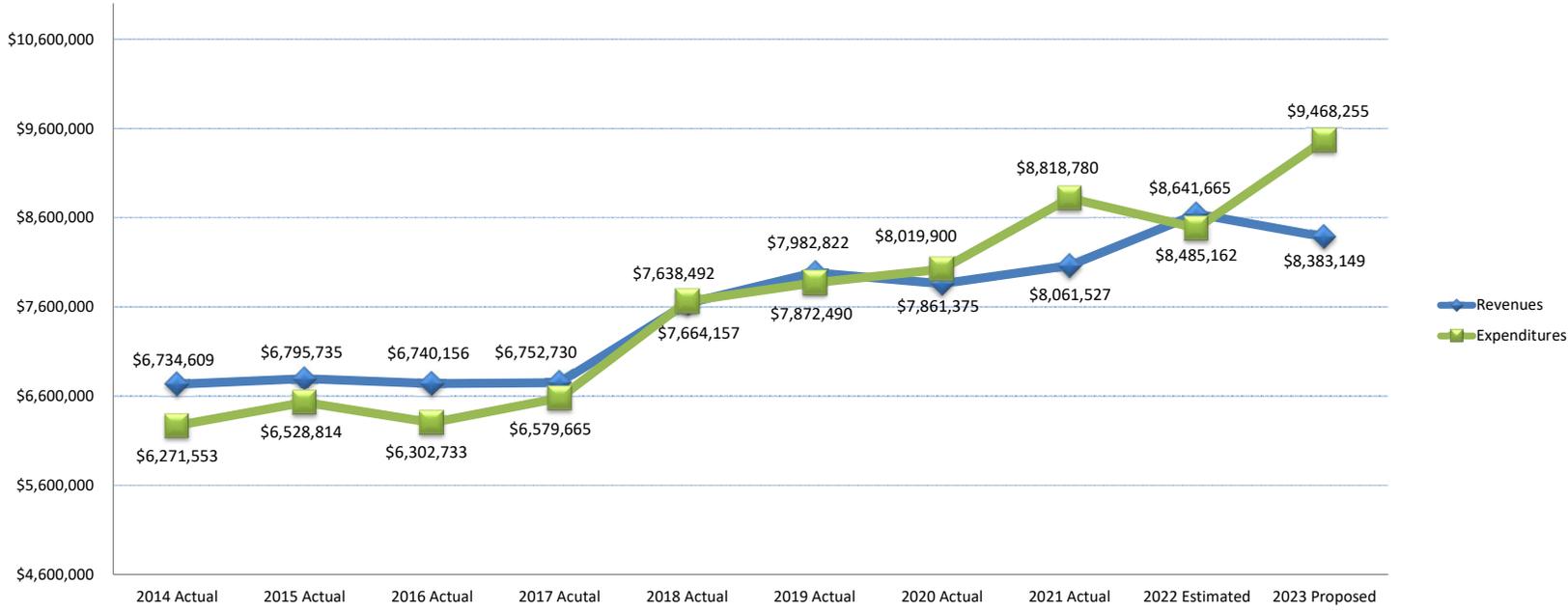
The focus of this division is to maintain and improve the accuracy of City mapping information and to provide the best possible mapping information to the citizens and businesses on zoning, lot size, flood plain, city limits, right-of-way, etc.



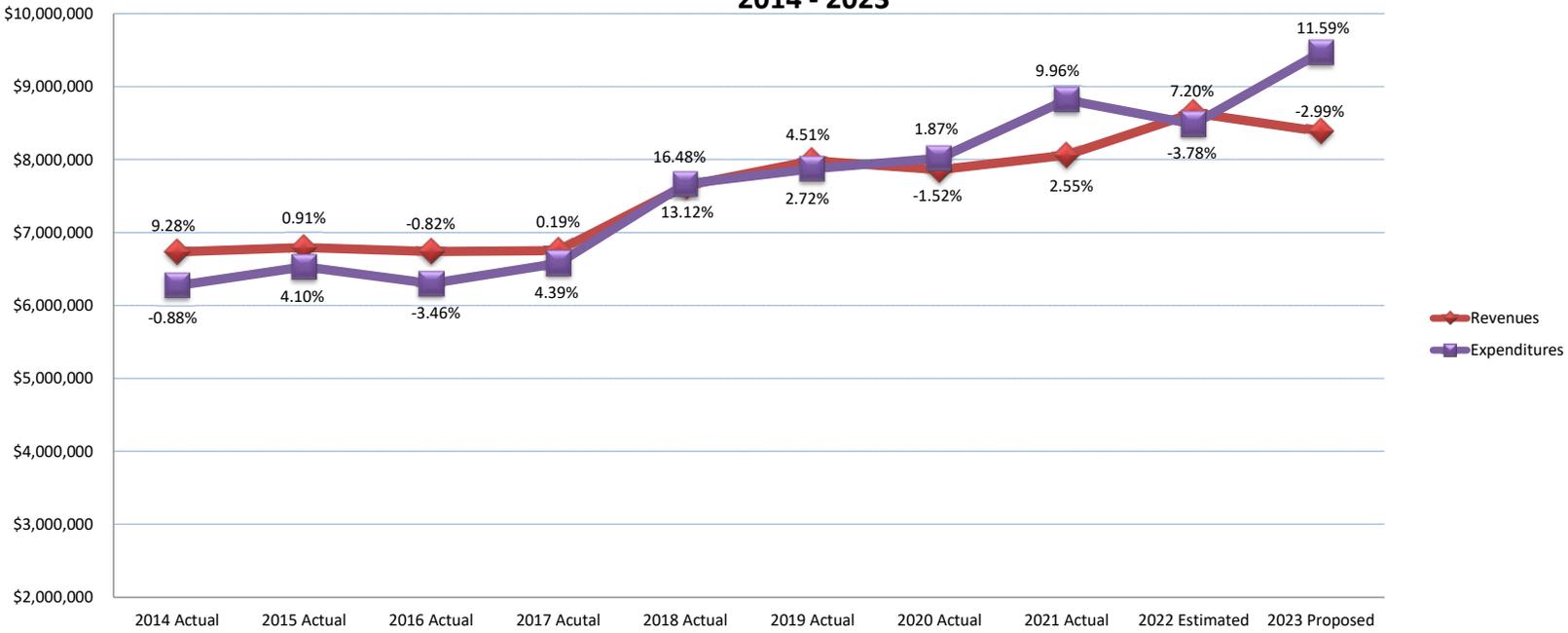
## Public Works Fund Summary (201)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	1,335,606		578,353	934,856
<b><u>REVENUES</u></b>				
GENERAL PROPERTY TAX	119,057	127,000	120,900	125,000
WATER & SEWER	69,455	83,240	88,000	87,000
REFUSE	4,311,475	4,936,000	5,081,000	5,100,000
LICENSES & PERMITS	266,638	251,450	346,238	292,400
STATE TURNBACK	2,467,093	2,560,000	2,509,000	2,556,000
GRANT REVENUE	419,163	0	59,168	0
OTHER REVENUE	236,951	144,500	125,180	22,650
INTERFUND REVENUE	171,695	181,407	312,179	200,099
APPROPRIATED FUND BALANCE	0	0	0	1,085,106
<b>TOTAL REVENUES</b>	<b>8,061,527</b>	<b>8,283,597</b>	<b>8,641,665</b>	<b>9,468,255</b>
<b><u>EXPENDITURES</u></b>				
REFUSE	3,831,121	4,162,500	4,195,250	4,432,410
STREET	1,836,788	2,217,347	2,352,531	2,601,886
BUILDING MAINTENANCE	117,941	138,225	155,830	183,959
PARKS & RECREATION	929,720	540,284	568,484	(0)
ENVIRONMENTAL MAINTENANCE	144,830	211,325	198,764	356,358
PLANNING	139,275	163,711	140,044	157,125
CODE ENFORCEMENT	419,841	407,287	415,766	493,506
ENGINEERING	38,543	37,497	31,494	123,509
OTHER	1,157,244	422,088	213,000	975,000
ADC WORK RELEASE	203,477	246,379	213,999	144,503
<b>TOTAL EXPENDITURES</b>	<b>8,818,780</b>	<b>8,546,643</b>	<b>8,485,162</b>	<b>9,468,255</b>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(757,252)		356,503	(0)
STORM WATER RESTRICTED RESERVE USED/ALLOCATED			200,000	150,000 150,250
ENDING FUND BALANCE	578,353		934,856	150,000
NUMBER OF DAYS OF EXPENDITURES IN FUND BALANCE				6

### Public Works Revenues/Expenditures 2014 - 2023



### Public Works Change in Revenues/Expenditures 2014 - 2023



# SUMMARY STATEMENT OF REVENUE

## *Public Works Fund*

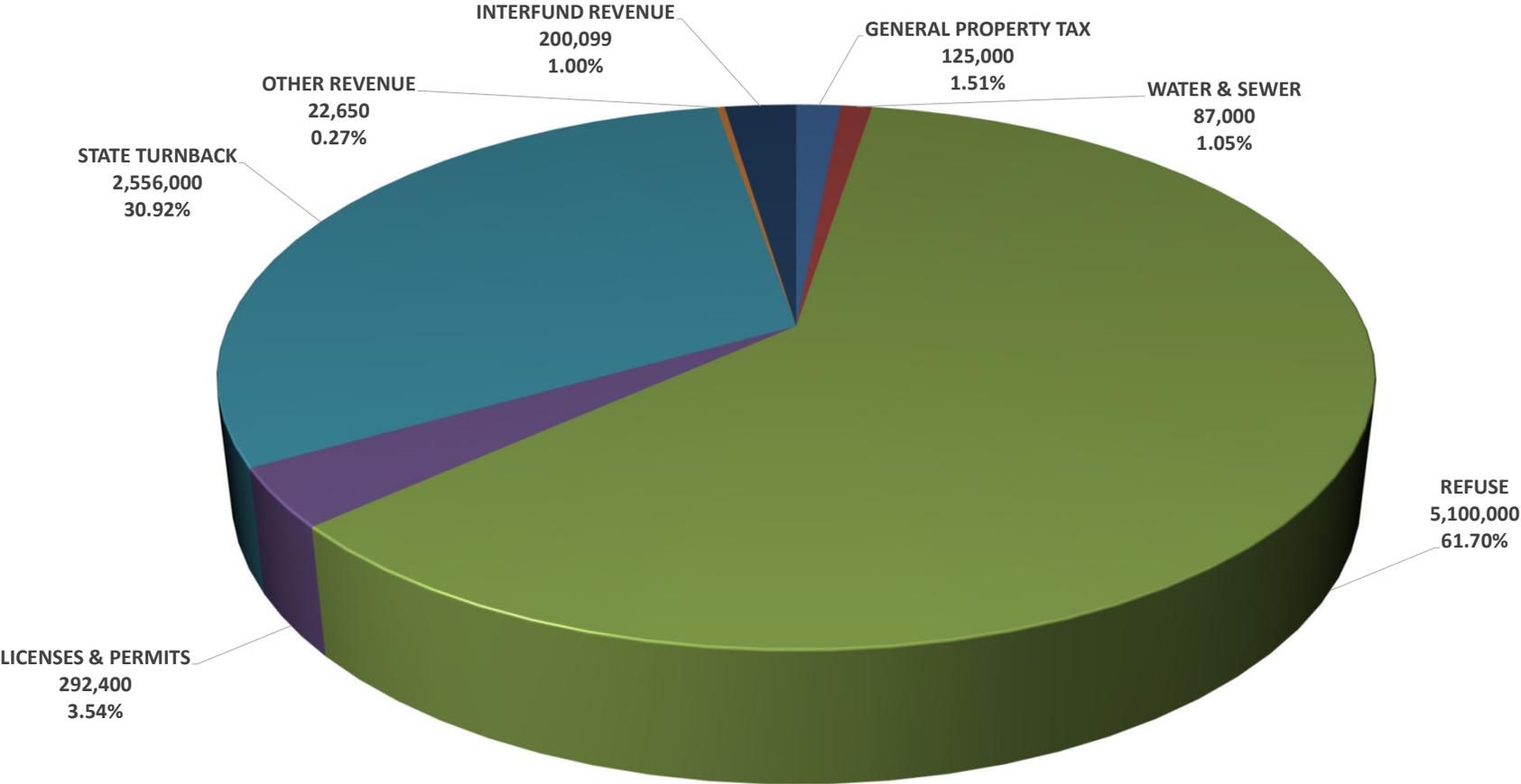
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<i><b>ACTUAL</b></i>	<i><b>BUDGET</b></i>	<i><b>ESTIMATED</b></i>	<i><b>PROPOSED</b></i>
<i><b>2021</b></i>	<i><b>2022</b></i>	<i><b>2022</b></i>	<i><b>2023</b></i>

**REVENUES**

GENERAL PROPERTY TAX	119,057	127,000	120,900	125,000
WATER & SEWER	69,455	83,240	88,000	87,000
REFUSE	4,311,475	4,936,000	5,081,000	5,100,000
LICENSES & PERMITS	266,638	251,450	346,238	292,400
STATE TURNBACK	2,467,093	2,560,000	2,509,000	2,556,000
GRANT REVENUE	419,163	0	59,168	0
OTHER REVENUE	236,951	144,500	125,180	22,650
INTERFUND REVENUE	171,695	181,407	312,179	200,099
APPROPRIATED FUND BALANCE	0	0	0	1,085,106
<b>TOTAL REVENUES</b>	<b>8,061,527</b>	<b>8,283,597</b>	<b>8,641,665</b>	<b>9,468,255</b>

# Public Works Fund - FY 2023 Summary of Revenues



# STATEMENT OF REVENUE

## *Public Works Fund*

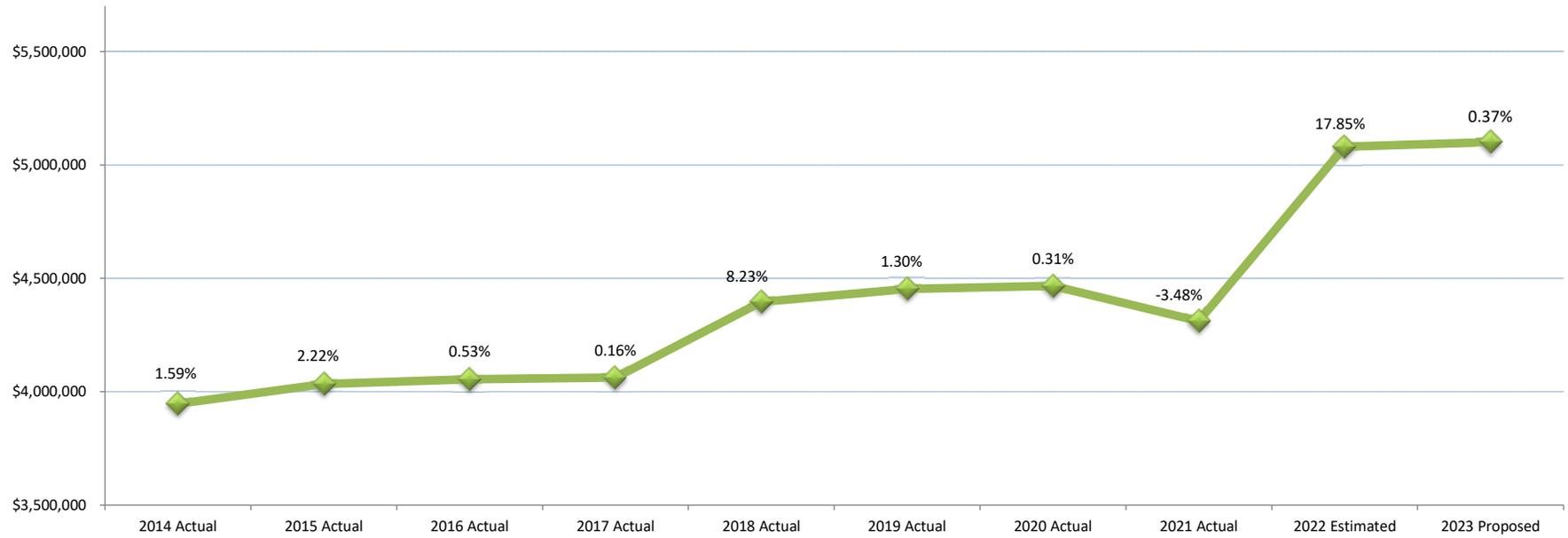
	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>40501 GENERAL PROPERTY TAX</b>				
41000 CURRENT PROPERTY TAXES	105,695	117,000	111,000	115,000
41010 DELINQUENT PROP. TAXES	13,362	10,000	9,900	10,000
<b>TOTAL</b>	<b>119,057</b>	<b>127,000</b>	<b>120,900</b>	<b>125,000</b>
<b>40512 REFUSE</b>				
45900 REFUSE CHARGES	4,311,475	4,936,000	5,081,000	5,100,000
<b>TOTAL</b>	<b>4,311,475</b>	<b>4,936,000</b>	<b>5,081,000</b>	<b>5,100,000</b>
<b>40511 WATER &amp; SEWER</b>				
45904 REFUSE-STORM WATER	69,455	83,240	88,000	87,000
<b>TOTAL</b>	<b>69,455</b>	<b>83,240</b>	<b>88,000</b>	<b>87,000</b>
<b>40504 LICENSES &amp; PERMITS</b>				
43110 BUILDING PERMITS	182,856	172,800	248,000	203,000
43111 OCCUPANCY PERMITS	3,403	3,000	3,500	3,500
43112 DEMOLITION PERMITS	1,340	1,100	500	700
43120 ELECTRICAL PERMITS	19,448	15,000	18,500	18,000
43130 PLUMBING PERMITS	32,794	30,000	26,000	31,000
43140 ZONING PERMITS	2,040	2,400	2,000	2,000
43170 BILLBOARD PERMITS	3,519	14,500	28,788	14,500
43190 TREE PERMITS	0	0	300	700
43200 ENGINEERING FEES	7,215	5,000	6,900	7,000
43230 MOBILE VENDING PERMITS	3,650	2,650	1,750	2,000
43500 MISCELLANEOUS PERMITS	10,373	5,000	10,000	10,000
<b>TOTAL</b>	<b>266,638</b>	<b>251,450</b>	<b>346,238</b>	<b>292,400</b>
<b>40513 STATE TURNBACK</b>				
44000 STATE TURNBACK	1,455,533	1,480,000	1,482,000	1,501,000
44001 STATE 1/2 CENT TAX STREETS	818,179	875,000	846,000	873,000
44002 STATE WHOLESALE FUEL TX	193,381	205,000	181,000	182,000
<b>TOTAL</b>	<b>2,467,093</b>	<b>2,560,000</b>	<b>2,509,000</b>	<b>2,556,000</b>
<b>40507 GRANT REVENUE</b>				
47500 STATE GRANTS	332,700	0	0	0
47600 FEMA REIMBURSEMENT	0	0	9,168	0
47103 EDA GRANT - U OF A WAY	86,463	0	0	0
47900 MISC. GRANTS	0	0	50,000	0
<b>TOTAL</b>	<b>419,163</b>	<b>0</b>	<b>59,168</b>	<b>0</b>

# STATEMENT OF REVENUE

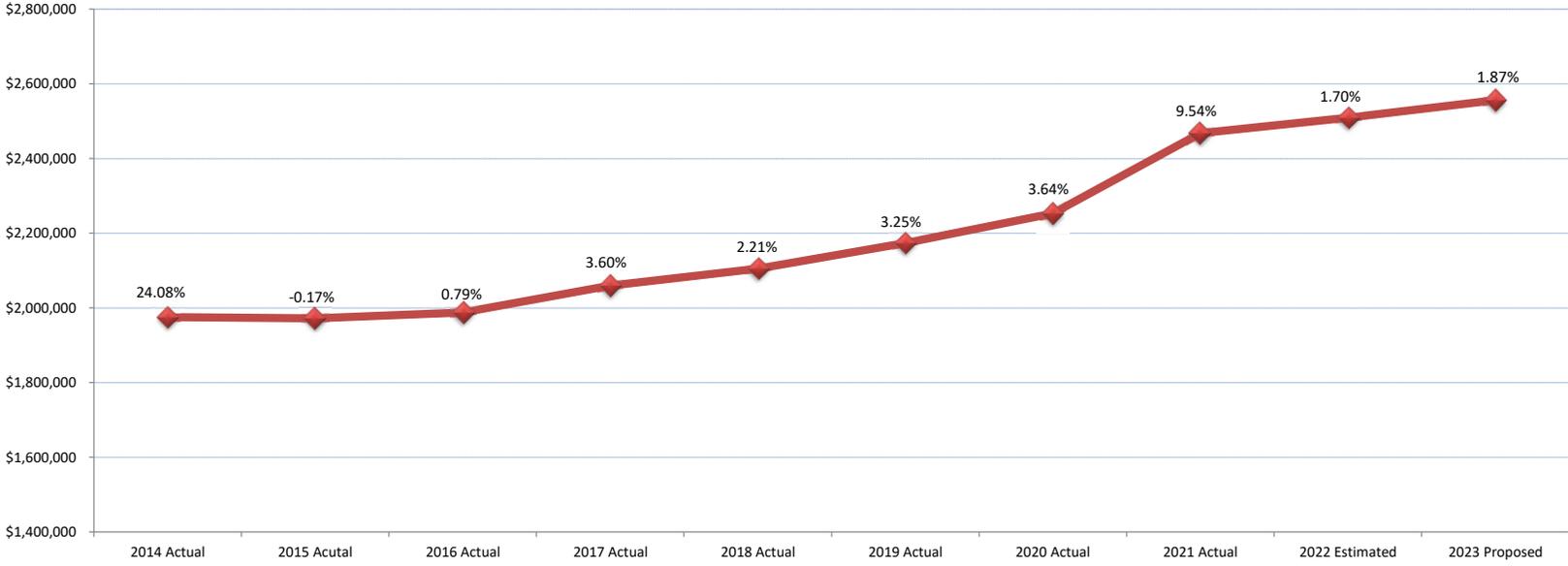
## *Public Works Fund*

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>40508 OTHER REVENUE</b>				
41250 SALES & USE TAX REFUND	709	400	1,200	1,000
43210 RECYCLING FEES-BULBS	162	0	0	0
43211 RECYCLING FEES - PAPER	1,574	1,200	1,500	1,500
43212 RECYCLING FEES - METAL	5,979	1,600	1,500	1,500
43220 DIAL-A-TRUCK FEES	585	700	400	500
48010 INTEREST EARNED	1,153	1,700	550	850
48100 PROGRAM FEES	0	0	4,350	0
48101 MEMBERSHIP DUES	0	0	3,450	0
48200 MISCELLANEOUS	1,657	1,600	2,000	1,800
48203 CONCESSIONS	0	0	100	0
48210 WEED LOTS	276	1,300	5,000	2,500
48400 DONATIONS	185,908	0	50,030	0
48510 INSURANCE PROCEEDS	21,346	0	0	0
48511 COST RECOVERY	0	13,000	27,000	13,000
48901 RENTAL RECOVERY	17,602	123,000	28,100	0
<b>TOTAL</b>	<b>236,951</b>	<b>144,500</b>	<b>125,180</b>	<b>22,650</b>
<b>40509 INTERFUND REVENUE</b>				
49101 GENERAL FUND	0	0	50,000	200,099
49203 CDBG	0	0	80,772	0
49602 A & P FUND	171,695	181,407	181,407	0
<b>TOTAL</b>	<b>171,695</b>	<b>181,407</b>	<b>312,179</b>	<b>200,099</b>
<b>GRAND TOTAL</b>	<b>8,061,527</b>	<b>8,283,597</b>	<b>8,641,665</b>	<b>8,383,149</b>

### Public Works Refuse Revenue Growth 2014 - 2023



**Public Works State Turnback Revenue Growth  
2014 - 2023**



# SUMMARY STATEMENT OF EXPENDITURES

## *Public Works Fund By Department*

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>EXPENDITURES</b>				
<b>REFUSE</b>				
PERSONNEL	46,364	0	0	0
CONTRACTUAL SERVICES	3,138,172	3,686,300	3,717,950	3,745,410
MAINTENANCE	22	2,000	1,100	1,600
SUPPLIES	54	1,200	1,200	1,400
CAPITAL OUTLAY	0	2,000	0	2,000
OTHER	646,509	471,000	475,000	682,000
TOTAL REFUSE	3,831,121	4,162,500	4,195,250	4,432,410
<b>STREET - 19 FULL TIME EMPLOYEES , 5 ADC EMPLOYEES</b>				
PERSONNEL	696,385	1,138,822	986,275	1,206,357
CONTRACTUAL SERVICES	523,672	549,525	508,715	545,634
MAINTENANCE	57,943	20,000	64,300	66,500
SUPPLIES	356,536	362,500	508,100	488,500
CAPITAL OUTLAY	203,762	200,000	294,828	350,000
OTHER	(1,510)	(53,500)	(9,687)	(55,105)
TOTAL STREET	1,836,788	2,217,347	2,352,531	2,601,886
<b>BUILDING MAINTENANCE - 1 FULL TIME EMPLOYEE</b>				
PERSONNEL	53,145	55,928	55,892	59,295
CONTRACTUAL SERVICES	38,238	40,597	51,719	51,664
MAINTENANCE	7,803	600	1,300	1,800
SUPPLIES	18,755	21,100	22,500	31,200
CAPITAL OUTLAY	0	20,000	24,419	40,000
TOTAL BUILDING MAINTENANCE	117,941	138,225	155,830	183,959
<b>PARKS &amp; RECREATION</b>				
PERSONNEL	266,105	359,290	394,178	0
CONTRACTUAL SERVICES	60,307	87,844	84,906	0
MAINTENANCE	8,181	3,600	5,000	0
SUPPLIES	102,593	87,200	69,400	0
CAPITAL OUTLAY	492,174	15,000	15,000	0
OTHER	360	(12,650)	0	0
TOTAL PARKS & RECREATION	929,720	540,284	568,484	(0)
<b>ENVIRONMENTAL MAINTENANCE - 1 PART TIME &amp; 3 FULL TIME EMPLOYEES</b>				
PERSONNEL	131,244	173,525	153,864	183,508
CONTRACTUAL SERVICES	215	400	700	900
MAINTENANCE	5,246	5,000	11,500	12,750
SUPPLIES	18,103	32,400	32,700	159,200
CAPITAL OUTLAY	(9,978)	0	0	0
TOTAL ENVIRONMENTAL MAINTENANCE	144,830	211,325	198,764	356,358

**PLANNING - 2 FULL TIME EMPLOYEES**

PERSONNEL	130,270	140,817	124,289	135,446
CONTRACTUAL SERVICES	6,221	15,294	13,555	14,079
SUPPLIES	2,784	7,600	2,200	7,600
TOTAL PLANNING	139,275	163,711	140,044	157,125

**CODE ENFORCEMENT - 6 FULL TIME EMPLOYEES**

PERSONNEL	336,525	371,009	372,912	397,556
CONTRACTUAL SERVICES	16,717	16,678	21,184	23,850
MAINTENANCE	747	500	2,000	2,000
SUPPLIES	11,819	13,100	13,600	15,100
OTHER	54,033	6,000	6,070	55,000
TOTAL CODE ENFORCEMENT	419,841	407,287	415,766	493,506

**ENGINEERING - 1 FULL TIME EMPLOYEE**

PERSONNEL	0	0	0	68,445
CONTRACTUAL SERVICES	37,696	35,497	30,494	53,064
SUPPLIES	847	2,000	1,000	2,000
TOTAL ENGINEERING	38,543	37,497	31,494	123,510

**OTHER STREET PROJECTS**

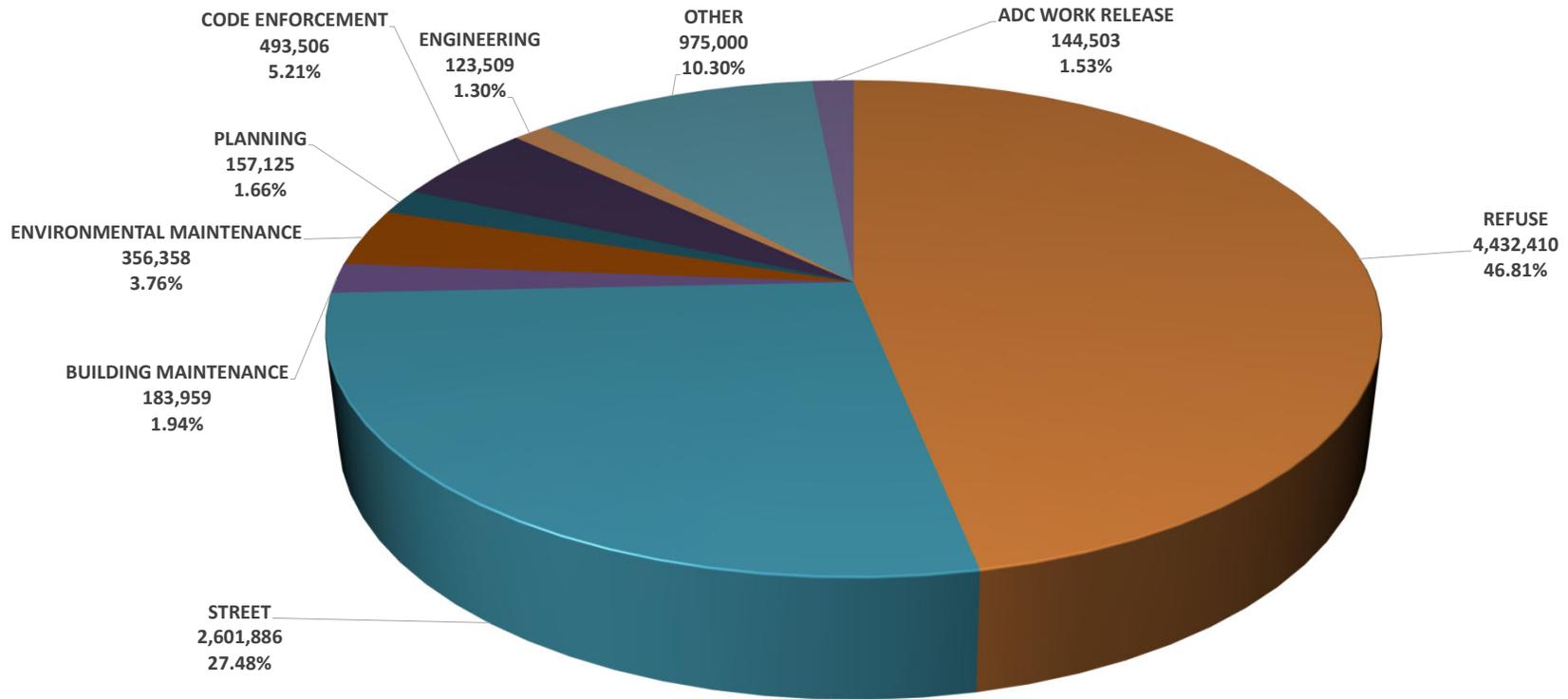
MAINTENANCE	52,718	0	0	0
CAPITAL OUTLAY	1,104,526	422,088	213,000	975,000
TOTAL OTHE STREET PROJECTS	1,157,244	422,088	213,000	975,000

**ADC WORK RELEASE - 9 ADC WORKERS**

PERSONNEL	203,477	246,379	213,999	144,503
TOTAL ADC WORK RELEASE	203,477	246,379	213,999	144,503

<b>TOTAL EXPENDITURES</b>	<b>8,818,780</b>	<b>8,546,643</b>	<b>8,485,162</b>	<b>9,468,255</b>
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## Public Works Fund - FY 2023 Summary of Expenditures by Department



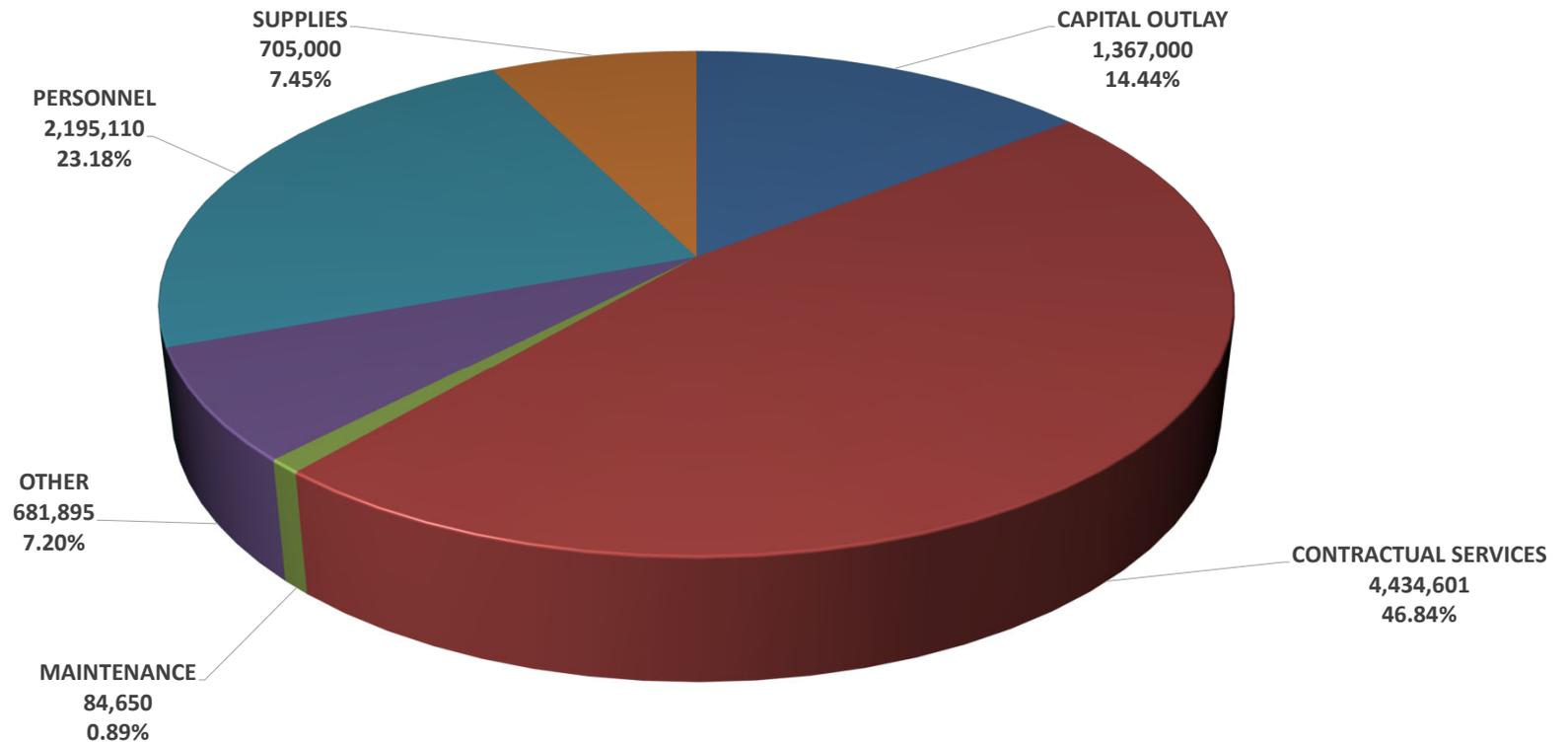
# SUMMARY STATEMENT OF EXPENDITURES

## *Public Works Fund*

### *By Type*

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>EXPENDITURES</b>				
CAPITAL OUTLAY	1,790,484	659,088	547,247	1,367,000
CONTRACTUAL SERVICES	3,821,238	4,432,135	4,429,223	4,434,601
MAINTENANCE	132,660	31,700	85,200	84,650
OTHER	699,392	410,850	471,383	681,895
PERSONNEL	1,863,515	2,485,770	2,301,409	2,195,110
SUPPLIES	511,491	527,100	650,700	705,000
<b>TOTAL EXPENDITURES</b>	<b>8,818,780</b>	<b>8,546,643</b>	<b>8,485,162</b>	<b>9,468,255</b>

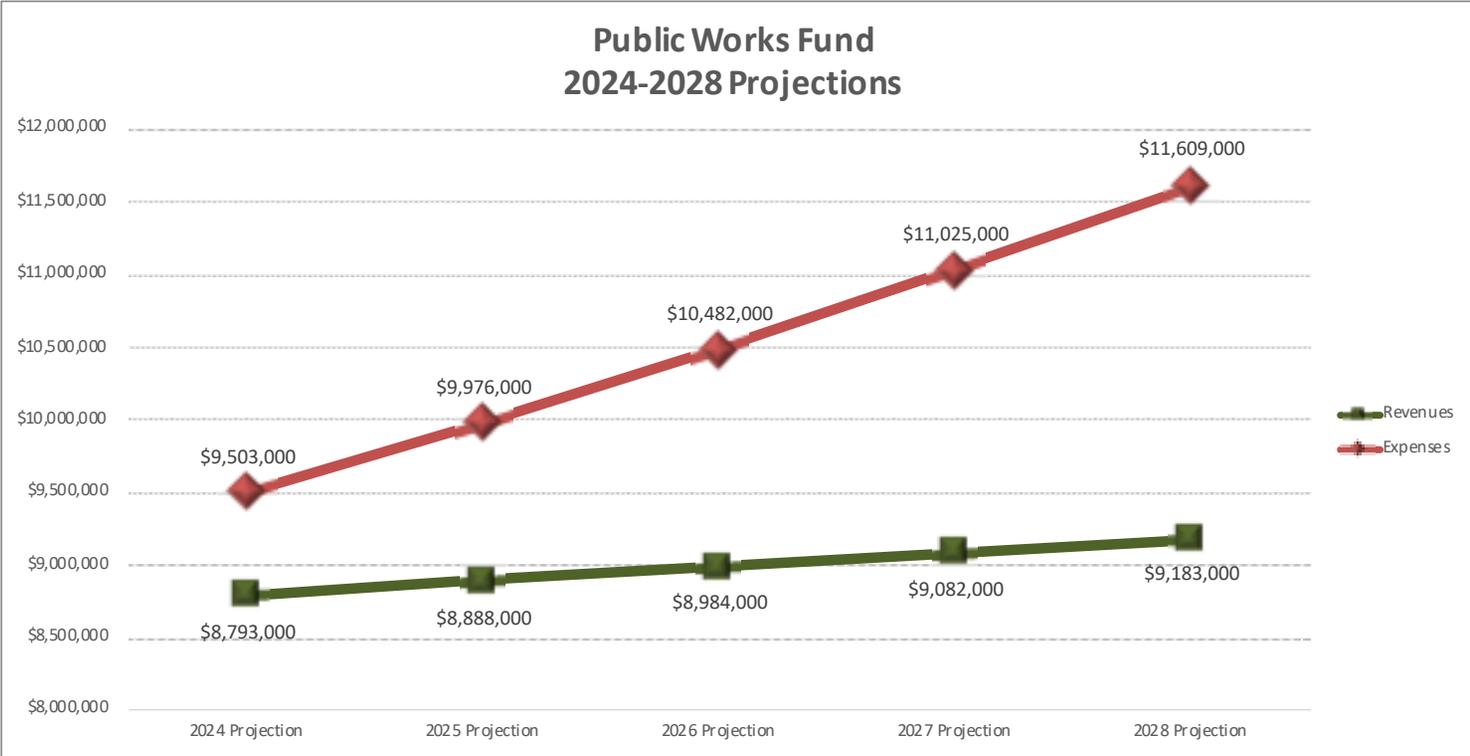
## Public Works Fund - FY 2023 Summary of Expenditures by Type



## Public Works Fund 2024 - 2028 Projections

	2024 Projection	2025 Projection	2026 Projection	2027 Projection	2028 Projection
<b>Revenues</b>					
General Property Tax	\$ 130,000	\$ 135,000	\$ 140,000	\$ 145,000	\$ 151,000
Refuse	\$ 5,134,000	\$ 5,168,000	\$ 5,202,000	\$ 5,236,000	\$ 5,271,000
Water and Sewer	\$ 88,000	\$ 89,000	\$ 90,000	\$ 91,000	\$ 92,000
Licenses and Permits	\$ 301,000	\$ 310,000	\$ 319,000	\$ 329,000	\$ 339,000
State Turnback	\$ 2,602,000	\$ 2,648,000	\$ 2,695,000	\$ 2,743,000	\$ 2,792,000
Grant Revenue	\$ 296,000	\$ 296,000	\$ 296,000	\$ 296,000	\$ 296,000
Other Revenue	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000
Interfund Revenue	\$ 133,000	\$ 133,000	\$ 133,000	\$ 133,000	\$ 133,000
<b>Total Revenues</b>	<b>\$ 8,793,000</b>	<b>\$ 8,888,000</b>	<b>\$ 8,984,000</b>	<b>\$ 9,082,000</b>	<b>\$ 9,183,000</b>
<b>% Change from Prior Year</b>	<b>6.375%</b>	<b>1.080%</b>	<b>1.080%</b>	<b>1.091%</b>	<b>1.112%</b>
<b>Expenses</b>					
Refuse	\$ 4,558,000	\$ 4,687,000	\$ 4,819,000	\$ 4,955,000	\$ 5,095,000
Street	\$ 2,809,000	\$ 3,058,000	\$ 3,329,000	\$ 3,624,000	\$ 3,946,000
Building Maintenance	\$ 200,000	\$ 219,000	\$ 240,000	\$ 263,000	\$ 288,000
Environmental Maintenance	\$ 353,000	\$ 354,000	\$ 355,000	\$ 356,000	\$ 357,000
Planning	\$ 162,000	\$ 170,000	\$ 179,000	\$ 188,000	\$ 198,000
Code Enforcement	\$ 532,000	\$ 585,000	\$ 643,000	\$ 707,000	\$ 777,000
Engineering	\$ 125,000	\$ 129,000	\$ 133,000	\$ 137,000	\$ 141,000
Other	\$ 610,000	\$ 610,000	\$ 610,000	\$ 610,000	\$ 610,000
ADC Work Release	\$ 154,000	\$ 164,000	\$ 174,000	\$ 185,000	\$ 197,000
<b>Total Expenses</b>	<b>\$ 9,503,000</b>	<b>\$ 9,976,000</b>	<b>\$ 10,482,000</b>	<b>\$ 11,025,000</b>	<b>\$ 11,609,000</b>
<b>% Change from Prior Year</b>	<b>1.62%</b>	<b>-95.02%</b>	<b>5.07%</b>	<b>5.18%</b>	<b>5.30%</b>
<b>Total</b>	<b>\$ (710,000)</b>	<b>\$ (1,088,000)</b>	<b>\$ (1,498,000)</b>	<b>\$ (1,943,001)</b>	<b>\$ (2,426,001)</b>
<b>% Change from Prior Year</b>	<b>-34.56%</b>	<b>53.24%</b>	<b>37.68%</b>	<b>29.71%</b>	<b>24.86%</b>

\*Projections are based on the average increase of 5 prior years.





# C.D.B.G. Fund

# Community Development Block Grant

## **PROGRAM DESCRIPTION:**

Over the last fifteen years, the Public Works Department has administered the CDBG program. Staff is familiar with the community, values all relationships established with citizens, and is concerned about the quality of life of the citizens and families. The Public Works Department implements eligible activities, such as public service projects (projects that benefit LMI residents of the city), public facility improvements, paving and drainage infrastructure improvements, and community building, along with support of the City's code enforcement efforts.

Public Works is the backbone of the LMI neighborhoods, working in developing partnerships with local institutions, other civic groups, and businesses of Texarkana, Arkansas. Public Works is constantly seeking ways to support the needs of LMI residents. The Public Works Department's primary objective is to be good stewards of the funds and ensure viable communities are maintained by the provision of decent housing, suitable living environments, and expanding economic opportunities for LMI persons.

Public Works ensures 70% of expenditures are used for activities qualifying under HUD's National Objective. These funds are vital in project delivery (carrying out the necessary duties/requirements to meet community needs). Over the last fifteen years the Public Works Department has been meeting infrastructure and public service needs in the LMI areas and of LMI residents and will continue to do so in the future.

## **PROGRAM FOCUS:**

The program focus is to provide decent, safe, and affordable housing for LMI residents of Texarkana, Arkansas by improving streets, drainage infrastructure, removal of unsafe/dilapidated structures, and improvements to neighborhood parks. Neighborhood revitalization is a very important factor in planning for strong viable neighborhoods in the years to come. There is a continuous effort to secure outside funding to help keep programs going and to develop new programs as the need present.



# Community Development Block Grant

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>BUDGET 2023</b>
BEGINNING FUND BALANCE	1,887		8,382	8,383
<b>REVENUES</b>				
SALES & USE TAX REFUND	191	0	30	0
FEDERAL GRANTS - CURRENT YEAR	396,580	629,975	177,745	315,524
FEDERAL GRANTS - PREVIOUS YEAR & COVID	0	0	157,226	301,852
PROGRAM INCOME C/Y	800	0	10,000	10,000
	<b>397,571</b>	<b>629,975</b>	<b>345,001</b>	<b>627,376</b>
<b>EXPENDITURES</b>				
<b>GRANT ADMINISTRATION</b>	53,388	56,099	55,000	56,000
<b>PUB FACILITIES IMPROVEMENTS</b>	223,163	300,974	150,000	292,993
<b>PUBLIC SERVICE</b>	18,885	77,901	50,000	85,000
<b>ECONOMIC DEVELOPMENT</b>	55,000	60,000	20,000	0
<b>HOUSING DEMOLITION</b>	32,450	40,000	40,000	100,000
<b>HOUSING</b>	8,190	85,000	30,000	93,383
<b>TOTAL BUDGET</b>	<b>391,076</b>	<b>619,974</b>	<b>345,000</b>	<b>627,376</b>
GRANT ADMINISTRATION	53,388	56,099	55,000	56,000
PUB FACILITIES IMPROVEMENTS	223,163	300,974	150,000	292,993
PUBLIC SERVICE	18,885	77,901	50,000	85,000
ECONOMIC DEVELOPMENT	55,000	60,000	20,000	0
CLEARING AND HOUSING DEMOLITION	32,450	40,000	40,000	100,000
HOUSING	8,190	85,000	30,000	93,383



# Parks & Recreation

# Parks & Recreation

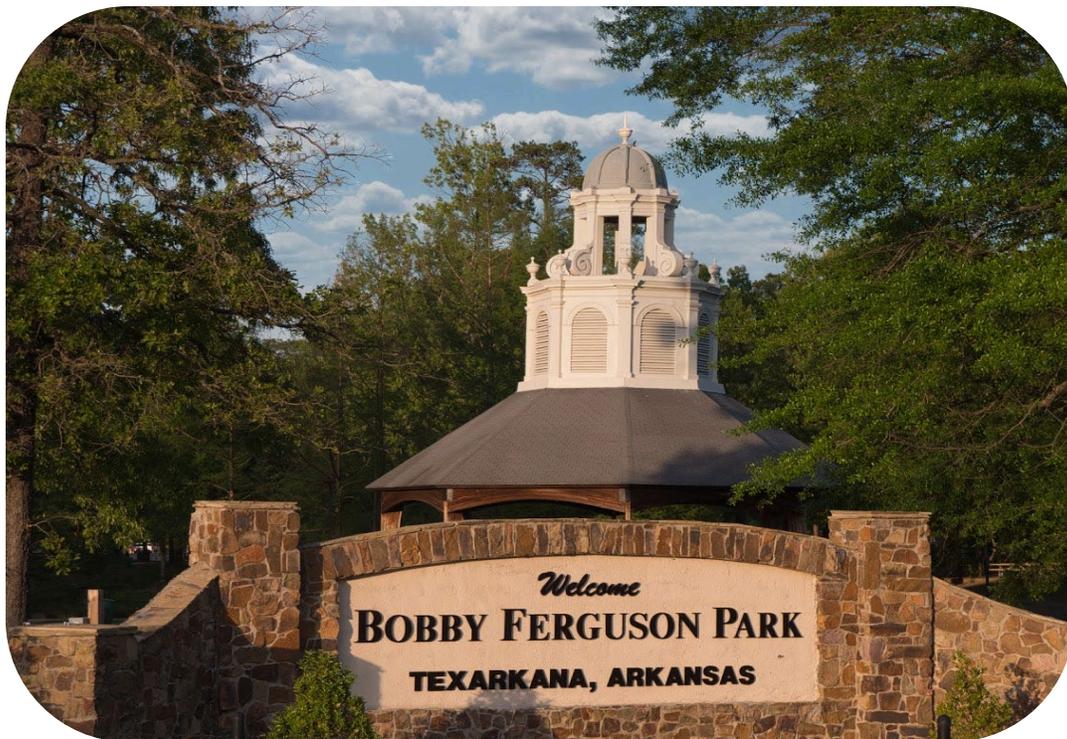
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## **PROGRAM DESCRIPTION:**

The Parks and Recreation Department strives to create a meaningful parks system that provides quality leisure and recreation services and promotes the natural environment and the health of the community, while also strengthening the diversity of a democratic society. The Parks Division maintains 19 parks, which encompasses over 240 acres, 1 recreation facility, and 4 neighborhood centers.

## **PROGRAM FOCUS:**

The Parks and Recreation Department's mission is to provide a safe and comfortable environment for citizens of Texarkana to gather and relax while enjoying the outside environment. This department focuses on recreational programming, maintaining the parks trail system and other areas through scheduled cuttings, refuse collection, athletic field preparation and general all-round maintenance and cleaning, while also developing close working relations with local organizations to prepare the parks for upcoming events. The Parks Department also hosts several events at the recently remodeled Texarkana Recreation Center.



# Parks & Recreation

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	0		0	0
<b>REVENUES</b>				
48100 PROGRAM FEES	0	0	0	5,000
48101 MEMBERSHIP FEES	0	0	0	5,000
48200 MISCELLANEOUS	0	0	0	0
48400 DONATIONS	0	0	0	0
48901 RENTAL RECOVERY	0	0	0	28,100
49101 GENERAL FUND	0	0	0	209,089
49201 PUBLIC WORKS FUND	0	0	0	150,250
49203 CDBG FUND	0	0	0	50,191
49602 A&P FUND	0	0	0	558,815
	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,006,445</b>

## EXPENDITURES

<b>PERSONNEL - 6 FULL TIME EMPLOYEES, 4 ADC EMPLOYEES</b>	0	0	0	513,666
<b>CONTRACTUAL SERVICES</b>	0	0	0	101,479
<b>SUPPLIES</b>	0	0	0	179,300
<b>CAPITAL OUTLAY</b>	0	0	0	212,000
<b>TOTAL BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,006,445</b>

## PERSONNEL - 50507

51010 SALARIES - REGULAR	0	0	0	362,000
51020 LONGEVITY PAY	0	0	0	3,450
51050 TRAINING PAY	0	0	0	480
51090 OVERTIME	0	0	0	30,000
51200 F.I.C.A.	0	0	0	25,000
51300 MEDICARE	0	0	0	5,800
51400 RETIREMENT	0	0	0	39,500
51500 HOSPITALIZATION/LIFE	0	0	0	42,540
51600 WORKERS COMPENSATION	0	0	0	4,896
51850 TERMINATION PAY	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>513,666</b>

## CONTRACTUAL SERVICES - 50502

52010 PROFESSIONAL SERVICES	0	0	0	5,000
52020 DATA PROCESSING	0	0	0	1,129
52022 DRUG TESTING/PHYSICALS	0	0	0	200
52040 PRINTING & DUPLICATING	0	0	0	1,000
52050 MAILING & DELIVERY	0	0	0	100
52060 UTILITY SERVICES	0	0	0	65,000
52070 COMMUNICATIONS	0	0	0	10,500
52080 DUES & SUBSCRIPTIONS	0	0	0	6,050
52090 ADVERTISING & PUBLICITY	0	0	0	500
52100 TRAVEL/TRAINING	0	0	0	10,000
52130 RENTAL OF EQUIPMENT	0	0	0	2,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>101,479</b>

# Parks & Recreation

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
<b>SUPPLIES - 50510</b>				
53020 OPERATING SUPPLIES	0	0	0	10,000
53030 FOOD	0	0	0	400
53050 CLOTHING & LINEN	0	0	0	2,500
53060 MINOR TOOLS & EQUIP	0	0	0	6,000
53070 MOTOR FUELS & LUBRICANT	0	0	0	26,000
53080 MATERIALS LAND/BUILDING	0	0	0	70,000
53081 MATERIALS FOR REC CENTER	0	0	0	47,000
53110 MATERIALS MACH/EQUIP	0	0	0	15,000
53120 MATERIALS BOTANICAL	0	0	0	2,400
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>179,300</b>
<b>CAPITAL OUTLAY - 50501</b>				
54001 CAPITAL OUTLAY	0	0	0	95,000
54503 PARK EQUIPMENT	0	0	0	85,000
ARKANSAS MUNIICIPAL AUDITORIUM	0	0	0	32,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>212,000</b>



# Other Funds

## Other Funds

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The Other Funds section of the budget is comprised of the DWI, Police, Narcotics Self-Sufficiency, Kline Park Monument, Domestic Violence Self-Sufficiency, Bail Bond, North Texarkana Redevelopment District #1, Public Safety, Front Street Project, American Rescue Act, Library, Judges Pension, and Court Automation Funds. Revenue sources and expenditure descriptions are as follows:

### **DWI Fund**

Revenue for the DWI Fund comes from police fines and forfeitures and is used for expenditures relating directly to protection against public intoxication.

### **Police Fund**

Revenue for the Police Fund comes from jail booking fees, public intoxication fees, and a federally funded body armor grant. Expenditures are for body armor and equipment related to protecting against public intoxication.

### **Narcotics Self-Sufficiency Fund**

Revenue for the Narcotics Self-Sufficiency Fund comes from police fines and forfeitures and is used primarily for the required match pertaining to the federal and state funded Edward Byrne Narcotics Grant.

### **Domestic Violence Self-Sufficiency Fund**

Revenue for the Domestic Violence Self-Sufficiency Fund comes from police fines and forfeitures and is used for the required match pertaining to the state funded Domestic Violence grant and expenditures relating to protection against domestic violence.

### **Bail Bond Fund**

Revenue for the Bail Bond Fund comes from bail bond and PR bond fees and is used for parity salary expenditures.

### **North Texarkana Redevelopment District #1**

Revenue for the NTRD (North Texarkana Redevelopment District) Fund comes from TIF (tax increment financing) district property taxes. A TIF district is an area within a city that is found to be derelict without the possibility of attracting private investment without government intervention. The TIF taxes collected may only be used on capital projects in these specific districts.

### **Public Safety Fund**

Revenue for the Public Safety Fund comes from police fines and forfeitures and is used for expenditures relating to public safety.

### **Front Street Fund**

Revenue for the Front Street Fund previously came from event proceeds and was used for expenditures such as utilities, supplies, and maintenance. No revenue has been collected since 2017. Expenditures are paid from the remaining fund balance.

# Other Funds

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## **American Rescue Act Fund**

Revenue for the American Rescue Act Fund (ARPA) comes from a grant provided by the Federal Government in response to the COVID-19 public health emergency and is used to provide premium pay for essential workers, to provide relief from the reduction of revenue due to COVID-19, and to make necessary investments in water, sewer, or broadband infrastructure.

## **Library Fund**

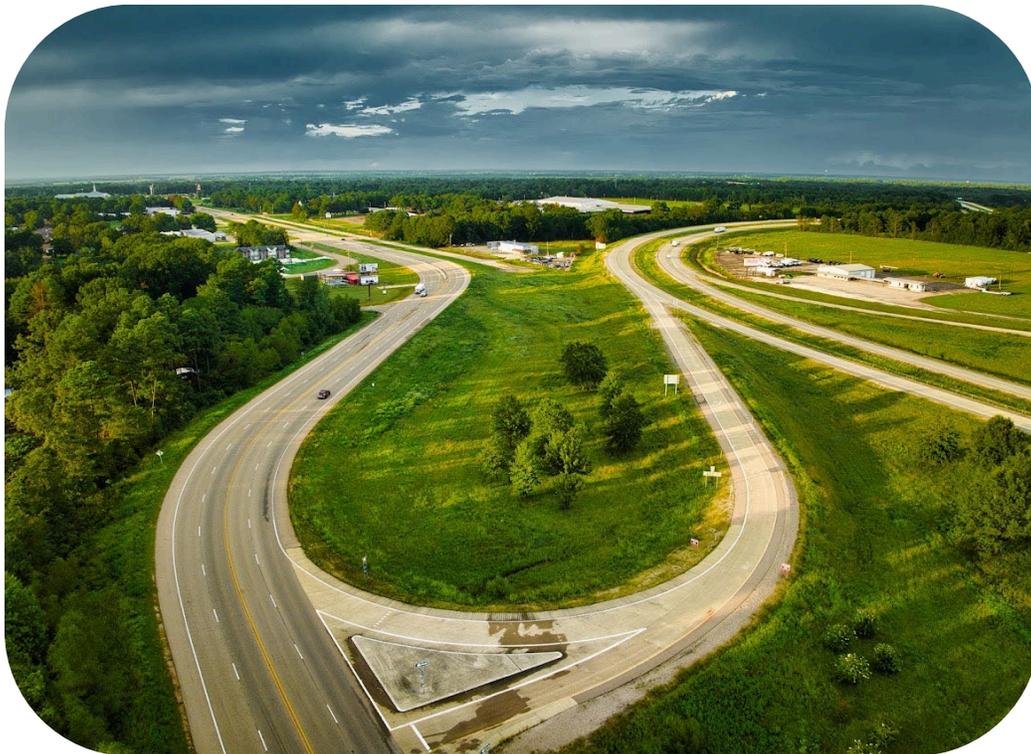
Revenue for the Library Fund comes from property taxes, state funded grants, and interest collected on the bank balance and is used for contributions to the Texarkana Public Library.

## **Judges Pension Fund**

Revenue for the Judges Pension Fund comes from police fines and forfeitures and is used primarily for pilot payments for our local judge.

## **Court Automation Fund**

Revenue for the Court Automation Fund comes from police fines and forfeitures and interest collected on the bank balance and is used for expenditures such as utilities, data processing, communications, and supplies.



# DWI Fund (107)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	68,132		76,941	41,065
<b>REVENUES</b>				
46000 FINES & FORFEITURES	8,809	10,500	6,100	8,300
<b>TOTAL</b>	8,809	10,500	6,100	8,300
<b>SUPPLIES</b>				
53020 OPERATING SUPPLIES	0	41,976	41,976	49,365
<b>TOTAL</b>	0	41,976	41,976	49,365
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	8,809		(35,876)	(41,065)
ENDING FUND BALANCE	76,941		41,065	0
FUND BALANCE AS % OF REVENUES				

# Police Funds (209)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	10,045		2,575	3,998
<b>REVENUES</b>				
46017 JAIL BOOKING FEE	5,202	5,350	7,400	6,375
46080 PUBLIC INTOX/DWI	1,401	1,600	1,600	1,600
47130 BODY ARMOR GRANT	10,175	19,482	12,620	0
<b>TOTAL</b>	16,778	26,432	21,620	7,975
<b>EXPENDITURES</b>				
53021 OPERATING BODY ARMOR GRANT	10,175	19,482	12,979	0
53024 OPER PUB INTOX/DWI	0	1,700	1,700	1,700
59101 GENERAL FUND	14,075	5,518	5,518	10,273
<b>TOTAL</b>	24,250	26,700	20,197	11,973
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(7,472)		1,423	(3,998)
ENDING FUND BALANCE	2,575		3,998	0

# Narcotics Self-Sufficiency Fund (210)

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	<i><b>ACTUAL 2021</b></i>	<i><b>BUDGET 2022</b></i>	<i><b>ESTIMATED 2022</b></i>	<i><b>PROPOSED 2023</b></i>
BEGINNING FUND BALANCE	401		237	1,637
<b>REVENUES</b>				
46000 FINES & FORFEITURES	5,192	5,000	6,350	5,675
<b>TOTAL</b>	<u>5,192</u>	<u>5,000</u>	<u>6,350</u>	<u>5,675</u>
<b>EXPENDITURES</b>				
52085 OTHER FEES	504	550	500	550
58402 NARC GRANT MATCH	4,852	4,450	4,450	6,762
<b>TOTAL</b>	<u>5,356</u>	<u>5,000</u>	<u>4,950</u>	<u>7,312</u>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(164)		1,400	(1,637)
ENDING FUND BALANCE	237		1,637	0
FUND BALANCE AS % OF REVENUES				

# Domestic Violence Self-Sufficiency Fund (221)

	<i>ACTUAL 2021</i>	<i>BUDGET 2022</i>	<i>ESTIMATED 2022</i>	<i>PROPOSED 2023</i>
BEGINNING FUND BALANCE	1,508		2,352	170
<b>REVENUES</b>				
46000 FINES & FORFEITURES	3,370	3,200	3,200	3,200
<b>TOTAL</b>	<u>3,370</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
<b>EXPENDITURES</b>				
58489 VAWA GRANT MATCH	2,526	5,382	5,382	3,370
<b>TOTAL</b>	<u>2,526</u>	<u>5,382</u>	<u>5,382</u>	<u>3,370</u>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	844		(2,182)	(170)
ENDING FUND BALANCE	2,352		170	0

# Bail Bond Fund (223)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	1,363		132	0
<b>REVENUES</b>				
46091 BAIL BOND FEES	4,100	4,500	4,500	4,500
46093 PR BONDS	925	1,100	500	900
<b>TOTAL</b>	5,025	5,600	5,000	5,400
<b>EXPENDITURES</b>				
58550 PARITY SALARY EXPENSE	6,256	6,006	5,133	5,400
<b>TOTAL</b>	6,256	6,006	5,133	5,400
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(1,231)		(133)	(0)
ENDING FUND BALANCE	132		0	(0)
FUND BALANCE AS % OF REVENUES				

# North Texarkana Redevelopment District #1 (227)

	<i><b>ACTUAL 2021</b></i>	<i><b>BUDGET 2022</b></i>	<i><b>ESTIMATED 2022</b></i>	<i><b>PROPOSED 2023</b></i>
BEGINNING FUND BALANCE	946,118		1,088,170	1,220,680
<b>REVENUES</b>				
41000 CURRENT PROPERTY TAX	103,939	104,000	109,500	106,000
41010 DELINQUENT PROP. TAX	38,111	12,000	23,000	23,000
48010 INTEREST EARNED	2	15	10	10
<b>TOTAL</b>	<u>142,052</u>	<u>116,015</u>	<u>132,510</u>	<u>129,010</u>
<b>EXPENDITURES</b>				
54010 CAPITAL PROJECTS	0	0	0	0
<b>TOTAL</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	142,052		132,510	129,010
ENDING FUND BALANCE	1,088,170		1,220,680	1,349,690

# Public Safety Fund (228)

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	<i><b>ACTUAL 2021</b></i>	<i><b>BUDGET 2022</b></i>	<i><b>ESTIMATED 2022</b></i>	<i><b>PROPOSED 2023</b></i>
BEGINNING FUND BALANCE	4,736		4,869	1,711
<b>REVENUES</b>				
46000 FINES & FORFEITURES	133	200	270	235
<b>TOTAL</b>	133	200	270	235
<b>EXPENDITURES</b>				
53020 OPERATING SUPPLIES	0	3,428	3,428	1,946
<b>TOTAL</b>	0	3,428	3,428	1,946
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	133		(3,158)	(1,711)
ENDING FUND BALANCE	4,869		1,711	(0)

# Front Street Project (231)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	10,625		9,293	7,493
<b>REVENUES</b>				
48206 EVENT PROCEEDS	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>				
<b>CONTRACTUAL SERVICES</b>	1,306	1,270	1,750	1,875
<b>SUPPLIES</b>	26	8,150	50	5,618
<b>TOTAL BUDGET</b>	<b>1,332</b>	<b>9,420</b>	<b>1,800</b>	<b>7,493</b>
<b>CONTRACTUAL SERVICES</b>				
52060 UTILITY SERVICES	806	770	1,250	1,375
52120 RENTAL OF LAND & BUILDING	500	500	500	500
<b>TOTAL</b>	<b>1,306</b>	<b>1,270</b>	<b>1,750</b>	<b>1,875</b>
<b>SUPPLIES</b>				
53020 OPERATING SUPPLIES	26	8,150	50	5,618
<b>TOTAL</b>	<b>26</b>	<b>8,150</b>	<b>50</b>	<b>5,618</b>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(1,332)		(1,800)	(7,493)
ENDING FUND BALANCE	9,293		7,493	0

# American Resuce Act Fund (233)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	0		(0)	(0)
<b>REVENUES</b>				
47002 AMERICAN RESCUE ACT FUNDS	372,455	3,957,884	195,386	6,212,488
<b>TOTAL</b>	<b>372,455</b>	<b>3,957,884</b>	<b>195,386</b>	<b>6,212,488</b>
<b>SUPPLIES</b>				
51013 SALARIES - OTHER	199,100	0	0	0
51200 F.I.C.A.	4,433	0	0	0
51300 MEDICARE	2,887	0	0	0
51400 RETIREMENT	153	0	0	0
52010 PROFESSIONAL SERVICES	0	620,774	0	620,774
54003 MISC STREET PROJECTS	0	0	0	0
54008 DRAINAGE IMPROVEMENTS	0	471,273	0	471,273
54234 WOODLAND STREET	0	390,000	0	390,000
54259 NIX CREEK DRAINAGE	0	1,724,190	0	1,724,190
54293 SANDERSON LN OVERLAY	0	456,000	0	456,000
54323 JEFFERSON AVE OVERLAY	0	220,000	0	220,000
54357 ROLLING RIDGE	0	436,000	0	436,000
54358 DUDLEY AVE	0	615,000	0	615,000
54359 STALLION DRIVE	0	138,000	0	138,000
54360 BOYD ROAD	0	680,000	0	680,000
58446 REGIONAL AIRPORT	0	656,637	195,386	461,251
58462 TEXARKANA WATER UTILITIES	165,882	0	0	0
59101 GENERAL FUND	0	0	0	0
59201 PUBLIC WORKS FUND	0	0	0	0
<b>TOTAL</b>	<b>372,455</b>	<b>6,407,874</b>	<b>195,386</b>	<b>6,212,488</b>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(0)		(0)	0
ENDING FUND BALANCE	(0)		(0)	(0)
FUND BALANCE AS % OF REVENUES				

# Library Fund (601)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	20,130		80,181	0
<b>REVENUES</b>				
41000 CURRENT PROPERTY TAX	353,207	325,000	343,000	344,000
41010 DELINQUENT PROPERTY TAX	47,498	31,000	39,000	40,000
47500 STATE GRANTS	72,238	72,000	78,010	74,230
48010 INTEREST EARNED	37	40	50	50
49101 GENERAL FUND	5,000	5,000	5,000	5,000
<b>TOTAL</b>	<b>477,980</b>	<b>433,040</b>	<b>465,060</b>	<b>463,280</b>
<b>EXPENDITURES</b>				
58425 LIBRARY CONTRIBUTION	327,496	361,040	467,231	389,050
58426 LIBRARY CONT-STATE GRT	90,433	72,000	78,010	74,230
<b>TOTAL</b>	<b>417,929</b>	<b>433,040</b>	<b>545,241</b>	<b>463,280</b>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	60,051		(80,181)	0
ENDING FUND BALANCE	80,181		0	0
FUND BALANCE AS % OF REVENUES				

# Judges Pension Fund (615)

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	<i><b>ACTUAL 2021</b></i>	<i><b>BUDGET 2022</b></i>	<i><b>ESTIMATED 2022</b></i>	<i><b>PROPOSED 2023</b></i>
BEGINNING FUND BALANCE	1,292		(58)	0
<b>REVENUES</b>				
46000 FINES & FORFEITURES	3,914	3,914	3,914	3,914
46076 MUN JUD COUNTY CAJF	1,501	1,501	1,501	1,501
<b>TOTAL</b>	<u>5,415</u>	<u>5,415</u>	<u>5,415</u>	<u>5,415</u>
<b>EXPENDITURES</b>				
52085 OTHER FEES	505	550	500	500
59101 GENERAL FUND	6,260	5,881	4,857	4,915
<b>TOTAL</b>	<u>6,765</u>	<u>6,431</u>	<u>5,357</u>	<u>5,415</u>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(1,350)		58	0
ENDING FUND BALANCE	(58)		0	0

# Court Automation (705)

	<b>ACTUAL 2021</b>	<b>BUDGET 2022</b>	<b>ESTIMATED 2022</b>	<b>PROPOSED 2023</b>
BEGINNING FUND BALANCE	9,944		(14,282)	(2,409)
<b>REVENUES</b>				
46062 MONTHLY PAYMENT FEE	10,619	13,250	15,400	14,325
48010 INTEREST EARNED	5	30	20	25
41250 SALES & USE TAX REFUND	145	0	0	0
<b>TOTAL</b>	<b>10,769</b>	<b>13,280</b>	<b>15,420</b>	<b>14,350</b>
<b>EXPENDITURES</b>				
<b>CONTRACTUAL SERVICES</b>	21,816	0	0	0
<b>SUPPLIES</b>	11,822	0	0	0
<b>OTHER</b>	1,357	1,400	3,547	0
<b>TOTAL BUDGET</b>	<b>34,995</b>	<b>1,400</b>	<b>3,547</b>	<b>0</b>
<b>CONTRACTUAL SERVICES</b>				
52020 DATA PROCESSING	21,816	0	0	0
<b>TOTAL</b>	<b>21,816</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SUPPLIES</b>				
52180 MAINTENANCE MACH/EQUIP	11,222	0	0	0
53020 OPERATING SUPPLIES	600	0	0	0
<b>TOTAL</b>	<b>11,822</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER</b>				
52085 OTHER FEES	1,357	1,400	3,547	0
<b>TOTAL</b>	<b>1,357</b>	<b>1,400</b>	<b>3,547</b>	<b>0</b>
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(24,226)		11,873	14,350
ENDING FUND BALANCE	(14,282)		(2,409)	11,941



# A & P Fund

# Advertising & Promotion Fund

## **PROGRAM DESCRIPTION:**

The purpose of this program is to allocate the resources based on the Arkansas statute (A.C.A. 26-75-606). Currently, a two percent tax is levied on the gross receipts of restaurants and a three percent tax is levied on the gross receipts of hotels and motels. This tax revenue is used to promote the City of Texarkana, Arkansas based on the legal uses below.

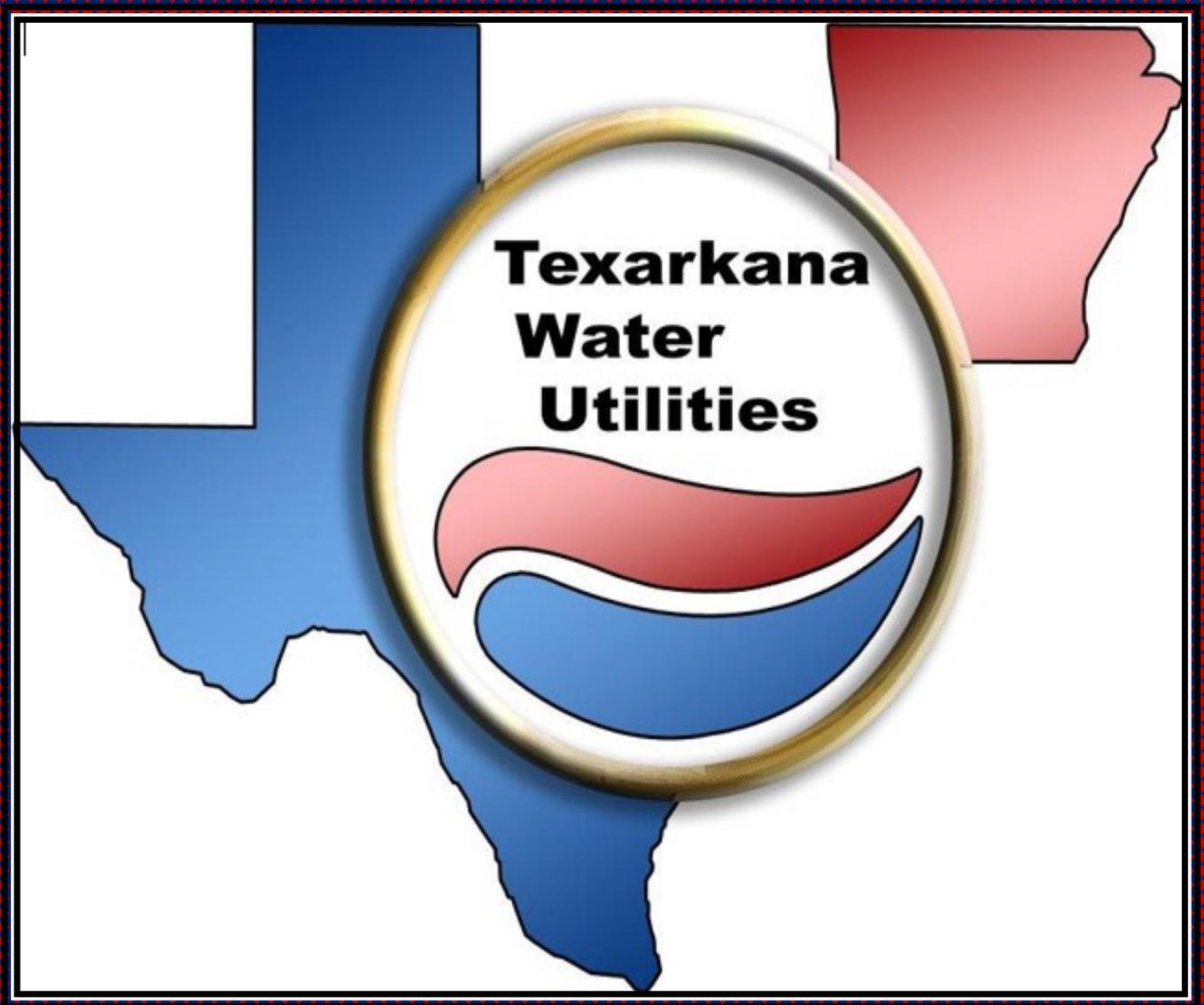
Legal uses of Hotel/Restaurant Gross Receipt Tax:

- \* For advertising and promoting of the city and its environs;
- \* For construction, reconstruction, extension, equipment, improvement, maintenance, repair, and operation of a convention center;
- \* For the development, construction, and maintenance of City Parks, walking trails, theme parks, amphitheater, and other family entertainment facilities;
- \* For operation of tourist promotion facilities;
- \* For payment of debt costs pledging A&P resources on bonds approved by a vote of the citizens;
- \* For funding of the arts necessary for supporting the A&P endeavors of the City; and
- \* For engaging personnel and incurring such administrative expenses as may be necessary to conduct business.



# Advertising & Promotion Fund

	ACTUAL 2021	BUDGET 2022	ESTIMATED 2022	PROPOSED 2023
BEGINNING FUND BALANCE	349,693		988,421	725,663
<b>REVENUES</b>				
41120 RESTAURANT TAXES	590,371	498,000	555,000	570,000
41121 ADDL RESTAURANT TAXES	590,296	498,000	555,000	570,000
41130 HOTEL/MOTEL TAXES	116,152	93,000	130,000	140,000
41131 ADDL HOTEL/MOTEL TAXES	238,396	186,000	260,000	280,000
46019 PENALTIES	3,380	0	0	0
48010 INTEREST EARNED	345	350	500	500
<b>TOTAL</b>	<b>1,538,940</b>	<b>1,275,350</b>	<b>1,500,500</b>	<b>1,560,500</b>
<b>EXPENDITURES</b>				
52011 LEGAL SERVICES	3,100	0	15,000	15,000
52090 ADVERTISING & PUBLICITY	108,027	140,500	140,500	140,500
52130 RENTAL OF EQUIPMENT	212	0	0	0
53011 REC CENTER OPERATIONS	0	0	15,404	0
53012 PARK OPERATIONS	0	0	26,569	0
53060 MINOR TOOLS & EQUIP	24,241	0	0	0
53080 MATERIALS LAND/BUILDING FRONT ST. PLAZA PROJECT	8,091	0	0	0
		315,000	315,000	0
54303 TEXARKANA REC CENTER	2,714	25,000	9,596	57,000
54503 PARK EQUIPMENT	0	200,300	173,732	278,300
58428 FOUR STATE FAIR PROJECT	30,000	15,300	15,300	17,000
58432 CHAMBER OF COMMERCE	335	15,400	15,400	72,000
58433 MUSEUM	0	4,800	4,800	7,500
58437 BASEBALL ASSOCIATION	54,473	317,000	317,000	300,000
58455 WELCOME CENTER	0	3,950	3,950	3,500
58457 MAIN STREET TEXARKANA	0	13,800	13,800	28,000
58464 PARTNERSHIP FOR THE PATHWAY	0	7,000	7,000	7,400
58466 FINANCE ADMINISTRATION	45,000	50,000	50,000	50,000
58487 CONVENTION CENTER	150,000	150,000	150,000	150,000
58538 CITY BEAUTIFUL COMMISSION	2,550	12,300	12,300	12,400
58541 HOLIDAY SPRINGS WATER PARK	250,000	250,000	250,000	250,000
58544 LIVE UNITED BOWL	21,750	21,300	21,300	29,000
58553 TEXARKANA ARTS & HISTORIC DISTRICT	27,020	7,000	7,000	6,000
58555 1894, LLC.	0	1,800	1,800	0
58569 ULTIMATE CHALLENGE PRODUCTIONS	0	7,500	7,500	16,500
58576 HERITAGE HEART & ART	0	1,000	1,000	0
58578 MARINE CORPS LEAGUE #1149	750	0	0	0
58582 TRADE DAYS	256	0	0	0
59201 PARKS SUPER SALARY/FRINGE	85,172	88,467	88,467	98,531
59201 ADC WORKERS	86,522	92,940	92,940	92,984
58580 SCHOLARS	0	2,400	2,400	7,400
58585 PEAK FIGHTING	0	4,500	4,500	19,600
58586 HEART FOR ARTS	0	1,000	1,000	0
TEXARKANA REGIONAL AIRPORT AUTHORITY	0	0	0	23,000
RUNNIN' WJ RANCH	0	0	0	11,500
ARKANSAS MUNICIPAL AUDITORIUM	0	0	0	32,000
TRAHC	0	0	0	12,600
<b>TOTAL</b>	<b>900,213</b>	<b>1,748,257</b>	<b>1,763,258</b>	<b>1,737,715</b>
NET PROFIT / (LOSS)	638,728		(262,758)	(177,215)
REALLOCATION OF RESTRICTED RESERVES			0	32,044
ENDING FUND BALANCE	988,421		725,663	580,492



**TWU**

**TEXARKANA WATER UTILITIES**  
**ARKANSAS REVENUE FUND**

*Contains Interfund Transfers*

	<b>Actual FY 2021</b>	<b>Proposed FY 2022</b>	<b>Revised FY 2022</b>	<b>Proposed FY 2023</b>
<b>BEGINNING BALANCE</b>	<b>1,722,118</b>	<b>1,826,106</b>	<b>1,192,752</b>	<b>1,770,809</b>
<b>REVENUE</b>				
Water and Sewer Sales	8,363,519	9,658,260	8,609,210	10,321,174
Water Connection Fees	3,500	3,750	6,500	5,000
Service Charge	220,620	437,836	427,885	341,405
Wholesale Water Sales	65,230	65,950	84,900	78,000
<b>Total Sales and Fees</b>	<b>8,652,869</b>	<b>10,165,796</b>	<b>9,128,495</b>	<b>10,745,579</b>
Texas Share 2007 Refunding	417,531	417,700	418,118	418,171
TX Share North Texarkana Operations	80,380	83,088	91,011	104,902
TX Share of Millwood Operations	620,238	776,269	764,582	780,734
UN Share of Millwood Operations	25,870	26,488	30,432	30,966
MN Share of Millwood Operations	6,694	4,651	8,184	8,641
<b>Total Transfers In</b>	<b>1,150,714</b>	<b>1,308,196</b>	<b>1,312,327</b>	<b>1,343,414</b>
Interest Income	24,732	37,944	30,207	32,321
Miscellaneous Income	384,747	473,033	576,102	504,295
<b>Total Other</b>	<b>409,479</b>	<b>510,977</b>	<b>606,309</b>	<b>536,616</b>
<b>TOTAL REVENUES</b>	<b>10,213,062</b>	<b>11,984,969</b>	<b>11,047,131</b>	<b>12,625,609</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>11,935,180</b>	<b>13,811,075</b>	<b>12,239,883</b>	<b>14,396,418</b>
<b>EXPENDITURES</b>				
Total Operating Expenses	7,132,004	7,928,351	7,330,867	8,121,317
Share of LTWSC Operations	676,521	737,206	826,427	785,606
<b>Total Operating</b>	<b>7,808,525</b>	<b>8,665,557</b>	<b>8,157,294</b>	<b>8,906,923</b>
Bond Fund 2001	68,389	68,390	68,390	68,370
Bond Fund 2004B	123,304	120,488	123,324	123,199
Bond Fund 2007 Refunding	721,201	722,214	722,221	722,306
<b>Total AR Debt Service</b>	<b>912,893</b>	<b>911,092</b>	<b>913,935</b>	<b>913,875</b>

Millwood Water Rights Fund	541,522	541,522	541,522	541,522
Millwood Depreciation Fund	55,290	58,080	58,080	56,160
North Texarkana WWTP Depr. Fund	12,200	48,800	48,800	36,600
Equipment Acquisition Fund	92,150	271,040	209,091	343,360
Technology Fund	210,165	251,680	188,759	224,640
Personnel Policy	100,008	100,000	100,000	130,000
Capital Improvement Fund	250,008	375,000	375,000	400,000
Infrastructure Fund	266,112	295,833	264,067	415,090
Compost Fund	0	38,720	38,720	65,520
LTWSC Capital Imp. Fund	222,678	170,182	170,182	149,354
SR WWTP Depreciation Fund	92,154	106,480	79,858	112,320
Transfer to Gen. Fund (In Lieu of Tax)	163,685	181,280	161,563	178,886
Transfer to General Fund	15,000	15,000	15,000	15,000
Other (Including Legal)	38	10,000	1,420	10,000
	<hr/>			
Total Other	<b>2,021,010</b>	<b>2,463,617</b>	<b>2,252,063</b>	<b>2,678,452</b>
	<hr/>			
<b>TOTAL EXPENDITURES</b>	<b>10,742,428</b>	<b>12,040,266</b>	<b>11,323,292</b>	<b>12,499,250</b>
	<hr/>			
<b>ENDING BALANCE</b>	<b>1,192,752</b>	<b>1,770,809</b>	<b>916,591</b>	<b>1,897,168</b>
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**TEXARKANA WATER UTILITIES**  
**Arkansas Capital Improvement Fund**

		<b>Actual FY 2021</b>	<b>Proposed FY 2022</b>	<b>Revised FY 2022</b>	<b>Proposed FY 2023</b>
<b>BEGINNING BALANCE</b>		<b>199,751</b>	<b>243,670</b>	<b>340,725</b>	<b>387,828</b>
<b>REVENUE</b>					
Transfers from Revenue Fund	61-994-941211	250,008	375,000	375,000	400,000
Interest Income	61-911-611116	0	0	0	0
Pro-rata Income - Cust	61-090-491136	1,620	1,680	1,500	1,440
Plans/ Permits	61-080-481119	0	0	0	0
Reimb-Grant Funds AR Natural Resource Comm.		0	0	111,000	0
<b>TOTAL REVENUE</b>		<b>251,628</b>	<b>376,680</b>	<b>487,500</b>	<b>401,440</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>451,379</b>	<b>620,350</b>	<b>828,225</b>	<b>789,268</b>
	Water Projects --> 61-000-135111 + Proj No.				
	Sewer Projects --> 61-000-135131 + Proj No.				
	Equipment --> 61-000-135151 + Proj No.				
<b>EXPENDITURES</b>					
Sanderson Lane Sewer Extension	A122041	62,415	0	0	0
E.35th/Sanderson Valve Repl	A122123	3,075	0	0	0
Hwy 82 Sewer Extension	A122141	432	145,000	126,228	0
Chlorine Conversion Project 2021	A122124	22,957	0	0	0
Water System Improvements- 2021	A122120	0	30,000	0	0
Sewer System Improvements- 2021	A122140	21,774	50,000	0	0
Loop Dead End Mains	A122125	0	150,000	200	100,000
College Hill Tank Overflow Repair	A122126	0	0	18,804	20,000
AR Share of Rate Study	A122127	0	28,000	28,000	0
Water System Improvements- 2022	A122220	0	30,000	0	0
Sewer System Improvements- 2022	A122240	0	50,000	0	0
Tennessee Rd Sewer Extension (Pro-rata)	A122242	0	100,000	0	0
Cook Road Water Line Ext-Grant Funds	A122223	0	0	111,000	0
Operations Fence Repair/Add Mesh Panels	A122224	0	0	36,165	0
Front Street Stage Water & Sewer	A122225	0	0	50,000	75,000
Chlorine Conversion Project 2022	A122226	0	35,000	35,000	0
Hwy 82E 6" Water Main Extension	A122227	0	0	35,000	0
Water System Improvements- 2023	A122320	0	0	0	60,000
Sewer System Improvements- 2023	A122340	0	0	0	100,000
Hydraulic Water Master Plan (Total = \$350,000)	A122321	0	0	0	131,040
Extend Sewer to Houses not Served	A122341	0	0	0	150,000
Install New Manholes where required	A122342	0	0	0	50,000
Chlorine Conversion Project 2023	A122322	0	0	0	40,000
<b>TOTAL EXPENDITURES</b>		<b>110,653</b>	<b>618,000</b>	<b>440,398</b>	<b>726,040</b>
<b>ENDING BALANCE</b>		<b>340,725</b>	<b>2,350</b>	<b>387,828</b>	<b>63,228</b>

TEXARKANA WATER UTILITIES

**Arkansas Infrastructure Fund**

		<i>Actual FY 2021</i>	<i>Proposed FY 2022</i>	<i>Revised FY 2022</i>	<i>Proposed FY 2023</i>
<b>BEGINNING BALANCE</b>		<b>133,088</b>	<b>300,589</b>	<b>326,377</b>	<b>1,787,149</b>
<b>REVENUE</b>					
Transfer from Revenues-Infrastr Fees	61-994-941224	266,112	295,833	264,067	265,090
Transfer from City of Txk, AR-ARPA Funds		0	0	1,724,190	0
Reimbursement from AR DOT		0	0	3,889,000	0
Additional Transfer from Revenues	61-994-941224	0	130,000	0	150,000
Interest Income	61-911-611124	0	0	0	0
<b>TOTAL REVENUE</b>		<b>266,112</b>	<b>425,833</b>	<b>5,877,257</b>	<b>415,090</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>399,200</b>	<b>726,422</b>	<b>6,203,634</b>	<b>2,202,239</b>
	61-000-135157- Proj No.				
<b>EXPENDITURES</b>					
Bank Fee		47	0	0	0
Transfer to City Gen Fd-Storm Wtr	61-932-631112	70,215	98,611	87,743	88,363
Engineering/Design-Nix Creek	A152001	0	60,000	23,255	0
Replace/Upsize Water Mains	A152002	0	100,000	45,000	150,000
Replace Brick Manholes	A152003	0	100,000	0	75,000
AR Blvd. Pinson 12" Swr Relocation	A152101	2,562	175,000	181,657	0
35th & Sanderson Valve Repair	A152104	0	70,000	0	0
Pressure Plane Switch @ Dooley/Hwy 82	A152105	0	20,000	0	0
Porter Street Sewer Improvements	A152103	0	100,000	0	0
Chelsea St. 6" Water Relocation	A152201	0	0	189,830	0
US Hwy 71 North - 42" Water Main Relocation	A152202	0	0	3,750,000	0
US Hwy 71 North - Engineering Fee	A152203	0	0	139,000	0
Nix Creek Sewer Trunk Main Impr-ARPA Fund:	A152204	0	0	0	1,724,190
Replace Deteriorated Sewer Mains	A152301	0	0	0	150,000
<b>TOTAL EXPENDITURES</b>		<b>72,823</b>	<b>723,611</b>	<b>4,416,485</b>	<b>2,187,553</b>
<b>ENDING BALANCE</b>		<b>326,377</b>	<b>2,811</b>	<b>1,787,149</b>	<b>14,686</b>

**TEXARKANA WATER UTILITIES**

**Arkansas Millwood Water Rights Fund**

	<i>Actual FY 2021</i>	<i>Proposed FY 2022</i>	<i>Revised FY 2022</i>	<i>Proposed FY 2023</i>
<b>BEGINNING BALANCE</b>	<b>235,521</b>	<b>235,516</b>	<b>235,653</b>	<b>235,736</b>
<b>REVENUE</b>				
Transfer from Revenues -99.8 MGD	541,522	541,522	541,522	541,522
Interest Income	132	157	82	110
<b>TOTAL REVENUE</b>	<b>541,654</b>	<b>541,679</b>	<b>541,604</b>	<b>541,632</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>777,175</b>	<b>777,195</b>	<b>777,257</b>	<b>777,368</b>
<b>EXPENDITURES</b>				
Annual Principal Payment on 99.8 MGD 000-236112	163,911	168,225	168,225	172,653
Annual Interest Payment on 99.8 MGD 921-621112	377,611	373,297	373,297	368,869
<b>TOTAL EXPENDITURES</b>	<b>541,522</b>	<b>541,522</b>	<b>541,522</b>	<b>541,522</b>
<b>ENDING BALANCE</b>	<b>235,653</b>	<b>235,673</b>	<b>235,736</b>	<b>235,846</b>

**TEXARKANA WATER UTILITIES**

**Arkansas Personnel Policy Fund**

	<i>Actual FY 2021</i>	<i>Proposed FY 2022</i>	<i>Revised FY 2022</i>	<i>Proposed FY 2023</i>
<b>BEGINNING BALANCE</b>	<b>191,216</b>	<b>177,972</b>	<b>186,338</b>	<b>192,486</b>
<b>REVENUE</b>				
Transfer from Revenues	100,008	100,000	100,000	130,000
Reimb from Payroll Fund-Correction	9,391	0	330	0
Interest Income	700	265	400	550
<b>TOTAL REVENUE</b>	<b>110,100</b>	<b>100,265</b>	<b>100,730</b>	<b>130,550</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>301,316</b>	<b>278,237</b>	<b>287,068</b>	<b>323,036</b>
<b>EXPENDITURES</b>				
Termination Pay-Incl. Social Security	72,476	39,547	47,984	53,336
Bank Fees	44	0	0	0
Post Retirement Insurance	42,459	65,000	46,598	51,352
<b>TOTAL EXPENDITURES</b>	<b>114,978</b>	<b>104,547</b>	<b>94,582</b>	<b>104,688</b>
<b>ENDING BALANCE</b>	<b>186,338</b>	<b>173,690</b>	<b>192,486</b>	<b>218,348</b>
 <b>Accrued Compensated Absences:</b>				
<b>Arkansas:</b>				
Current	35,503	31,500	36,500	37,000
Long Term	217,535	227,500	218,500	220,000
<b>Total</b>	<b>253,038</b>	<b>259,000</b>	<b>255,000</b>	<b>257,000</b>

# STATISTICAL SECTION

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## **PROFILE**

The City of Texarkana, Arkansas was founded in 1873 and incorporated in 1880 and is located on the Arkansas-Texas state line in the southwest corner of the State of Arkansas. The City is 28 miles south of Oklahoma and 25 miles north of the Louisiana boundary line. The City currently occupies a land area of 42 square miles and serves a population of 29,864. The City of Texarkana, Arkansas is empowered to levy a property tax on real properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Board of Directors.

The City of Texarkana, Arkansas provides a full range of services, including police and fire protection; sanitation services; the construction and maintenance of highways, streets, and infrastructure; recreational activities and cultural events; education; health and social services; planning and zoning; and general administrative services. Water and sewer distribution and collection activities are provided by Texarkana Water Utilities (TWU). The Arkansas activity of the Texarkana Water Utilities is accounted for as if it were part of the operations of the primary government. Texarkana, Arkansas Water Utilities is not a legally separate entity from the City. The City of Texarkana, Arkansas is also financially accountable for a legally separate Advertising and Promotion Commission, which is reported separately within the City of Texarkana, Arkansas' financial statements.

## **LOCAL ECONOMY**

Texarkana's economy relies on an industrial base that is strong and broadly diversified. Throughout the history of Texarkana, manufacturing employment has grown steadily with approximately 80% of the new jobs coming from expansions of existing industry and 20% from new plants. Employers such as Red River Army Depot, International Paper, Domtar, Inc., and Cooper Tire and Rubber Company have plants in the Texarkana area. These employers draw their workers from a population of more than 200,000 within a 30-mile radius of Texarkana. Once Interstate 49 connecting Shreveport, Louisiana, and Kansas City, Missouri, is complete, Texarkana will be a part of interstates connecting Canada, the United States, and Mexico. In addition, Texarkana is served by the Union Pacific and Kansas City Southern railroads and the Texarkana Regional Airport, a full-service commercial facility.

# STATISTICAL SECTION

## STATISTICAL INFORMATION

The following charts show audited statistical information for the past ten years.

DEMOGRAPHIC AND ECONOMIC STATISTICS					
FISCAL YEAR	POPULATION	MEDIAN AGE	PERSONAL INCOME	PER CAPITA INCOME	UNEMPLOYMENT RATE
2012	30,117	36.2	644,383,332	21,396	6.2%
2013	30,049	36.5	627,122,630	20,870	6.2%
2014	29,972	35.9	643,408,924	21,467	5.3%
2015	30,015	37.2	643,881,780	21,452	5.5%
2016	30,127	37.3	642,247,386	21,318	3.9%
2017	30,155	37.6	642,572,895	21,309	3.7%
2018	30,120	38.5	666,917,040	22,142	3.6%
2019	30,104	38.8	712,591,784	23,671	3.6%
2020	29,901	39.5	723,095,883	24,183	6.1%
2021	29,864	40.2	744,121,288	24,917	4.2%

PRINCIPAL EMPLOYERS, METROPOLITAN STATISTICAL AREA (MSA) TEXARKANA, ARKANSAS AND TEXARKANA, TEXAS						
EMPLOYER	2021			2012		
	EMPLOYEES	RANK	% OF TOTAL MSA	EMPLOYEES	RANK	% OF TOTAL MSA
Red River Army Depot & Tenants	3,887	1	6.42%	5,500	1	9.65%
Christus St. Michael Health System	2,400	2	3.97%	2,055	2	3.61%
Cooper Tire & Rubber Co.	1,803	3	2.98%	1,700	3	2.98%
Texarkana, Texas ISD	1,200	4	1.98%	1,100	4	1.93%
Graphic Packaging	840	5	1.39%			
Harte-Hanks	695	6	1.15%			
DLA Distribution-Red River Army Depot	623	7	1.03%			
Wadley Regional Medical Center	620	8	1.02%	778	7	1.36%
Amentum	616	9	1.02%			
Texarkana, Arkansas ISD	584	10	0.97%	785	6	1.38%
Domtar/Georgia Pacific				940	5	1.65%
International Paper				777	8	1.36%
Southern Refrigerated Transport				750	9	1.32%
City of Texarkana, Texas				600	10	1.05%

GENERAL GOVERNMENT TAX REVENUE BY SOURCE					
FISCAL YEAR	PROPERTY	SALES & USE	OTHER	UTILITY FRANCHISE	TOTAL
2012	\$3,165,147	\$8,987,936	\$76,764	\$2,649,392	\$14,879,239
2013	\$3,268,995	\$9,553,656	\$81,189	\$2,748,310	\$15,652,150
2014	\$3,475,122	\$9,647,077	\$70,308	\$2,929,319	\$16,121,826
2015	\$3,760,473	\$9,758,447	\$67,975	\$2,856,455	\$16,443,350
2016	\$3,800,773	\$9,646,473	\$57,884	\$2,627,570	\$16,132,700
2017	\$3,813,210	\$9,828,654	\$79,969	\$2,431,741	\$16,153,574
2018	\$3,956,051	\$10,681,031	\$81,351	\$2,603,390	\$17,321,823
2019	\$4,327,850	\$10,848,072	\$80,414	\$2,427,491	\$17,683,827
2020	\$3,920,159	\$12,000,098	\$73,150	\$2,579,878	\$18,573,285
2021	\$4,476,000	\$13,657,606	\$108,234	\$2,913,540	\$21,155,380

# STATISTICAL SECTION

<b>Principal Property Taxpayers 2021</b>			
<b>Taxpayer</b>	<b>Rank</b>	<b>2021 Assessed Valuation</b>	<b>Percentage of Total Assessed Valuation</b>
Union Pacific System	1	\$14,397,138	3.31%
Performance Proppants	2	\$14,291,890	3.29%
Southwestern Electric Power Co.	3	\$13,648,470	3.14%
Southwest AR Electric Co-op.	4	\$12,793,950	2.95%
Cooper Tire & Rubber Co.-Plant	5	\$5,860,500	1.35%
Godcrest Farms LLC.	6	\$4,519,452	1.04%
Southwest Arkansas Telephone Co-op.	7	\$4,395,200	1.01%
Wal-Mart Stores Inc. #01-0468	8	\$4,088,340	0.94%
Valor Telecommunications	9	\$3,234,440	0.74%
Smith-Blair	10	\$3,201,386	0.74%

<b>CAPITAL ASSET STATISTICS BY FUNCTION</b>						
<b>Function/Program</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Public Safety						
Police						
Stations	2	2	2	2	2	2
Total Units	117	96	96	83	84	75
Fire						
Stations	5	5	5	5	5	5
Public Works						
Streets (miles)	253	253	253	253	253	253
Recreation						
Number of parks	24	24	24	24	24	24
Acres	296.3	311	311	311	311	321.13
Pools	1	1	1	1	1	0
Ball Fields	15	16	16	16	16	16
Tennis Courts:						
Lighted	3	4	4	4	4	4
Unlighted	1	1	1	1	1	1
Community centers	4	4	4	4	4	5
Soccer fields	1	1	1	1	1	1
Walking/biking trails (miles)	13.91	13.91	13.91	13.91	15.91	15.91
Utilities						
Plant capacity (million-gallon average per day)	15	15	15	15	15	15
Water mains (miles)	412	405	405	408	408	406
Number of water meters	10,169	10,155	10,152	10,168	11,361	14,459
Sewer mains (miles)	233	218	218	219	218	217
Number of fire hydrants	1,409	1,447	1,482	1,486	1,507	1,499
Number of Mandeville water meters	315	315	314	316	320	463
Number of Union water meters	1,246	1,252	1,274	1,265	1,285	1,611

# STATISTICAL SECTION

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<b>Assessed and Appraised Value of Taxable Property</b>	
<b>Year 2022</b>	<b>Tax Roll Year 2021</b>
Real Property Assessed Value	\$294,631,989
Personal Property Assessed Value	\$139,685,129
Total Property Assessed Value	\$434,317,118
Total Tax Levy	\$4,560,330
Tax Rate (per \$100 of assessed value)	0.1050
<b>Tax Distribution</b>	
General Fund	\$2,128,309
Debt Service	\$1,064,155
Firemen's Pension	\$425,662
Policemen's Pension	\$425,662
Library Fund	\$425,662
TIF District	\$90,880

# GLOSSARY OF KEY BUDGET ITEMS

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**A & P** – Advertising and Promotion Fund.

**Advertising & Promotion Fund** – The purpose of this program is to allocate the resources based on the Arkansas statute (A.C.A. 26-75-606). Currently, a two percent tax is levied on the gross receipts of restaurants and three percent is levied on the gross receipts of hotels and motels. This tax revenue is used to promote the City of Texarkana, Arkansas based on the legal uses set forth by the State of Arkansas.

**Agencies** – The purpose of this department is to allocate the general fund resources that do not belong to a specific department. These include the Texarkana Urban Transit District, Texarkana Regional Airport, and the Bi-State Justice Building.

**Appropriation** – (1) Distribution of net income to two or more accounts. (2) Authorization or funding restricting expenditure to designated purpose(s) within a specified timeframe. (3) Authorization by an act of parliament to permit government agencies to incur obligations, and to pay for them from the treasury. Appropriation does not mean actual setting aside of cash, but represents the prescribed limit on spending within a specified period.

**Balanced Budget** – a situation in financial planning or the budgeting process where total expected revenues are equal to total expected expenditures.

**Bi-State Contribution** – a payment to assist in operations and management of the Bi-State Justice Center.

**Bi-State Justice Center** – a secure facility that houses the Texarkana, Arkansas and Texarkana, Texas Police departments and courtrooms, the Bi-State Jail run by the Bowie County Sheriff's department, and the Central Records and Communications department.

**Bi-State Reserve** – funds reserved to offset future contributions to the Bi-State Justice Center.

**Board of Directors** – The seven elected Board members who form the City's governing body.

**Bonds** – Certificates of indebtedness issued by an entity which guarantee payment of principal and interest at a future date.

**Budget** – An annual financial plan that identifies revenue sources and amounts, services to be provided, and amounts of money appropriated to fund these services.

**Budget Amendment** – Legal means by which an adopted estimated revenue or expenditure authorization limit is increased or decreased.

**C.D.B.G.** – Community Block Development Grant.

**Capital Outlay** – The portion of the annual operating budget that appropriates funds for the purchase of items often separated from regular operating items such as personal, supplies and maintenance and contractual. This includes purchases such as furniture, vehicles, machinery, building improvements, data processing equipment and special tools, which are usually distinguished from operating items according to their value and projected useful life.

**Commission** – A unit of city government authorized under State statutes to provide a municipal service without control by the City's elected governing body.

**Contractual Services** – Goods and services acquired under contract that the city receives from an outside company.

# GLOSSARY OF KEY BUDGET ITEMS

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**Cost Recovery** – Revenue recognition method under which the gross profit is recognized until all the cost of the service has been recovered.

**DWI** – Driving while intoxicated.

**Debt Service** – Expenditures for principal and interest on outstanding bond issues.

**Depreciation** – An accounting allocation of a portion of the cost of an asset to the operating expenditures of the current fiscal period, that is designed to indicate the funds that will be required to replace the asset when it is no longer serviceable.

**Discretionary Funds** – Funds managed on a discretionary basis.

**Encumbrances** – An amount of money committed for payment of a specific good or service not yet received. Funds so committed cannot be used for another purpose.

**Environmental Maintenance** – The focus of this division is to enhance the quality of life for the citizens of Texarkana by providing a safe environment through the control of pests, discarded refuse, and overgrowth on abandoned properties.

**Expenditures** – Decreases in net financial resources under the current financial resources measurement focus. These pertain to payment of normal operating payments and encumbrances. Expenditures are measured in governmental accounting.

**FASB** – Financial Accounting Standards Board.

**Fiduciary Fund** – A separate fund that accounts for the pension obligations to a specific group of City employees. A Board of Trustees exercises a fiduciary responsibility for the fund that governs each fund.

**Fines** – Sum of money ordered to be paid as a penalty or punishment in a civil or criminal case. (The amount of which reflects the seriousness of a breach of contract or offense.)

**Fiscal Year** – A period of 12 consecutive months designated as the budget year. The City of Texarkana, Arkansas' fiscal year is the calendar year.

**Forfeitures** - Automatic loss of ownership right (title) to personal or real property for not complying with a legal provision, or as a court ordered compensation for loss or damage to a plaintiff. Forfeiture clause in a lease gives the lesser the right to cancel the lease and reenter the property on non-payment of rent.

**Franchise Fee** – A City tax levied upon the gross receipts of local privately owned utilities (power, gas, and telephone). Under State law, this tax may be passed on to the utility user.

**Fund** – A fiscal entity composed of a group of revenue and expenditure accounts maintained to account for a specific purpose.

**Fund Balance** – The balance in a fund remaining from all revenues, expenditures, and carryover funds that is subject to future appropriation.

**GASB** – Governmental Accounting Standards Board.

**Generally Accepted Accounting Principles (GAAP)** – The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements; Cash basis and income tax basis are not considered to be in accordance with GAAP.

# GLOSSARY OF KEY BUDGET ITEMS

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**Grant** – Contribution by one government unit or funding source to another unit. The contribution is usually made to aid in a specified function, but is sometimes also for general purposes.

**Grant Match** – City's cost, or in-kind services, required to match Federal and State grants and programs.

**Infrastructure** – The physical assets of a government (e.g., streets, water, sewer, public buildings, and parks).

**Interest** – A fee paid for the use of another party's money. To the borrower, it is the cost of renting money. To the lender, it is the income from lending it.

**Investment** – Securities purchased and held for the production of revenues in the form of interest.

**LMI Residents** – Low to Moderate Income

**LMT Residents** – Low to Moderate Tenant

**Maintenance** – The renewal, replacement, repair, minor renovation, etc., associated with existing structures, land, streets, alleys, bridges, storm drains, or parts for equipment. Maintenance encompasses a variety of materials and services for land and equipment of a permanent or semi-permanent nature for the maintenance.

**Modified Accrual Basis of Accounting** – A basis of Accounting according to which (1) revenues are recognized in the accounting period in which they become available and measurable and (2) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**Municipal Health Benefit Fund (MHBF)** – Provides medical, dental and vision benefits to City employees and officials.

**O & M** – Operations and management.

**Operating Supplies** – Physical items required for the running of a manufacturing production or service facility owned by a business. Operating supplies do not include salaries, but they do include consumable materials used by the business on an ongoing basis.

**Parity** – General: Equality or essential equivalence.

**Personnel Services** – All costs associated with providing personnel for an agency or program including salaries, wages, FICA, retirement contributions, health, dental, life, disability, unemployment insurance, and Workers' Compensation coverage.

**Professional Services** – An industry of technical or unique functions performed by independent contractors or consultants whose occupation is the rendering of such services.

**Program** – A division or sub-unit of an agency budget, which identifies a specific service activity to be performed.

**Principal** – Par amount of a promissory note, the amount (exclusive of interest) that the maker of the note agrees to pay the payee or note holder.

# GLOSSARY OF KEY BUDGET ITEMS

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**PW** – Public Works.

**Recycling** – To reprocess or use again.

**Reserves** – The Board of Directors may set aside money into an account called a reserve to provide for future needs or to meet unknown obligations.

**Revenues** – Increases in the current net assets of a Governmental Fund Type from sources other than expenditure refunds, general long-term debt proceeds, and operating transfers in.

**State Tax Turnback** – A portion of tax receipts returned from the State of Arkansas to incorporated cities within the state. Certain turnback revenues may be used for general purposes, while other turnback funds are restricted to street improvements.

**Supplies** – Supplies are articles that when consumed or used, show a material change in their physical condition. These items generally last less than one year. Examples of supplies are office supplies, clothing, cleaning/janitorial supplies, petroleum products, chemical products, and medical and/or laboratory products.

**Uncollectible Accounts** – Fees that cannot be collected despite all efforts made.



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt an Ordinance concerning solid waste removal to increase residential rates; implement an annual CPI adjustment formula; make permanent certain temporary rates; implement a fuel surcharge; waive competitive bidding; and authorize corresponding amendments to existing Solid Waste Hauler agreements. (PWD) Public Works Director Tyler Richards

*An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.*

**AGENDA DATE:** December 19, 2022

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Public Works Department

**PREPARED BY:** Tracie Lee, Assistant Public Works Director

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**REQUEST:** Adopt an Ordinance concerning solid waste removal to amend the City of Texarkana, Arkansas, Code of Ordinances to increase residential rates; implement an annual CPI adjustment formula; make permanent certain temporary rates; implement a fuel surcharge; waive competitive bidding; authorize corresponding amendments to existing Solid Waste Hauler agreements

**EMERGENCY CLAUSE:** Yes

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**SUMMARY:** The City Manager held a Solid Waste Committee meeting to discuss the residential hauler contract.

The recommendation of the committee is to amend the City's hauler contracts to modify existing contract items to include the approved CPI adjustment, add an annual temporary fuel adjustment, and increase residential rates.

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**EXPENSE REQUIRED:** \$0.00

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**AMOUNT BUDGETED:** \$0.00

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**APPROPRIATION  
REQUIRED:** \$0.00

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**RECOMMENDED  
ACTION:** City Manager and staff recommend board approval.

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**EXHIBITS:** Ordinance, Supplemental Agreement and Existing Hauler Contracts.



## **ORDINANCE NO. \_\_\_\_\_**

### **AN ORDINANCE CONCERNING SOLID WASTE REMOVAL TO AMEND THE *CITY OF TEXARKANA, ARKANSAS, CODE OF ORDINANCES* TO INCREASE RESIDENTIAL RATES; IMPLEMENT AN ANNUAL CPI ADJUSTMENT FORMULA; MAKE PERMANENT CERTAIN TEMPORARY RATES; IMPLEMENT A FUEL SURCHARGE; WAIVE COMPETITIVE BIDDING; AUTHORIZE CORRESPONDING AMENDMENTS TO EXISTING SOLID WASTE HAULER AGREEMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES**

**WHEREAS**, solid waste collection within the City of Texarkana, Arkansas, is divided into two zones and, at present, each zone is serviced by a different solid waste refuse hauler; and

**WHEREAS**, the Refuse Collection Contracts with each hauler are each set to expire on September 30, 2023; and

**WHEREAS**, the Solid Waste Management Committee met on November 21, 2022, and recommended that the Board of Directors implement increased residential solid waste consumer rates to account for the corresponding Consumer Price Index (CPI) increase coming into effect on January 1, 2023; implement an annual residential consumer rate CPI adjustment formula; make permanent certain temporary increases in commercial solid waste consumer rates; implement a fuel surcharge to offset the increased fuel expense associated with waste removal; authorize amendment to existing solid waste hauler contracts to account for the same; and

**WHEREAS**, the existing solid waste haulers are the sole haulers currently under contract with the City, serving certain designated and dedicated zones, with contracts to expire in September of next year; and

**WHEREAS**, under the circumstances, the current solid waste haulers are sole providers, modification of such existing contracts not lending itself or making practical of feasible competitive bidding; and

**WHEREAS**, it is necessary to waive any competitive bidding practices that might otherwise be required by applicable statute and ordinance as permitted by Ark. Code Ann. §14-47-138 and §2-27 of the *City of Texarkana, Arkansas, Code of Ordinances* (“the Code”); and

**WHEREAS**, the City Manager and staff recommend approval;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the City of Texarkana, Arkansas, that:

**SECTION 1.** Commencing January 1, 2023, the residential garbage collection removal rate contemplated by Section 22-5 of the Code shall increase by thirty-eight cents (\$0.38) per month.

**SECTION 2.**

- (a) Section 22-5 of the Code is amended to add the following as subparagraph (d):  
Commencing January 1, 2023, and on January 1, of each year thereafter occurring, charges due and payable under and set forth in Section 22-5 of this Code shall be increased by a percentage equal to the lesser of (i) three percent (3.00%), or, (ii) the percentage change in the Consumer Price Index statistics published by the United States Bureau of Labor, using the index entitled “Consumer Price Index - All Items and Major Group Figures for all Urban Consumers (CPI-U) South Region (1982-84 = 100)” (or the nearest comparable data on changes in the cost of living if such index is no longer published) with the change being determined by comparison of the identified CPI figure for January 1, of the immediately preceding year with that of January 1, of the current year.
- (b) The City Manager is authorized to enter in an amendment to each residential waste hauling contract now in effect to implement the following provisions:
  - (i) Commencing January 1, 2023, and on January 1, of each year thereafter occurring during the term of this agreement, with or without request, the monthly service charge per residential unit then in effect shall increase, by a percentage equal to the lesser of (i) three percent (3.00%), or, (ii) the percentage change in the Consumer Price Index statistics published by the United States Bureau of Labor, using the index entitled “Consumer Price Index - All Items and Major Group Figures for all Urban Consumers (CPI-U) South Region (1982-84 = 100)” (or the nearest comparable data on changes in the cost of living if such index is no longer published) with the change under this option numbered 2. being determined by comparison of the

identified CPI figure for January 1 of the immediately preceding year and with that of January 1 of the current year;

(ii) Provided that, in no event shall the increase contemplated by (b)(i) immediately above have any effect or force unless and until allocation or appropriation of funds by the Board of Directors in an amount sufficient and adequate to reasonably pay the estimated expense of such corresponding annual increase through the end of the then existing term of such hauling contract, either by approval of the budget for the year of the increase or by separate appropriation

**SECTION 3.** The following is added as Section 22-8 of the Code:

Fuel Surcharge – Residential Garbage Collection. In order to offset the corresponding expense incurred by the City in connection with the cost of fuel associated with residential garbage removal, commencing January 1, 2022, and continuing thereafter, any fuel surcharge being paid to the residential garbage removal contractors under contract with the City shall be passed through and billed in the same manner as garbage collection charged pursuant to Section 22-5 of the Code.

**SECTION 4.** The City Manager is authorized to enter into an amendment to each residential waste hauler contract now in effect providing for the follow terms as relate to a residential solid waste removal fuel surcharge:

(a) The adjustments contemplated herein are based on the monthly average price of diesel fuel, as determined by reference to the Energy Information Administration of the US Department of Energy (EIA/DOE)'s Weekly Retail Diesel (On Highway) – (All Types) Prices for the Gulf Coast (PADD 3) for which Arkansas is a part. The EIA/DOE currently publishes these prices on their website at the following location: [https://www.eia.gov/dnav/pet/pet\\_pri\\_gnd\\_dcus\\_r30\\_w.htm](https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_r30_w.htm). Once on the EIA website, ensure that the “Area” is set to “Gulf Coast PADD 3” and that the “Period” is set to “Monthly”. The link will show the monthly diesel price for the last six months. If previous months are required, select the “View History” under “Diesel – (On Highway) All Types”.

(b) Commencing January 1, 2023, the Contractor shall be entitled to a Residential Solid Waste Removal Fuel Surcharge, adjusted as follows:

(i) By an additional forty-one cents (\$0.41) per residential unit per month for each hereafter that the EIA/DOE's weekly retail diesel price is determined to be four dollars and thirty-one cents (\$4.31) to five dollars and fifty cents (\$5.50);

(ii) By an additional forty-eight cents (\$0.48) (above the increase immediately above) per residential unit for each month hereafter that the EIA/DOE's weekly retail diesel price is determined to be five dollars and fifty-one cents (\$5.51) to six dollars and fifty cents (\$6.50);

(iii) By an additional eight cents (\$0.08) (above the incremental increase immediately above) per residential unit for each month hereafter that

the EIA/DOE's weekly retail diesel price is determined to be six dollars and fifty-one cents (\$6.51) to seven dollars and fifty cents (\$7.50); and

(iv) By an additional three cents (\$0.03) (above the incremental increase immediately above) per residential unit for each month hereafter that the EIA/DOE's weekly retail diesel price is determined to be seven dollars and fifty-one cents (\$7.51) or greater.

(c) In no event shall the Residential Solid Waste Removal Fuel Surcharge be less than zero.

(d) The Residential Solid Waste Removal Fuel Surcharge is in addition to any annual CPI Rate Adjustment.

**SECTION 5.** Section 22-26 of the Code is amended by renumbering the existing subparagraph (4) as subparagraph (5) and inserting the following provision as subparagraph (4):

(4) On December 31, 2022, the fees then being charged pursuant to this Section 22-26, but not including any temporary increases then in effect, will increase by ten percent (10%).

**SECTION 6.** Any competitive bidding practices that may be required by applicable law and ordinance are waived.

**SECTION 7.** This ordinance being necessary for the preservation of the public peace, health, and safety, and, specifically, but without limitation, to maintain necessary solid waste removal services, an emergency is therefore declared to exist; and this ordinance shall be in full force and effect upon passage.

**PASSED AND APPROVED** this 19<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George Matteson, City Attorney

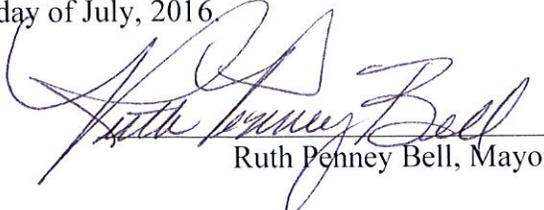
## RESOLUTION NO. 2016-50

**WHEREAS**, the existing Refuse Collection Contracts with Richardson Waste II, Inc., Waste Management of Texas, and Edmondson's Trash Service are all set to expire on September 30, 2016; and

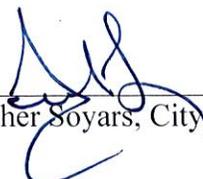
**WHEREAS**, the Solid Waste Management Committee met on June 8, 2016, and again, in conjunction with a workshop of the entire Board of Directors, on June 13, 2016, and recommended that said contracts be extended for an additional seven years (beginning October 1, 2016, and ending September 30, 2023);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is hereby authorized and directed to offer to each of Richardson Waste II, Inc., Waste Management of Texas and Edmondson's Trash Service a seven year extension of their respective Refuse Collection Contracts; provided, however, that in order for such extension to be binding, the hauler must sign and return, without modification or counteroffer, the written offer of extension provided by the City Manager on or before September 30, 2016; otherwise, any non-extended contract will expire by its terms.

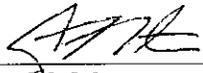
**PASSED AND APPROVED** this 5<sup>th</sup> day of July, 2016.

  
Ruth Penney Bell, Mayor

**ATTEST:**

  
Heather Soyars, City Clerk

**APPROVED:**

  
\_\_\_\_\_  
George M. Matteson, City Attorney

July 18, 2016

Richardson Waste II, Inc.  
Rickey Richardson, Owner  
4841 East Street  
Texarkana, AR 71854

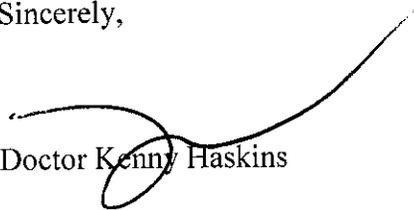
*RE: Refuse Collection Contract dated September 2, 2009, by and between  
the City of Texarkana, Arkansas, and Richardson Waste II, Inc.  
("the Contract")*

Dear Richardson Waste II, Inc.:

In accordance with the Resolution No. 2016-50, I am authorized to offer an extension of the referenced Contract, on its current terms and conditions, for a period of seven (7) years beginning October 1, 2016, through September 30, 2023. If you would like to extend this contract, please have an authorized person sign in the space below and return to me. Please be advised that I must be in receipt of your return on or before the close-of-business on September 30, 2016 (See enclosed Resolution No. 2016-50).

Thank you for your attention in this matter.

Sincerely,

  
Doctor Kenny Haskins

**AGREED AND ACCEPTED:**

**RICHARDSON WASTE II, INC.**

By:   
Name: DAVID RICKEY RICHARDSON  
Title: OWNER  
Date: 8/12/2016

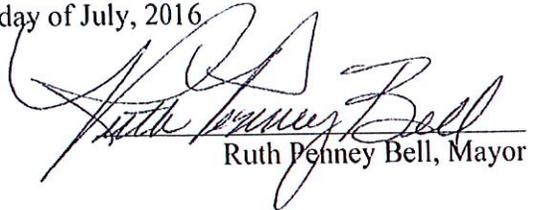
## RESOLUTION NO. 2016-50

**WHEREAS**, the existing Refuse Collection Contracts with Richardson Waste II, Inc., Waste Management of Texas, and Edmondson's Trash Service are all set to expire on September 30, 2016; and

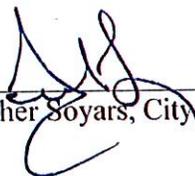
**WHEREAS**, the Solid Waste Management Committee met on June 8, 2016, and again, in conjunction with a workshop of the entire Board of Directors, on June 13, 2016, and recommended that said contracts be extended for an additional seven years (beginning October 1, 2016, and ending September 30, 2023);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is hereby authorized and directed to offer to each of Richardson Waste II, Inc., Waste Management of Texas and Edmondson's Trash Service a seven year extension of their respective Refuse Collection Contracts; provided, however, that in order for such extension to be binding, the hauler must sign and return, without modification or counteroffer, the written offer of extension provided by the City Manager on or before September 30, 2016; otherwise, any non-extended contract will expire by its terms.

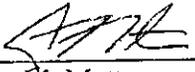
**PASSED AND APPROVED** this 5<sup>th</sup> day of July, 2016

  
Ruth Penney Bell, Mayor

**ATTEST:**

  
Heather Soyars, City Clerk

**APPROVED:**

  
\_\_\_\_\_  
George M. Matteson, City Attorney

## REFUSE COLLECTION CONTRACT

The City of Texarkana, Arkansas, hereinafter called "City," acting herein by and through its duly authorized City Manager, and Richardson Waste II, Inc., hereinafter called "Contractor," for and in consideration of the mutual covenants and agreements herein contained, do hereby agree as follows:

(1) Contractor hereby agrees to collect trash and refuse as set forth in this contract in the territory allocated to Contractor as set forth in the map attached hereto and made a part hereof.

(2) Services under this contract shall include single family, duplex, and multi-family units. The City Manager of the City shall be the final authority in all questions, complaints, or problems encountered regarding service delivery under this contract.

(3) The term of the contract shall be seven (7) years. The contract shall be effective October 1, 2009, through September 30, 2016.

(4) The City reserves the right to cancel this contract for any reason and at its sole discretion with ninety (90) days written notice. If Contractor is unable or does not provide services in accordance with the terms of this contract or for violations of law, the City reserves the right to cancel the contract immediately.

(5) The monthly service charge per residential unit shall be \$8.96.

(6) The City, at its sole discretion, may receive and consider Contractor requests for service rate increases under this contract. Rate increase requests will not be considered for the first year of this contract. In contract years 2-7, rate increase requests may be received and considered only if filed in the Office of the City Manager during the month of October for possible consideration during the month of November to be effective January 1.

(7) Contractor may file written rate increase requests at any time for costs related to changes in state or federal rules or regulations governing solid waste disposal. Increases in service costs for any other reason, including changes in state or federal minimum

wage requirements, will not be considered herein except in accordance with the provisions of paragraph number 6 above. Rate increase requests under this section are not automatic, as to either consideration or approval, and are at the sole discretion of and require the approval of the City.

(8) All waste collected under this contract shall be disposed of as specified by the City. The City reserves the right for the City Manager to change the location to which waste is transported and disposed of at any time with thirty (30) days written notice. Residential garbage is currently transported to and disposed of in accordance with the City's disposal contract with Western Waste Industries utilizing the New Boston Landfill. Yard waste is transported to and disposed of at either the City Compost Site at the South Regional Wastewater Treatment Facility, the New Boston Landfill, or other locations as specified by the City Manager. Contractor shall pay all costs related to the collection and transportation of said waste to the City-specified disposal sites, including but not limited to operating costs, insurance coverages, and local, state, or federal regulatory or other related fees and charges. Contractor shall be responsible for any and all fees, fines, and/or penalties due or assessed against Contractor during the term of this contract. Failure to maintain required permits necessary to transport waste from the City to the disposal site as well as failure by Contractor to pay any and all fees, fines, and penalties due or assessed against Contractor during the term of this contract shall be grounds for immediate contract termination.

(9) Regular residential garbage shall be collected a minimum of two (2) times per week, with collections on either Monday and Thursday or Tuesday and Friday. Services in residential neighborhoods shall not begin before 5:00 a.m. and shall not be continued past 7:00 p.m. daily, Monday through Friday. Service day or time changes require the written approval of the City Manager at least sixty (60) days in advance. Contractor is responsible for the payment of 100% of the costs necessary to provide notice to City residents of the service day and/or time changes. In addition, Contractor shall provide without charge to each of its pick-up customers a magnetic strip on which Contractor's name, mailing address, and telephone number shall be printed together with the collection days for such customers. Contractor shall collect garbage at the curb, edge of the street right-of-way, or at locations granted by exceptions. Upon application

to the City Manager, exceptions can be granted to such collection points for customers with disabilities. Contractor will retrieve the container from such location and return the container there after it has been emptied. Any dispute related to service frequency or location shall be determined by the City Manager, who is the final authority regarding said matter.

(10) Yard waste shall be collected one time per week on Wednesday. Service time restrictions and collection point locations are as specified in number 9 above.

(11) Multi-family apartment owners whose multi-family residences at a single location exceed eight (8) shall have the option to use container (commercial dumpster) pickup on the same frequency as residential garbage. Contractor shall provide containers of a volume agreeable to Contractor and the owner at no additional cost above the contract specified standard residential rate per unit. The City Manager shall have final authority to settle any dispute between Contractor and the apartment owner regarding container volume or frequency of service provided. If normal refuse usage requires the hauler to collect refuse at a frequency greater than twice per week, such pick up is considered subsidiary to the normal service and provided at no additional cost to owner and city. Should the apartment owner wish special pickups or container volume for apartment cleanup or other purposes, it shall be supplied at the City-approved commercial rate per dumpster with no other fees, including rentals or insurance charges, added. Contractor shall report all requests for additional service to the City within seven (7) day of initiation, with the cost for services billed and collected by the City. Contractor is responsible for insuring that all charges for services provided under this contract are billed by the City. Container (commercial dumpster) service delivery at applicable multi-family apartment complexes may be contracted with the written approval of the City Manager, with the cost for services billed and collected by the City. Failure to fully comply with all terms as to service provision and City billing and collection requirements shall be grounds for immediate contract termination at the sole discretion of the City.

(12) Garbage shall be placed in watertight containers weighing, when full, not in excess of 50 pounds and having a lid or cover and handles for easy lifting. Said containers shall be free of holes in or near the base or bottom and may be galvanized metal or plastic as

determined by the City Manager. Yard waste shall be neatly bundled or placed in disposable paper or plastic bags.

(13) Contractor shall provide liability insurance coverage for all of its vehicles and equipment as required by state laws. Said coverage shall name the City as an additional named insured in said policies. Contractor shall provide worker's compensation coverage as required by state law. Proof of such coverages must be provided to the City annually on or before January 1.

(14) Contractor shall operate and provide all services under this contract in conformance with all applicable local, state, and federal laws, rules, or regulations, including wage and hour requirements. Failure to comply with this provision shall be grounds for immediate contract termination at the City's sole discretion.

(15) Contractor further agrees to indemnify and hold the City harmless for any and all claims, losses, and/or damages made or incurred while providing services under this contract. Contractor will be required to execute formal indemnification and hold harmless agreements as the City may require from time to time.

(16) All service fees provided under this contract must be billed and collected by the City. It is Contractor's responsibility to insure that the City has a full accounting of all units served and that all services are provided in accordance with this contract or the City Code specified rates for refuse services. Additional charges, including those for rentals and insurance, shall not be permitted.

(17) All books and records of Contractor must be made available for the City's review annually during the audit process. Said audit and review requirements shall be applicable for all records related to the provision of services under this contract. Contractor will be required to document compliance with all applicable local, state, and federal rules, laws, or regulations during the audit process. Failure of Contractor to comply with this section shall be grounds for immediate contract termination at the sole discretion of the City.

(18) Contractor shall follow all local and state traffic and transportation laws and regulations in the course of providing services under this contract. Contractor shall transport all waste for disposal in a timely manner. Contractor shall safely operate equipment and motor

vehicles so that the streets and drives of the City are not damaged in any way. Contractor is liable for any and all damages to City streets or drives that occur in the course of fulfilling the terms of this contract. In the event of a dispute under this section, the City Manager shall be the final authority.

(19) Contractor shall provide, free of charge, containers (commercial dumpster) as specified by the City Manager at various City-owned and operated facilities and dispose of all waste at said facilities the same as provided for all residential customers. Regular collection and disposal services shall be provided free of charge for services needed at City facilities on a door-to-door basis as specified by the City Manager.

(20) All City Code provisions are considered part of this contract as if stated verbatim herein.

(21) Contractor agrees to pay all applicable income, property, occupation, and vehicle taxes on its business and equipment and to comply with all licensing requirements of the State of Arkansas and the Southwest Arkansas Regional Solid Waste Management Board.

(22) Contractor agrees that the equipment used in the collection and removal of refuse shall be safe and so constructed as to retain all garbage, including wet garbage, and shall be covered so as to prevent any garbage or refuse from falling into the streets and drives.

(23) City agrees not to enter into any agreements with other parties during the term of this contract for the collection of residential trash and refuse over Contractor's route as defined in the exhibit attached hereto so long as Contractor provides adequate service. Contractor agrees not to engage in the business of refuse collection from residential units in the City of Texarkana, Arkansas, except in its designated area. Collector acknowledges that the City Manager will be charged with the administration of the garbage and refuse program and this contract. Contractor agrees to meet with the City Manager upon his request to discuss complaints and operational problems and to conform to reasonable requests regarding said operational problems. Contractor shall designate a person and phone number for contact on a day-to-day basis and will insure that said phone is answered at all times during normal business hours. Contractor's name and phone number shall be shown on all equipment used in operation of this contract.

(24) In the event the City annexes additional land contiguous to that land allocated Contractor, it shall be the duty of said Contractor, if requested by the City to do so, to provide refuse collection to the annexed land upon the terms and conditions as set forth in this contract within thirty (30) days after the annexation becomes final.

(25) This contract and any and all rights and obligations hereunder may be assigned by Contractor only with the prior written consent of the City.

EXECUTED ORIGINALS this 2<sup>ND</sup> day of SEPTEMBER, 2009.

CITY OF TEXARKANA, ARKANSAS

By: Harold E. Boldt  
Harold E. Boldt  
City Manager

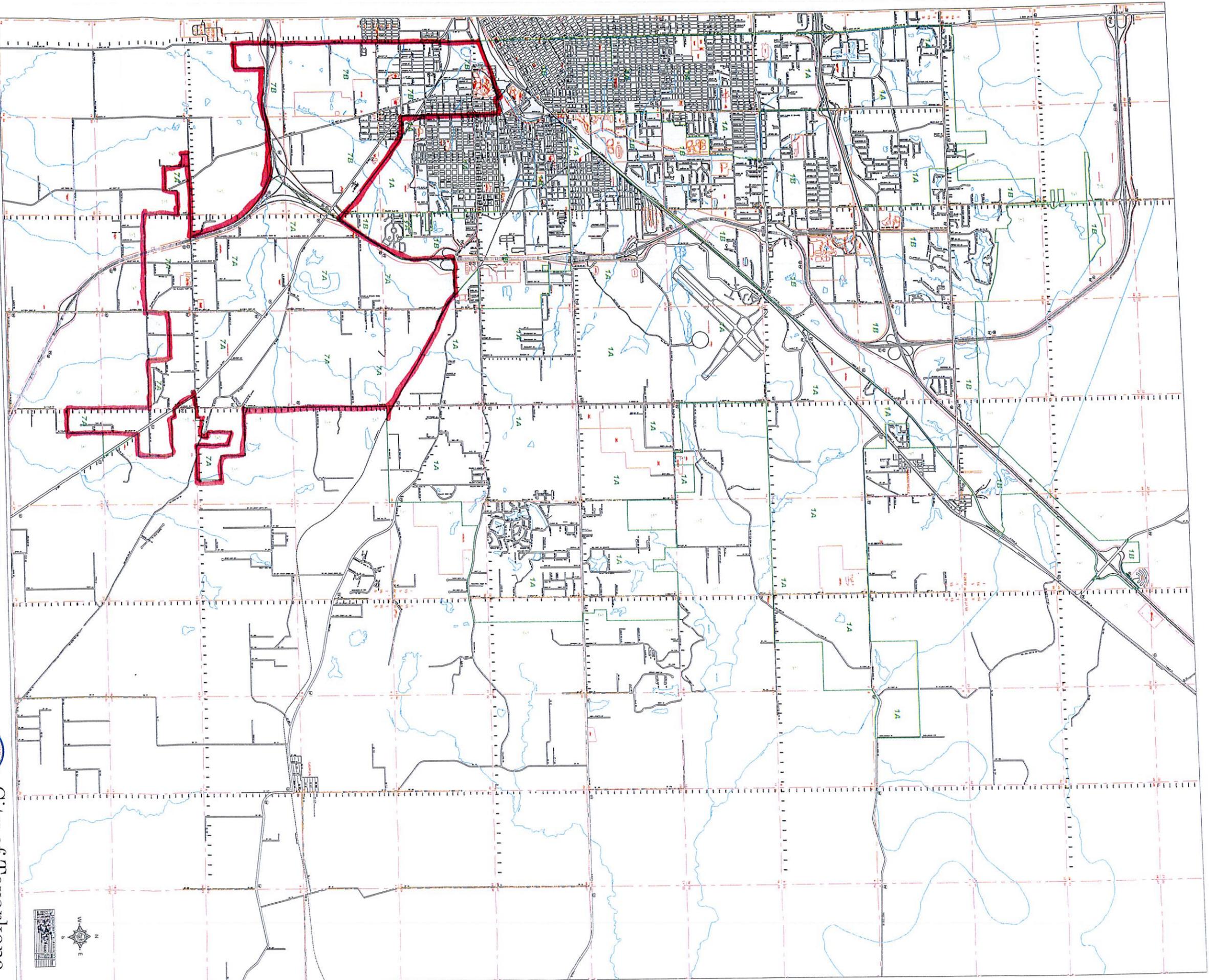
ATTEST:

Patti Scott Grey  
Patti Scott Grey, City Secretary

RICHARDSON WASTE II, INC.

By: David R. Rickey  
DAVID RICKEY RICHARDSON President

"2016 MAP"



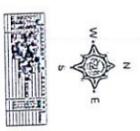
1A RICHARDSON WASTE II  
1B RICHARDSON WASTE II  
7A EDMONDSON TRASH SERVICE  
7B EDMONDSON TRASH SERVICE

MON & THURS  
TUES & FRI  
MON & THURS  
TUES & FRI

(870) 779-1429  
(870) 779-1429  
(903) 280-1677  
(903) 280-1677



City of Texarkana  
Arkansas  
Refuse Map  
Scale 1"=1,500'





July 18, 2016

Edmondson Trash Service  
Terry Tussey – Owner  
4518 Blackman Ferry Rd.  
Texarkana, AR 71854

*RE: Refuse Collection Contract dated August 25, 2009, by and between the City of Texarkana, Arkansas, and Edmondson Trash Service as supplemented by Supplemental Agreement and Amendment of Refuse Collection Contract dated January 7, 2013 (collectively, the "Contract")*

Dear Edmondson Trash Service:

In accordance with the Resolution No. 2016-50, I am authorized to offer an extension of the referenced Contract, on its current terms and conditions, for a period of seven (7) years beginning October 1, 2016, through September 30, 2023. If you would like to extend this contract, please have an authorized person sign in the space below and return to me. Please be advised that I must be in receipt of your return on or before the close-of-business on September 30, 2016 (See enclosed Resolution No. 2016-50).

Thank you for your attention in this matter.

Sincerely,



Doctor Kenny Haskins

**AGREED AND ACCEPTED:**

**EDMONDSON TRASH SERVICE**

By: Terry Tussey  
Name: Terry Tussey  
Title: Owner  
Date: 8-31-16

## REFUSE COLLECTION CONTRACT

The City of Texarkana, Arkansas, hereinafter called "City," acting herein by and through its duly authorized City Manager, and Edmondson Trash Service, hereinafter called "Contractor," for and in consideration of the mutual covenants and agreements herein contained, do hereby agree as follows:

(1) Contractor hereby agrees to collect trash and refuse as set forth in this contract in the territory allocated to Contractor as set forth in the map attached hereto and made a part hereof.

(2) Services under this contract shall include single family, duplex, and multi-family units. The City Manager of the City shall be the final authority in all questions, complaints, or problems encountered regarding service delivery under this contract.

(3) The term of the contract shall be seven (7) years. The contract shall be effective October 1, 2009, through September 30, 2016.

(4) The City reserves the right to cancel this contract for any reason and at its sole discretion with ninety (90) days written notice. If Contractor is unable or does not provide services in accordance with the terms of this contract or for violations of law, the City reserves the right to cancel the contract immediately.

(5) The monthly service charge per residential unit shall be \$8.96.

(6) The City, at its sole discretion, may receive and consider Contractor requests for service rate increases under this contract. Rate increase requests will not be considered for the first year of this contract. In contract years 2-7, rate increase requests may be received and considered only if filed in the Office of the City Manager during the month of October for possible consideration during the month of November to be effective January 1.

(7) Contractor may file written rate increase requests at any time for costs related to changes in state or federal rules or regulations governing solid waste disposal. Increases in service costs for any other reason, including changes in state or federal minimum

wage requirements, will not be considered herein except in accordance with the provisions of paragraph number 6 above. Rate increase requests under this section are not automatic, as to either consideration or approval, and are at the sole discretion of and require the approval of the City.

(8) All waste collected under this contract shall be disposed of as specified by the City. The City reserves the right for the City Manager to change the location to which waste is transported and disposed of at any time with thirty (30) days written notice. Residential garbage is currently transported to and disposed of in accordance with the City's disposal contract with Western Waste Industries utilizing the New Boston Landfill. Yard waste is transported to and disposed of at either the City Compost Site at the South Regional Wastewater Treatment Facility, the New Boston Landfill, or other locations as specified by the City Manager. Contractor shall pay all costs related to the collection and transportation of said waste to the City-specified disposal sites, including but not limited to operating costs, insurance coverages, and local, state, or federal regulatory or other related fees and charges. Contractor shall be responsible for any and all fees, fines, and/or penalties due or assessed against Contractor during the term of this contract. Failure to maintain required permits necessary to transport waste from the City to the disposal site as well as failure by Contractor to pay any and all fees, fines, and penalties due or assessed against Contractor during the term of this contract shall be grounds for immediate contract termination.

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to the City Manager, exceptions can be granted to such collection points for customers with disabilities. Contractor will retrieve the container from such location and return the container there after it has been emptied. Any dispute related to service frequency or location shall be determined by the City Manager, who is the final authority regarding said matter.

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(12) Garbage shall be placed in watertight containers weighing, when full, not in excess of 50 pounds and having a lid or cover and handles for easy lifting. Said containers shall be free of holes in or near the base or bottom and may be galvanized metal or plastic as

determined by the City Manager. Yard waste shall be neatly bundled or placed in disposable paper or plastic bags.

(13) Contractor shall provide liability insurance coverage for all of its vehicles and equipment as required by state laws. Said coverage shall name the City as an additional named insured in said policies. Contractor shall provide worker's compensation coverage as required by state law. Proof of such coverages must be provided to the City annually on or before January 1.

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(15) Contractor further agrees to indemnify and hold the City harmless for any and all claims, losses, and/or damages made or incurred while providing services under this contract. Contractor will be required to execute formal indemnification and hold harmless agreements as the City may require from time to time.

(16) All service fees provided under this contract must be billed and collected by the City. It is Contractor's responsibility to insure that the City has a full accounting of all units served and that all services are provided in accordance with this contract or the City Code specified rates for refuse services. Additional charges, including those for rentals and insurance, shall not be permitted.

(17) All books and records of Contractor must be made available for the City's review annually during the audit process. Said audit and review requirements shall be applicable for all records related to the provision of services under this contract. Contractor will be required to document compliance with all applicable local, state, and federal rules, laws, or regulations during the audit process. Failure of Contractor to comply with this section shall be grounds for immediate contract termination at the sole discretion of the City.

(18) Contractor shall follow all local and state traffic and transportation laws and regulations in the course of providing services under this contract. Contractor shall transport all waste for disposal in a timely manner. Contractor shall safely operate equipment and motor

vehicles so that the streets and drives of the City are not damaged in any way. Contractor is liable for any and all damages to City streets or drives that occur in the course of fulfilling the terms of this contract. In the event of a dispute under this section, the City Manager shall be the final authority.

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(20) All City Code provisions are considered part of this contract as if stated verbatim herein.

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(22) Contractor agrees that the equipment used in the collection and removal of refuse shall be safe and so constructed as to retain all garbage, including wet garbage, and shall be covered so as to prevent any garbage or refuse from falling into the streets and drives.

(23) City agrees not to enter into any agreements with other parties during the term of this contract for the collection of residential trash and refuse over Contractor's route as defined in the exhibit attached hereto so long as Contractor provides adequate service. Contractor agrees not to engage in the business of refuse collection from residential units in the City of Texarkana, Arkansas, except in its designated area. Collector acknowledges that the City Manager will be charged with the administration of the garbage and refuse program and this contract. Contractor agrees to meet with the City Manager upon his request to discuss complaints and operational problems and to conform to reasonable requests regarding said operational problems. Contractor shall designate a person and phone number for contact on a day-to-day basis and will insure that said phone is answered at all times during normal business hours. Contractor's name and phone number shall be shown on all equipment used in operation of this contract.

(24) In the event the City annexes additional land contiguous to that land allocated Contractor, it shall be the duty of said Contractor, if requested by the City to do so, to provide refuse collection to the annexed land upon the terms and conditions as set forth in this contract within thirty (30) days after the annexation becomes final.

(25) This contract and any and all rights and obligations hereunder may be assigned by Contractor only with the prior written consent of the City.

EXECUTED ORIGINALS this 25<sup>th</sup> day of AUGUST, 2009.

CITY OF TEXARKANA, ARKANSAS

By: Harold E. Boldt  
Harold E. Boldt  
City Manager

ATTEST:

Patti Scott Grey  
Patti Scott Grey, City Secretary

By: Terry Tussy  
Edmondson Trash Service

**SUPPLEMENTAL AGREEMENT AND  
AMENDMENT OF REFUSE COLLECTION CONTRACT  
Edmondson Trash Service**

STATE OF ARKANSAS    )

COUNTY OF MILLER    )

THIS agreement is by and between the City of Texarkana, Arkansas and **Edmondson Trash Service** hereinafter known as Contractor, with principal offices located in **Texarkana, Arkansas**.

WHEREAS, the City and Contractor have entered into an agreement such that the Contractor is to provide the following Trash Services: **Refuse Collection Contract**.

WHEREAS, the above referenced agreement Item No. 8 provides that the Contractor shall dispose of garbage with Western Waste Industries New Boston Landfill according to the Contract the City has with Western Waste Industries; and

WHEREAS, the Contract with Western Waste Industries Item No. 6 provides that residential waste shall be disposed of at no cost to the residential refuse collector; and

WHEREAS, the current weekly residential refuse collected for the City of Texarkana is approximately forty-five (45) pounds per week in 2012 and Edmondson Trash Service has one hundred and eighty-nine (189) customers amounting to approximately four and one quarter (4 ¼) tons per week; and

WHEREAS, the yearly average of forty-five (45) pounds per week shall be adjusted each year based on the average of Waste Management and Richardson Waste II, Inc.; and

WHEREAS, the Refuse Collection Contract Item No. 18 provides the Contractor shall transport all waste for disposal in a timely manner and the Contractor states the amount of garbage collected on Monday does not fill half of his truck and he stores the material until the Thursday collection using watering to keep the smell down; and

WHEREAS, the Contractor desires to mix his commercial garbage with the residential garbage to allow him to transport the material in a timely manner; and

WHEREAS, the Contractor agrees to have the amount of garbage above the agreed upon four and one quarter (4 ¼) tons charged to him by Western Waste Industries; and

WHEREAS, the City agrees to pay for four and one quarter (4 ¼) tons of garbage disposal per week and make adjustments based on the average pounds per week yearly;

NOW, THEREFORE, for and in consideration of the mutual acts and covenants set out herein, the parties agree as follows:

**SUPPLEMENTAL AGREEMENT AND  
AMENDMENT OF REFUSE COLLECTION CONTRACT  
Edmondson Trash Service**

Contractor shall pay Western Waste Industries for any additional tonnage above the agreed upon four and one quarter (4 ¼) tons per week. The City shall pay Western Waste Industries for four and one quarter (4 ¼) tons per week. Additionally, the Commercial rate is subject to Contractor negotiating with Western Waste Industries in accordance with the City's Landfill Contract Item 7 which states: "Commercial refuse haulers will be charged a fee by Contractor for disposal of waste at Contractor's landfill." Either party can cancel this agreement by providing a 30 day written notice.

Signed and effective on this the 7<sup>th</sup> day of January, 2013.

CITY OF TEXARKANA, ARKANSAS

By: Harold C Boldt

Printed Name: Harold Boldt

Title: City Manager

ATTEST:

[Signature]  
CITY CLERK

APPROVED AS TO FORM:

[Signature]  
CITY ATTORNEY

Edmondson Trash Service, CONTRACTOR

By: Terry Tussey

Printed Name: Terry Tussey

Title: owner

Attachments: Refuse Collection Contract – Edmondson, Landfill Contract & Amendment

File: G:\Department Files\Public Works\Refuse\Contracts\Refuse  
Contracts\Supplemental Agreement - Hauler Contract - Edmundson Waste.doc

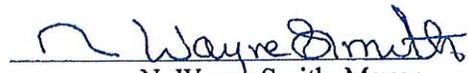
**RESOLUTION NO. 5966**

**WHEREAS**, the Public Works Department has requested that the City enter into a supplemental agreement with Edmondson Trash Service to establish a set tonnage of four and one-quarter tons to be paid weekly by the City to Western Waste Industries for landfill charges of residential waste associated with Edmondson Trash Service and to allow Edmondson Trash Service to mix its commercial garbage with its residential garbage to alleviate the negative impact to both the City and Edmondson Trash Service; and

**WHEREAS**, the City Manager and Staff recommend approval; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized and directed to execute a supplemental agreement with Edmondson Trash Service as set forth above.

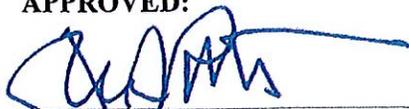
**PASSED AND APPROVED** this 7th day of January, 2013.

  
N. Wayne Smith, Mayor

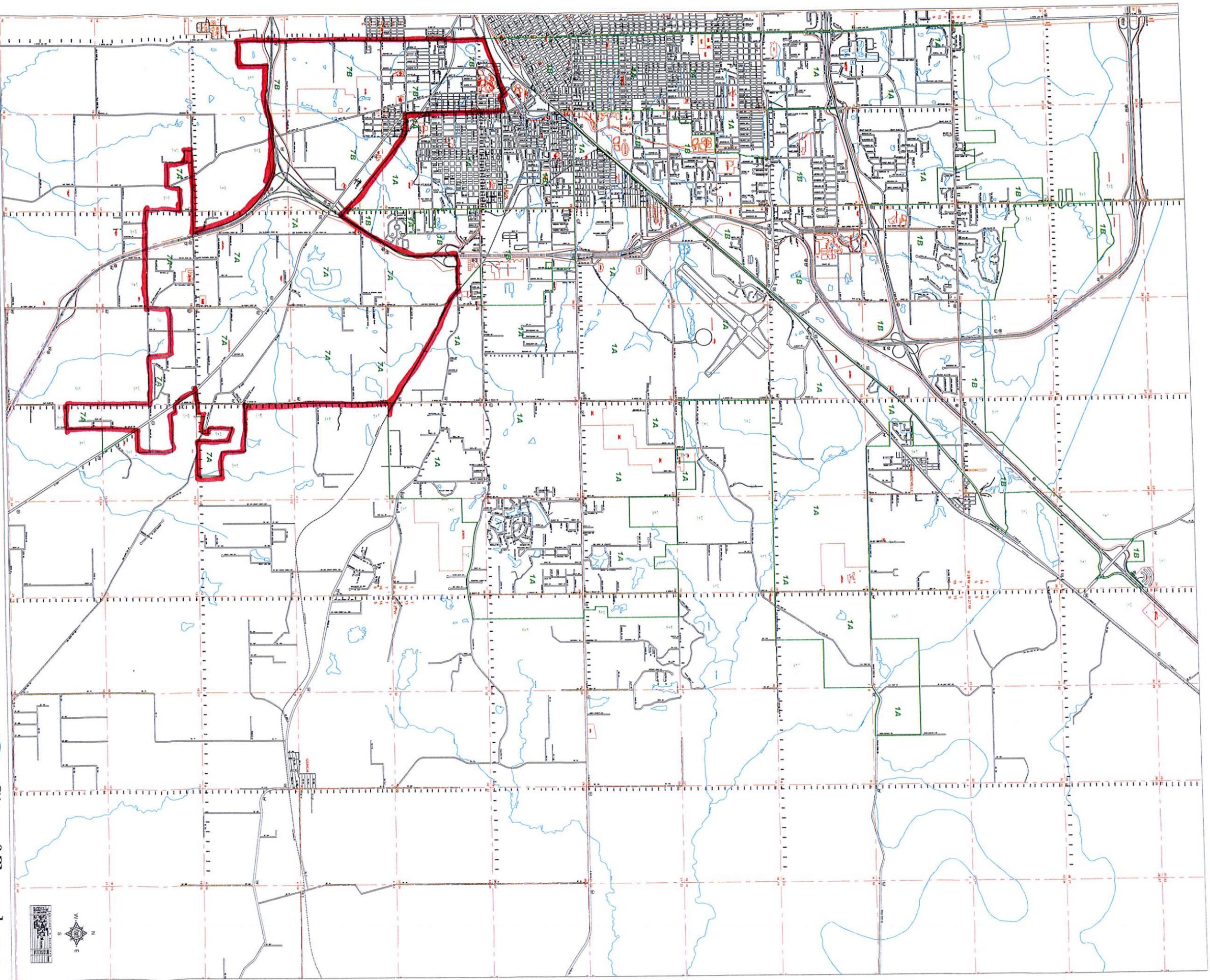
**ATTEST:**

  
Patti Scott Grey, City Clerk

**APPROVED:**

  
City Attorney

# "2016 MAP"



1A RICHARDSON WASTE II  
1B RICHARDSON WASTE II  
7A EDMONDSON TRASH SERVICE  
7B EDMONDSON TRASH SERVICE

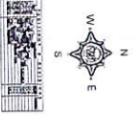
MON & THURS  
TUES & FRI  
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TUES & FRI

(870) 779-1429  
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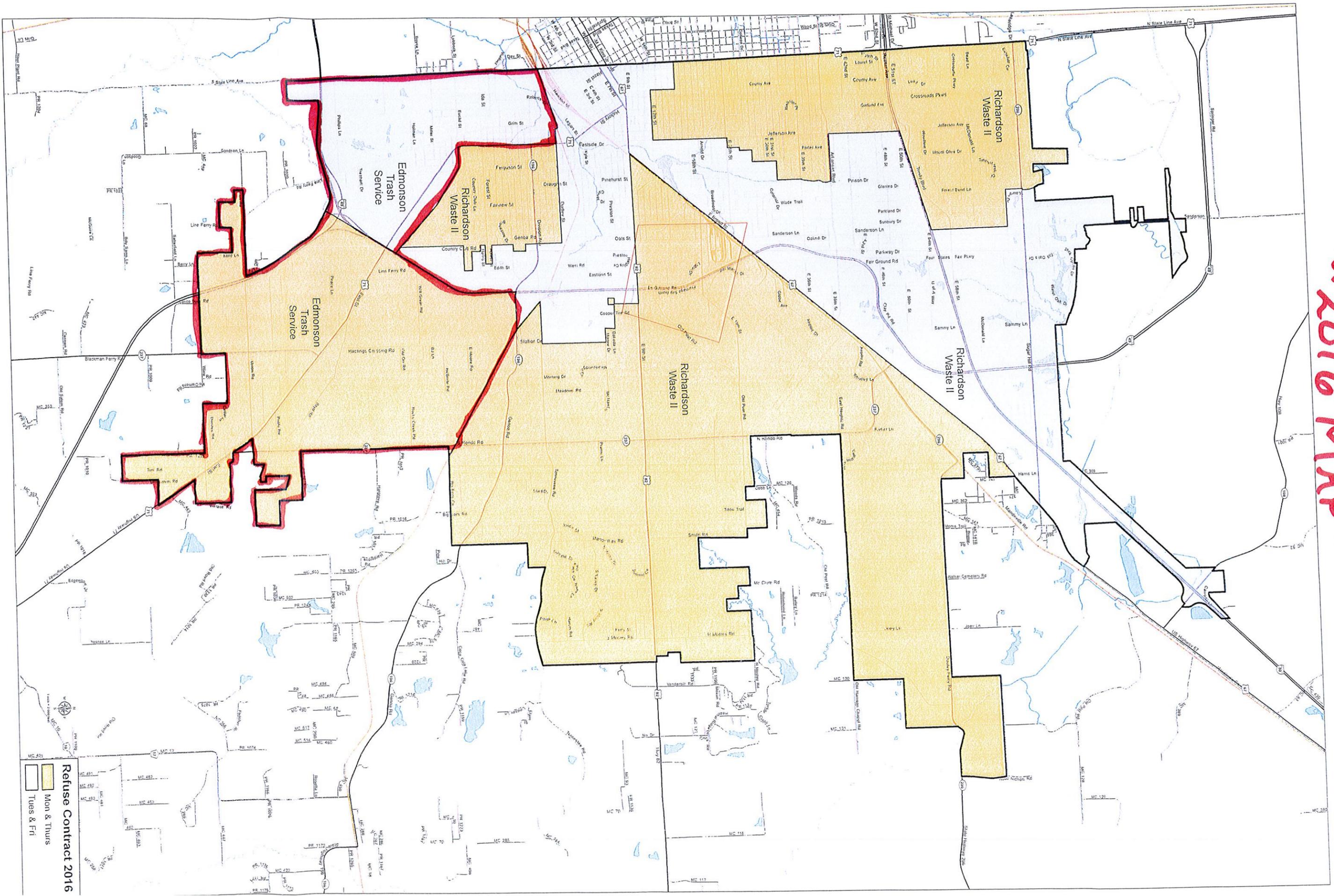


City of Texarkana  
Arkansas

Refuse Map  
Scale 1"=1,500'



# "2016 MAP"





# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt an Ordinance clarifying, adjusting and approving certain fees to be charged by City of Texarkana, Arkansas. (PWD) Public Works Director Tyler Richards.

*An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.*

**AGENDA DATE:** 12/19/2022

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Public Works Department

**PREPARED BY:** Tracie Lee, Assistant Public Works Director

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**REQUEST:** Adopt an Ordinance Clarifying, Adjusting and approving certain fees to be charged by City of Texarkana, Arkansas.

**EMERGENCY CLAUSE:** This item will be approved by an ordinance; therefore, an emergency clause is needed.

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**SUMMARY:** The City Manager is requesting an ordinance to adjust building permit fees as listed below.

Non-Residential Building Permit Fees and Building Permit Fees for Residential Remodel and Repairs not exceeding \$15,000.00 shall be based on valuation as follows:

Valuation	Fee
Up to and including \$2,000.00	\$35.00
Up to and including \$15,000.00	\$35.00 for the first \$2,000.00 plus \$8.00 for each additional thousand or fraction thereof, to and including \$15,000.00
Up to and including \$50,000.00	\$139.00 for the first \$15,000.00 plus \$7.00 for each additional thousand or fraction thereof, to and including \$50,000.00
Up to and including \$100,000.00	\$384.00 for the first \$50,000.00 plus \$6.00 for each additional thousand or fraction thereof, to and including \$100,000.00

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Up to and including \$500,000.00	\$684.00 for the first \$100,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$500,000.00
Up to and including \$2,000,000	\$2,684 for the first \$500,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$2,000,000
More than \$2,000,000	\$8,684 for the first \$2,000,000 plus .002% over 2 million

Any applicable state surcharge is not included in the above. Current state surcharge maxes out at \$1,000.00 for a \$2,000,000 construction project. State surcharges are liable to change at the discretion of the state.

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**EXPENSE REQUIRED:** \$0.00

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**AMOUNT BUDGETED:** \$0.00

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**APPROPRIATION REQUIRED:** \$0.00

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**RECOMMENDED ACTION:** City Manager and staff recommend board approval.

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**EXHIBITS:** Ordinance and Ordinance 16-2017.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADJUSTING AND APPROVING CERTAIN BUILDING PERMIT FEES TO BE CHARGED BY THE CITY OF TEXARKANA, ARKANSAS; FOR DECLARING AND EMERGENCY; AND FOR OTHER PURPOSES**

**WHEREAS**, the Board of Directors has determined that it is necessary to adjust and approve certain Building Permit fees to be charged by the City and, in particular, the Public Works Department and subdivisions thereof; and

**WHEREAS**, the adjustment is necessary to recoup and recover the reasonable costs currently incurred by the City; and

**WHEREAS**, the Board has reviewed the following proposed fee revisions and additions and determined that the same are reasonable and necessary; and

**WHEREAS**, the City Manager and staff recommend approval;

**NOW THEREFORE, BE IT ORDAINED**, by the Board of Directors of the City of Texarkana, Arkansas, that the *City of Texarkana, Arkansas, Code of Ordinances*, (the “*Code*”) and such other Ordinances referenced herein are amended as follows:

**SECTION 1.** The entire final row of the chart contained in Section 7-21(a) of Chapter 7, Article 2 of the *Code* is deleted, and the following two rows are added to said chart in place thereof:

Up to and including \$2,000,000	\$2,684.00 for the first \$500,000 plus \$4.00 for each additional thousand or fraction thereof to and including \$2,000,000
More than \$2,000,000	\$8,684 for the first \$2,000,000 plus .002% over \$2,000,000

**SECTION 2.** Except as specifically set forth and amended herein, the *Code* remains unmodified and in effect. In the event that any portion or portions of these amendments is or are determined to be illegal, impermissible or unconstitutional by a court of competent jurisdiction, such provision(s) shall be deemed stricken, but such action shall not affect the validity or enforceability of any other provision contained or referenced herein. The foregoing amendments shall supersede and replace any conflicting provisions, provided, however, all other provisions or fees not expressly amended or superseded hereby are ratified and remain in full force and effect.

**SECTION 3.** This action being necessary for the preservation of the public peace, health, and safety, and a separate and distinct vote having been taken on this emergency clause, an emergency is therefore declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** this 19<sup>th</sup> day of December, 2022.

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Allen L. Brown, Mayor

**ATTEST:**

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Heather Soyars, City Clerk

**APPROVED:**

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George Matteson, City Attorney

# ORDINANCE NO. 16-2017

## AN ORDINANCE CLARIFYING, ADJUSTING, AND APPROVING CERTAIN FEES TO BE CHARGED BY THE CITY OF TEXARKANA, ARKANSAS; AND FOR OTHER PURPOSES

**WHEREAS**, the Board of Directors has determined that it is necessary to clarify, adjust and approve certain fees charged or to be charged by the City and, in particular, the Public Works Department and subdivisions thereof; and

**WHEREAS**, the adjustment is necessary to recoup and recover the reasonable costs currently incurred by the City; and

**WHEREAS**, the Board has reviewed the following proposed fee revisions, clarifications and additions and determined that the same are reasonable and necessary; and

**WHEREAS**, not all fees referenced herein are being modified, but rather, for clarity, are restated in connection with modification, addition, clarification and consolidation of other fees with fees being so enacted; and

**WHEREAS**, the City Manager and staff recommend approval;

**NOW THEREFORE, BE IT ORDAINED**, by the Board of Directors of the City of Texarkana, Arkansas, that the *Code of Ordinances for the City of Texarkana, Arkansas* (the "*Code*") and such other Ordinances referenced herein are amended as follows:

**SECTION 1.** The following existing fee items contained in Section 2-2.5 of the *Code* are amended as follows:

Subdivision Processing Fee: \$50.00 (residential), \$100.00 (non-residential)  
Recording of Plat at Miller County Courthouse: \$20.00  
Address Assignment Fee: \$50.00

Property Map Fee: \$2.00 per sheet  
Zoning Verification Map & Letter Fee: \$20.00  
Residency Map & Letter Fee: \$20.00  
    Location map & letter for Arkansas Income Tax City/Counsel Verification  
Preliminary Subdivision Plat Application Fee:  
    Multi-Family Residential \$200.00 + \$5.00/unit  
    Non-Residential (Industrial & Commercial) \$300.00 + \$5.00/acre  
    Planned Unit Development (PUD) \$300.00 + \$5.00/acre  
Final Subdivision Plat Application Fee:  
    Multi-Family Residential \$200.00 + \$5.00/unit  
    Non-Residential (Industrial & Commercial) \$300.00 + \$5.00/acre  
    Planned Unit Development (PUD) \$300.00 + 5.00/acre  
Annexation & Zoning Application Fee: \$350.00  
Street Re-Naming Application Fee: \$500.00  
ROW (Right-of-Way) or Utility Easement Abandonment Application Fee:  
    \$300.00  
Street Signs – Request & Developers:  
    Sign Application:  
        Existing Street (Private Citizen or other): \$55.00  
    Utility Locates: \$27.50  
    Placement of Sign (each): \$27.50  
    Material/Labor Making Signs: \$82.50  
    Material/Labor Special Signs: \$220.00

All language beginning with “Rezoning application fee” through the first occurrence of “Planned unit development .... \$300.00” appearing immediately thereafter is deleted (see inclusion and consolidation in amendments to Section 28-129 below).

All language beginning with “Conditional use permit application fee” through “the first occurrence of “Industrial ... \$250.00” appearing immediately thereafter is deleted (see inclusion and consolidation in amendments to Section 28-129 below).

All other fee items and amounts contained in Section 2-2.5 are ratified hereby and remain unchanged and in full effect.

**SECTION 2.** The following fee items are added to Section 2-2.5 of the *Code*:

Application Plan Review Fee: Non-Residential  
Commercial & Multi Family: \$150.00  
Residential: Re-Review Plan or Change  
Single Family & Duplex: \$50.00  
Non-Residential: Re-Review Plan or Change  
Commercial & Multi Family: \$75.00  
Inspections Outside City Limits – Inside Extra Territorial Jurisdiction (ETJ):  
\$150.00  
Weekend/After Office Hours Inspection Fee: \$75.00 per hour (4-hour minimum)  
In the event that any bond or insurance required by this Code of Ordinances to be posted or evidenced for a period of time (for example, during completion of construction under a building permit), a fee of \$50.00 (each occurrence) shall payable to the City by the person or entity required to keep such bond or insurance current and in effect.

**SECTION 3.** In accordance with Section 17-4 of the *Code*, the following fee revisions are suggested adopted for the use of the following facilities and shall supersede any previously adopted fee for use of such facility (including by Ordinance M-124):

Lakeside Pavilion (without kitchen):	\$35.00 for 1 to 4 hours \$60.00 for 16 hours
Hobo Jungle Ball Fields (Practice Only):	\$15.00 1 to 2 hours \$25.00 3 to 4 hours

**SECTION 4.** The fees and rates adopted by Ordinance No. K-586, as amended by Ordinance No. L-241, are further amended and revised as follows:

Non-Residential Building Permit Fees and Building Permit Fees for Residential Remodel and Repairs not exceeding \$15,000.00 shall be based on valuation as follows:

Valuation	Fee
Up to and including \$2,000.00	\$35.00
Up to and including \$15,000.00	\$35.00 for the first \$2,000.00 plus \$8.00 for each additional thousand or fraction thereof, to and including \$15,000.00
Up to and including \$50,000.00	\$139.00 for the first \$15,000.00 plus \$7.00 for each additional thousand or fraction thereof, to and including \$50,000.00

Up to and including \$100,000.00	\$384.00 for the first \$50,000.00 plus \$6.00 for each additional thousand or fraction thereof, to and including \$100,000.00
Up to and including \$500,000.00	\$684.00 for the first \$100,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$500,000.00
More than \$500,000.00	\$2,684.00 for the first \$500,000.00 plus \$4.00 for each additional thousand or fraction thereof

Any applicable state surcharge is not included in the above.

The Non-Residential Building Permit Fee for any applicant being a not-for-profit organization in good standing in the State of Arkansas and evidencing current 501(c)(3) status shall be waived, provided that (1) the applicant provides such documentation as reasonably necessary to evidence good standing and current 501(c)(3) status; (2) the total valuation does not exceed \$1,999.99; (3) the work proposed does not require a licensed contractor or city or state inspection. State surcharges may still apply.

Swimming Pool Building Permit or Remodel Fees shall be calculated on the schedule of non-residential building permit fees, but shall have a minimum fee of \$200.00.

Residential Building Permit Fees (including any residential remodel exceeding \$15,000.00 in valuation) shall be calculated at \$0.30 per square foot (heated or cooled) of new construction or remodeled space.

Curb Cut or Driveway (approach): \$25.00

Fence: \$25.00

Demolition:

Residential: \$50.00 for a 60 day permit

\$100.00 for 30 day renewal

Non-Residential: \$250.00 for a 60 day permit

\$100.00 for a 30 day renewal

Residential and Non-Residential: posting residential bond or cashier's check in the amount of the estimated cost of demolition also required for issuance of permit or renewal.

**SECTION 5.** The schedule of fees set forth in Section 28-129 of the *Code* is deleted and the following is substituted therefore:

Rezoning application fee:

Single-family residential . . . . \$100.00  
Multi-family residential . . . . \$200.00  
Nonresidential (industrial and commercial) . . . . \$200.00  
Planned unit development (PUD) . . . . \$300.00

Conditional use permit application fee:

Residential . . . . \$100.00  
Commercial . . . . \$200.00  
Industrial . . . . \$250.00

Board of adjustment . . . . \$200.00 (including any application to the Board of Adjustment for a variance, purposes of an appeal permitted under this Chapter or for interpretation of zoning district boundaries under Section 28-13(f))

Certificate of Occupancy:

Residential . . . . \$25.00  
Non-Residential . . . . \$30.00  
Temporary Power . . . . \$35.00  
Condemned or Tagged Structures . . . . \$30.00  
Temporary Trailer for Office at Construction or Work Site . . . . \$250.00  
(per trailer)

**SECTION 6.** The first sentence of Section 23-35 of the *Code* is deleted in its entirety and replaced with the following (such fee change contained in the following also amending the Excavation Permit fee set by Ordinance No. K-528, as amended by Ordinance No. L-241): "A fee of twenty five dollars shall be paid to the city, in addition to all other charges, fees or deposits, for the issuance of a permit under this article (deposits being necessary to cover any the cost of materials, equipment and labor to repair road, which are also required to be paid by applicant, but may, with the approval of the Director of Public Works or his or her assignee, be segregated from the permit fee and paid upon completion of the work)."

**SECTION 7.** Section 7-240 of the *Code* is amended as follows:

The fee contained in 7-240(4)a. is changed to \$16.50

The fee contained in 7-240(4)b. is changed to \$55.00

The fee contained in 7-240(4)c. is changed to \$165.00

A new subsection is added to 7-240 as subparagraph (5) as follows:

“(5) Any person or entity moving a building on city streets without having previously obtained a permit under this section shall be directed to cease and make application for a permit, whereupon the fee for the permit shall be adjusted by \$100.00. Nothing contained herein shall be deemed to limit any other remedy or penalty available in the event of violation of this Code or applicable law.”

**SECTION 8.** Intentionally Omitted.

**SECTION 9.** The fee contained in paragraph numbered (2) in Section 13-39 of the *Code* is hereby adjusted to \$300.00.

**SECTION 10.** Section 7-167(a)(4) of the *Code* is deleted in its entirety and the following new Sections 7-167(a)(4) and (5) are substituted and added:

(4) *Miscellaneous:*

- a. \$8.40 for each motion picture projector.
- b. \$50.00 temporary service pole.
- c. \$25.00 for each re-inspection.
- d. \$5.60 for each meter.
- e. \$25.00 minimum fee, general inspection (not applicable to new construction permits) (see below).

(5) New Construction Electrical Permit Fee (in addition to any other fee herein unless otherwise expressly noted)

- a. Residential . . . . \$0.05 per square foot
- b. Multi-Family . . . . \$0.05 per square foot
- c. Commercial . . . . \$0.05 per square foot

**SECTION 11.** Section 7-62(b) of the *Code* is deleted in its entirety and the following is substituted therefore:

(b) Applications for permits shall be made on suitable forms provided by the city. The applications shall be accompanied by fees in accordance with the following schedule:

Basic fee:

New construction:

Residential . . . \$0.05 per square foot

Multi-Family . . . \$0.05 per square foot

Commercial . . . \$0.05 per square foot

Construction other than new construction . . . \$25.00

Each plumbing fixture . . . \$5.60

Each hot water heater . . . \$8.40

Each sewer tap . . . \$18.00

Each water service . . . \$8.40

Each sprinkler head . . . \$1.40

RPZ . . . \$9.60

First four (4) gas outlets . . . \$14.00

Each additional gas outlets . . . \$2.80

Gas pressure test . . . \$8.40

Repairs to gas lines . . . \$8.40

Residential Irrigation System Installation Permit: \$50.00

An additional fee of twenty-five dollars (\$25.00) shall be charged for each re-inspection, including, without limitation, each additional trip on the part of the plumbing inspector caused by the negligence of the plumber.

**SECTION 12.** Section 7-118(1) of the *Code* is deleted in its entirety and the following is substituted therefore:

(1) Basic fee:

New construction:

Residential . . . \$0.05 per square foot

Multi-Family . . . \$0.05 per square foot

Commercial . . . \$0.05 per square foot

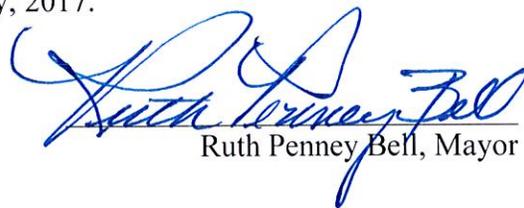
Construction other than new construction . . . \$25.00

**SECTION 13.** The fees approved by Ordinance No. M-110 in connection with the recycling of compact fluorescent bulbs are amended as follows: small bulbs \$0.50 (\$5.00 minimum); \$0.85 cents per fluorescent tube for residential users and \$1.35 for fluorescent tube for commercial users.

**SECTION 14.** The following is added to the *Code* as a new Section 19-85: “19-85. Floodplain Verification Letter. The fee payable to the City for issuance of a flood plain verification letter shall be \$25.00 per original letter issued.”

**SECTION 15.** Except as specifically set forth and amended herein, the *Code* remains unmodified and in effect. In the event that any portion or portions of these amendments is or are determined to be illegal, impermissible or unconstitutional by a court of competent jurisdiction, such provision(s) shall be deemed stricken, but such action shall not affect the validity or enforceability of any other provision contained or referenced herein. The foregoing amendments shall supersede and replace any conflicting provisions, provided, however, all other provisions or fees not expressly amended or superseded hereby are ratified and remain in full force and effect.

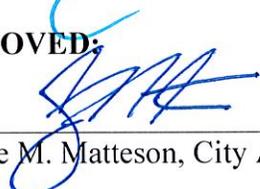
**PASSED AND APPROVED** this 5<sup>th</sup> day of July, 2017.

  
Ruth Penney Bell, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

  
\_\_\_\_\_  
George M. Matteson, City Attorney